



**MISSION CAPABLE (MICAP) AND
AWAITING PARTS (AWP) PROCEDURES**

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This supplement implements and extends guidance of Air Force Manual (AFMAN) 23-110V2PT2CH17, **Mission Capable (MICAP) and Awaiting Parts (AWP) Procedures**. This supplement describes AFSPC's procedures for use in conjunction with the basic AFMAN. It applies to all AFSPC activities operated or supported by the USAF Standard Base Supply System (SBSS). This supplement does apply to Air Force Reserve Command and Air National Guard units.

SUMMARY OF REVISIONS

Adds paragraph 17.13.2.1 and 17B9.3. Deletes paragraph 17A16.2.

17.2.5. The Supply Manager will ensure their respective wing/Numbered Air Force (NAF) supply staff, Chief of Supply/Functional Director is notified of all MICAP requirements for AFSPC assigned equipment, to include AFSPC peculiar communications-electronics, weather support, Intercontinental Ballistic Missile and helicopter requirements. The wing/NAF will in-turn notify HQ AFSPC/LGSW and provide the following information on a daily basis no later than 1500 hours, Mountain Time, Monday through Friday.

17.2.5.1. (Added) Type Equipment (AN/xxx-111).

17.2.5.2. (Added) Requisition Number.

17.2.5.3. (Added) Type MICAP Condition (NMCS/PMCS).

17.2.5.4. (Added) Cause Code (Note: If Cause Code "Y" (Post-Post) is initially reported, after recovery, report the correct Cause Code).

17.2.5.5. (Added) National Stock Number/Part Number.

17.2.5.6. (Added) Nomenclature.

17.2.5.7. (Added) Source of Supply (SOS) (if lateral support, the location where the asset is coming from).

17.2.5.8. (Added) Quantity.

17.2.5.9. (Added) Unit of Issue.

17.2.5.10. (Added) Standard Reporting Designator.

17.2.5.11. (Added) Status/Additional Remarks.

17.3. If a reparable asset is available and an on-base repair shop exists, 72 hours should be allotted for maintenance to make a determination as to whether they can repair the asset prior to submitting an off-base requisition.

17.3.1. (Added) Use an AFSPC Form 142, **MICAP Data**, or a computer generated product and attach the applicable page(s) from the Technical Order to it which contain the information required to document the initiation/validation of a MICAP incident, IAW AFMAN 23-110, Vol 1, Part 1, Chap 2, para 2.17.2. Once the requirement has been verified and loaded into the MICAP Automated Sourcing System (MASS), the MICAP will be tracked in MASS and the manual document should be disposed of.

17.4.1. Once a determination has been made that no on-base asset is available to satisfy the MICAP, the following actions will be taken prior to submitting a requisition.

17.4.1.1. (Added) Query the SOS (i.e., AF/DLA depot). Depot sourcing involves using automated systems (i.e. D035, Stock Control and Distribution System and DLA's Standard Automatic Material Management Telecommunications System (SAMMSTEL)). If serviceable assets are available, submit your requisition to the SOS.

17.4.1.2. (Added) If no serviceable asset is available at the SOS, then MASS will be used to source other bases for possible lateral support action.

17.4.1.3. (Added) If assets are located, contact the applicable MICAP element and request lateral support.

17.4.1.4. (Added) If no assets are located or the base cannot ship the item, submit the requisition to the SOS.

NOTE:

The utilization of D035, SAMMSTEL, MASS and any other depot automated systems that may become available is mandatory. Any activity not utilizing these automated systems must request a waiver through their respective NAF. The request must contain a complete justification as to why they are not utilizing these systems. After review, the NAF will forward the request along with their recommendation to HQ AFSPC/LGSP. Any approved waiver request must be revalidated annually.

17.10.2. The Supply Manager will provide an explanation of all delete codes 9, 0 and 6 IAW AFMAN23-110V2PT2CH2_AFSPCSUP1, paragraph 2.13.14.3.11 (ADDED) to the NAF and HQ AFSPC/LGSP. An explanation will not be required for a delete code 6 that resulted from a War Readiness Material (WRM) withdrawal.

17.13.2.1. A MICAP report B9(x) will be processed for all valid MICAP conditions during periods of extended computer downtime.

17.17. MICAP requests for supply assistance will be processed IAW AFMAN23-110V2PT2CH9_AFSPCSUP1, paragraphs F5.7.1 and 2.

17.17.1. (Added) If unsatisfactory status is received in response to a request for supply assistance, a request for command supply assistance will be sent to HQ AFSPC/LGSW using the same format.

17.27.2.2. Maintenance will not place demands on the SBSS for AWP end items. Maintenance shops will determine if end items are reparable and order the required bits and pieces.

17.27.2.3. Base Supply will not store end items. Maintenance will establish an AWP holding area(s) within maintenance to store end items.

17.27.3. The Supply Manager will develop local procedures to ensure AWP suspense files are established and maintained. These procedures will be published in a base supplement.

A17B9.3. (Added) Prescribed Form. AFSPC Form 142, **MICAP Data**.

KAI LEE NORWOOD, Col, USAF
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