

7 APRIL 2004



**OPERATIONS SUPPORT SQUADRONS/
FLIGHTS**

NOTICE: This publication is available digitally on the AFDPO WWW site at:
<http://www.e-publishing.af.mil>

OPR: HQ AFRC/XPMP (Ms Patsy L. Roland)

Certified by: HQ AFRC/XP
(Col Harriet G. Hernandez)

Supersedes AFRCMD 1132, 1 July 2001

Pages: 7
Distribution: F

This mission directive prescribes the mission, organization, and functions for Air Force Reserve Command (AFRC) operations support squadrons/flights (OSS/OSF)

SUMMARY OF REVISIONS

This revision updates Applicability by redesignating several units from flights to squadrons and one squadron to a flight, as well as providing an organizational chart. A bar (|) indicates change from the previous edition.

1. Mission:

- 1.1. Peacetime. The foremost mission of the OSS/OSF is to provide weapons and tactics, airfield operations, current operations, intelligence, weather and communication (see [Attachment 2](#)) support for the wings operational squadrons.
- 1.2. Wartime Emergencies. Governed by gaining command directive upon mobilization.

2. Command. OSS/OSF are USAF-controlled AFRC units assigned to AFRC operations groups. Their peacetime structure maintains effective operations with the least expenditures of resources and minimizes organizational turbulence during wartime mobilization. OSS/OSF functionally align for structural compatibility with their active duty counterparts. Functional statements, applicability, and organizational structure are in [Attachment 1](#), [Attachment 2](#), and [Attachment 3](#).

3. Assigned Forces. While in a peacetime status and during two weeks of annual training, the OSS/OSF is under the direct control and supervision of the operations group to which it is assigned. Under a Presidential call-up, pursuant to Title 10 U.S.C. 12304, partial mobilization, administrative jurisdiction remains unchanged. Operational control transfers to the commander of the gaining command. Under full mobilization authority, command jurisdiction transfers to the commander of the unit to which assigned.

4. Relationship to Other Units. Established command channels apply.

5. Special Instruction. Deviations to the organizational structure depicted in **Attachment 1** and **Attachment 3** are not authorized without prior approval of HQ AFRC/XPM. Submit deviations requiring Air Force approval (those not in compliance with the provisions of AFI 38-101, *Air Force Organization*) according to AFI 38-101, Chapter 5. All other deviations/changes include as a minimum:

- 5.1. Resumes of each recommended change with narrative justification. Also, a brief discussion of why the current organization is ineffective.
- 5.2. Current and proposed organization charts down through the lowest level, authorized and proposed manpower by grade, Air Force specialty code, and number.
- 5.3. Functional statements in brief and concise language, present tense, restricted to major functions or programs of the activity.
- 5.4. Position descriptions for any new or revised civilian positions.

JAMES E. SHERRARD III, Lt General, USAF
Commander

Attachment 1**FUNCTIONAL STATEMENTS FOR OPERATIONS SUPPORT
SQUADRONS/FLIGHTS**

A1.1. COMMAND: Responsible for the overall command, direction, planning, staff supervision, and management of the squadron in the fulfillment of the prescribed operations mission. Provides for the administration, medical care, housing, discipline, and welfare of assigned personnel.

A1.2. AIRFIELD OPERATIONS: Provides the coordination necessary between AFRC, Federal Aviation Administration, DoD agencies and other major commands (MAJCOM) to ensure the safe operation of air traffic control facilities and services. Develops, implements, interprets, reviews, approves, coordinates, and monitors air traffic policy for AFRC bases. Supervises all activities related to base operations. Monitors services of the base weather station and the Air Force Communications Service Activity. Manages the air traffic system analysis and air traffic control and landing systems programs according to Air Force directives. Monitors performance of AFRC base nav aids, air traffic control facilities, and services provided by other agencies. Performs staff assistant visits to the units and inspections as directed. Reviews and analyzes aircraft mishap/accident or hazard reports involving AFRC run air traffic facilities or personnel. (Applicable to AFRC host bases.)

