

**BY ORDER OF THE COMMANDER  
AIR FORCE SPACE COMMAND**

**AIR FORCE SPACE COMMAND  
INSPECTION CHECKLIST 32-8**

**2 AUGUST 2004**

**Civil Engineer**



**DEPLOYMENT TEAM TASK EVALUATIONS**

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This checklist reflects Command requirements for Civil Engineer units to prepare for and conduct internal reviews.

**SUMMARY OF REVISIONS**

This checklist clarifies new reporting guidance in Status of Resources and Training System (SORTS), deployment planning and execution and contingency training. This checklist reflects major changes from the basic AFI references, has been substantially revised and must be completely reviewed.

1. References have been provided for each critical item. Critical items have been kept to a minimum and are related to public law, safety, security, fiscal responsibility, and/or mission accomplishment. While compliance with non-critical items is not rated, these items help gauge the effectiveness/efficiency of the function.
2. This publication establishes a baseline checklist. The checklist will also be used by the Command IG during applicable assessments. Use the checklist at Attachment 1 as a guide only. Add to or modify each area as needed, but not less stringent than the specified reference, to ensure an effective and thorough review of the unit Deployment Team Task Evaluations program.

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Director of Mission Support

## ATTACHMENT 1

## DEPLOYMENT TEAM TASK EVALUATIONS

Table A1.1. Checklist.

<b>SECTION 1: PRIME BEEF</b> <b>MISSION STATEMENT:</b> To evaluate the state of readiness of the installation's Prime Base Engineer Emergency Force (BEEF) units prior to and during FSTR incidents and deployment taskings. <b>NOTE:</b> All references are from AFI10-210, <i>Prime Base Engineer Emergency Force (BEEF) Program</i> , unless otherwise noted.			
<b>1.1. CRITICAL ITEMS:</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
1.1.1. Do Prime BEEF operational and training activities comply with the applicable environmental laws and standards as described in AFPD 32-70, <i>Environmental Quality</i> ? (paragraph 1.4.3)			
1.1.2. Are BCEs reporting status of their Prime BEEF forces in accordance with AFI10-201, <i>Status of Resources and Training System (SORTS)</i> , and CE-specific SORTS guidance? Are BCEs also reporting the status of Prime BEEF Unit Type Codes (UTC) in the Aerospace Expeditionary Force (AEF) Library in accordance with AFI10-403, <i>Deployment Planning and Execution</i> ? (paragraph 1.5)			
1.1.3. Are core positions in Prime BEEF UTCs filled in accordance with AFI10-210 and AFI10-403, <i>Deployment Planning and Execution</i> ? (paragraph 3.1.2)			
1.1.4. Are non-core positions in Prime BEEF UTCs filled in accordance with AFI10-210? (paragraph 3.1.3 and Table 3.1)			
1.1.5. Are AEF and Military Operations Other Than War (MOOTW) deployment taskings filled in accordance with AFI10-403 Chapter 5 and theatre specific line remarks or requirements? (paragraph 3.2)			
1.1.6. Are Prime BEEF forces trained to meet the full range of tasks contained in each Air Force Specialty Code (AFSC) Career Field Education and Training Plan (CFETP), AFPAM10-219, Volume 10, <i>Contingency Training Guide and Task Standard</i> , and AFI10-210 paragraphs 4.5 – 4.8? (paragraph 4.1)			
1.1.6.1. Does CEX provide and document initial and refresher CAT I training to all military and emergency-essential civilian personnel assigned to base level civil engineer units? (paragraph 4.5)			
1.1.6.2. Does CEX provide and document initial and refresher CAT II training to all military personnel assigned to deployable Prime BEEF UTCs? (paragraph 4.5.2)			