A1.3. INTELLIGENCE: Provides the commander, crisis action team, unit operations staff, base support staff, aircrews, and combat control team members current and timely information on foreign/hostile force capabilities, and probable courses of actions which might effect unit operations. Conducts aircrew intelligence training, evasion and escape program requirements according to AF and gaining command directives. Provides mission planning support and mission folder construction support. Develops and issues supplemental directives and plans annexes to applicable contingency and exercise plans and operation orders. Obtains and maintains intelligence publications necessary to support the unit mission.

A1.4. WEAPONS AND TACTICS: Responsible for activities related to tactical employment against opposing forces; provides focal point of information to assess tactical capability, identify deficiencies, and initiate/monitor corrective actions. Includes all actions necessary to engage an enemy including integration of weapons (and weapons development), weapons delivery systems, electronic warfare, current intelligence, and aerial combat maneuvering. Maintains familiarity with current enemy threats, assessments of units' capability, and assures timely dissemination of tactics information.

A1.5. CURRENT OPERATIONS: Provides for the management of the wings flying hour program to include tracking programmed hours with actual hours flown and providing analysis. Conducts wing level aircrew academic training; manages the wing level life support program (applies only to C-141 and C-5A flying wings); maintains wing aircrew flight records, and manages the wing time compliance technical order (TCTO) program. Schedules aircrew and aircraft resources to meet flying commitments in support of aircraft, special training, and support missions to achieve proper and efficient use of assigned resources. Coordinates with aircraft maintenance functions to plan and schedule the efficient generation of aircraft. Publishes mission assignment directives and evaluates flying hours scheduled and flown versus the monthly commitments. Performs mission planning, load planning, and airflow planning to execute wing operations plan. Activities are an integral part of mission support elements while training for or executing the unit mission. Maintains a readiness posture to accomplish and coordinate action under normal

and emergency (heightened readiness) conditions. Directs and manages operation reporting requirements in accordance with Air Force and command directives and publications.

A1.6. WEATHER: Provides weather support to the wing to include all aspects of meteorology and weather science.

A1.7. COMMUNICATIONS: Conducts training according to applicable training directives; to attain the highest readiness status possible in support of their wartime mission; provides limited organic communications capability and support of combat Air Force essential wartime computer systems for the supported flying squadron; and participates in exercises in continental United States (CONUS) and out of continental United States (OCONUS) locations with the supported flying squadron. (See [Attachment 2](#).)

Attachment 2

APPLICABILITY

SQUADRONS

94 Dobbins ARB GA
315 Charleston AFB SC
433 Lackland AFB TX
434 Grissom ARB IN
439 Westover ARB MA
445 Wright-Patterson AFB OH
452 March ARB CA
514 McGuire AFB NJ
910 Youngstown-Warren ARS OH
#919 Eglin AFB Aux Fld 3 FL

FLIGHTS

301 Carswell ARS TX
302 Peterson AFB CO
349 Travis AFB CA
403 Keesler AFB MS
419 Hill AFB UT
440 Gen Mitchell IAP ARS WI
442 Whiteman AFB MO
446 McChord AFB WA
459 Andrews AFB MD
482 Homestead ARB FL
507 Tinker AFB OK
512 Dover AFB DE
513 Tinker AFB OK
908 Maxwell AFB AL
911 Pittsburgh IAP ARS PA
913 Willow Grove ARS PA
914 Niagara Falls IAP ARS NY

916 Seymour Johnson AFB NC

917 Barksdale AFB LA

920 Patrick AFB FL

926 New Orleans ARS LA

927 Selfridge ANGB MI

931 McConnell AFB KS

934 Minn-St Paul IAP ARS MN

939 Portland IAP OR

940 Beale AFB CA

944 Luke AFB AZ

Has communications functions within operations support.

Attachment 3

ORGANIZATIONAL CHART
OPERATIONS SUPPORT SQUADRON/FLIGHT