CRITICAL ITEMS (Con't):	YES	NO	N/A
1.1.6.3. Does CEX provide and document training for mission-essential equipment at a tier 2 or tier 3 training site or through a command-approved training program? (paragraph 4.5.3)			
1.1.6.4. Have all personnel filling core positions on UTCs (as listed in Table 4.2 of AFI10-210) attended Silver Flag training, as well as other personnel deemed necessary to meet deployment taskings, at least every 30 months (not to exceed 33 months)? (paragraph 4.5.4)			
1.1.7. Is equipment status reported in accordance with AFI10-201? (paragraph 5.4)			
1.1.8. Can CE Prime BEEF mobile forces meet contingency taskings within unit capabilities, and other unit-specific deployment requirements? (paragraph 2.2)			
1.1.8.1. Does the Prime BEEF team understand the concept of force beddown and can they develop and execute a force beddown plan using information on site characteristics and incoming forces? (paragraph 2.2.2, AFPAM 10-219 Volume 2, <i>Preattack and Predisaster Preparations</i> , and AFPAM 10-219 Volume 5, <i>Bare Base Conceptual Planning Guide</i> )			
1.1.8.2. Can deployed team properly erect the TEMPER Tent (including the liner, plenum and floor)? (paragraph 4.6.1.3, paragraph 4.6.2.4, Attachments 2 and 3; AFPAM 10-219 Volume 5, paragraph 9.3.5; and T.O. 35E5-6-1/-4)			
1.1.8.3. Is the deployed team familiar with the Preway 70,000 BTU space oil-fired tent heater and can they properly install and operate it? (paragraph 4.6.1.3, paragraph 4.6.2.4, Attachments 2 and 3; T.O. 5-4520-235-13)			
1.1.8.4. Is the deployed team familiar with various hardening methods and can they appropriately demonstrate hardening, using available resources? (paragraph 4.6.1.3.1. and AFPAM 10-219 Volume 2, Chapter 1)			
1.1.8.5. Do deployed team members understand the concept of camouflage, concealment, and deception (CCD), and can they effectively conceal critical resources from the current/anticipated threat? (AFI10-211, <i>Civil Engineer Contingency Response Planning</i> , paragraph 2.2.1.5; paragraph 2.2.6.3; AFPAM 10-219, Volume 2, Chapter 6; and applicable T.O.s)			
1.1.8.6. Do deployed team members understand the concept of critical asset dispersal and can they effectively disperse resources, based on the threat? (AFPAM 10-219, Volume 2, Chapter 3)			

CRITICAL ITEMS (Con't):	YES	NO	N/A
1.1.8.7. Can Prime BEEF teams demonstrate proper Rapid Runway Repair (RRR) operations using Folded Fiberglass Matting and AM-2? (T.O. 35E2-3-1 and T.O. 32E-2-7)			
1.1.8.8. Can Prime BEEF teams demonstrate proper Minimum Operating Strip (MOS) selection procedures? (AFPAM 10-219, Volume 4, <i>Rapid Runway Repair Operations</i> , Chapter 3)			
1.1.9. Do Prime BEEF teams know and appropriately respond to Mission Oriented Protective Postures (MOPP)? (AFMAN 32-4005, <i>Personnel Protection and Attack Actions</i> , Chapter 3)			
1.1.10. Do Prime BEEF teams know and appropriately respond to theater Alarm Signals? (AFMAN 32-4005, Attachment 4; AFMAN 32-4017, <i>Civil Engineer Readiness Technician's Manual for Nuclear, Biological, and Chemical Defense</i> , Chapter 6; and AFVA 32-4010, <i>USAF Standardized Alarm Signals</i> )			
1.1.11. Do deployed teams know the inspection frequency and principles for the MCU-2A/P Mask and are inspections current? (AFH 32-4014, Volume 4, <i>USAF Ability to Survive and Operate Procedures in a Nuclear, Biological, and Chemical (NBC) Environment</i> , paragraph 6.1.4 and Table 6.1; and T.O. 14P4-15-1)			
1.1.12. Do Prime BEEF teams don protective mask and hood properly and in a timely manner? (AFH 32-4014, Volume 4, paragraph 6.1.9 and Table 6.4)			
1.1.13. Are Prime BEEF teams familiar with chemical agent antidotes and do they administer them properly? (AFH 32-4014, Volume 4, paragraph 5.3)			
1.1.14. Are deployed teams familiar with explosive ordnance reconnaissance (EOR) procedures and do they apply proper procedures upon identifying suspect unexploded ordnance (UXO)? (AFVA 32-4022, <i>USAF Unexploded Ordnance (UXO) Recognition and Reporting Chart</i> and AFH 32-4014, Volume 4, paragraph 4.5, and Tables 4.2 and 4.3)			
1.1.15. Are primary Readiness NBC forces and appointed augmentees familiar with NBC reconnaissance, marking, plotting and reporting, and do they demonstrate proficiency in each activity? (AFH 32-4014, Volume 4, paragraphs 4.2 through 4.4; AFMAN 32-4017, Chapters 4 through 7 and Attachments 2 through 9; and ATP 45(A))			

<b>CRITICAL ITEMS (Con't):</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
1.1.16. Are primary Readiness NBC forces familiar with the Vulnerability Assessment Tool (VAT) and can they demonstrate it's use to predict the sortie generation rates and casualty levels likely to be realized in a variety of scenarios, based on their present/anticipated threat? (AFH 32-4014, Volume 4, paragraph 2.3; and AFMAN 32-4017, paragraph 6.7)			
1.1.17. Did unit personnel practice effective contamination control? (AFMAN 32-4005, Chapter 2 and Attachment 11)			
<b>1.2. NON-CRITICAL ITEMS:</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
1.2.1. Does CEX document Prime BEEF training using an automated system or on the AF Form 1098, <b>Special Task Certification and Recurring Training</b> ? (paragraph 4.3)			
1.2.2. Does CEX maintain home station field-training sets? (paragraph 5.2)			