

**BY ORDER OF THE COMMANDER  
AIR FORCE RESERVE COMMAND**

**AIR FORCE RESERVE COMMAND  
INSTRUCTION 36-3006**

**1 JANUARY 2003**



**Personnel**

**AVIATOR CONTINUATION PAY (ACP)  
PROGRAM FOR THE AIR FORCE RESERVE**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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Pages: 14  
Distribution: F

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This instruction implements Title 37, United States Code, Section 301b (37 U.S.C. 301b) and Air Force Policy Directive 36-30, Military Entitlements. This instruction sets eligibility requirements and governs the Aviator Continuation Pay (ACP) program for United States Air Force Reserve pilots. This program only applies to US Air Force Reserve pilots who are assigned as Active Guard/Reserve (AGR) serving on full time support tours and meeting all specified qualifications. It does not apply to Air National Guard officers. This instruction requires collecting and maintaining information protected under the Privacy Act of 1974 as authorized by 37 U.S.C. 301b. System of Records Notice, Defense Joint Military Pay System - Reserve Component (DJMS-RC) applies. A Privacy Act Statement is included on the Aviator Continuation Pay Agreement. This instruction may not be supplemented.

## Chapter 1

### PROGRAM ELEMENTS

#### *Section 1A—Program Policy*

##### **1.1. Determining Eligibility.** Each aviator must:

- 1.1.1. Be entitled to aviation career incentive pay (ACIP) under Title 37 U.S.C. 301a.
- 1.1.2. Be in a grade below brigadier general.
- 1.1.3. Be assigned as an Active Guard/Reserve (AGR) officer and qualified for operational flying duty.
- 1.1.4. Have no more than 25 years of total aviation service.
- 1.1.5. Have completed their service commitment for Undergraduate Pilot Training (UPT), Specialized Undergraduate Pilot Training (SUPT), Fixed Wing Qualification, Undergraduate Pilot Training-Helicopter (UPT-H), or Euro-North Atlantic Treaty Organization Joint Jet Pilot Training (ENJJPT).
- 1.1.6. Serve in a critical aviation specialty designated by the Secretary of the Air Force (SECAF) and approved by the Secretary of Defense.
- 1.1.7. Have an extension to Title 10 tours completed or approved and is effective concurrently with the ACP Service Agreement, and not double- or over-billeted for periods longer than the time required for change over and/or continuity (normally less than 45 days).
  - 1.1.7.1. If the ACP Service Agreement exceeds the member's current date of separation (DOS), then attach a separate memorandum and forward to the appropriate organization for processing through the approval authority. The approval authority will review the member's record and process the extension request based on established procedures.
    - 1.1.7.1.1. HQ AFRC AGRs (OM command) and unit AGRs. Forward extension request to the Air Force Reserve Command, Military Personnel Division, (HQ AFRC/DPMF), requesting the member's tour be extended to meet the period of the ACP Service Agreement.
    - 1.1.7.1.2. For non-AFRC HQ AGRs. Tour extensions shall be forwarded to Reserve/AGR Management Office. (REAMO).
  - 1.1.7.2. HQ AFRC/CV is the tour extension approval authority for unit AGRs and HQ AFRC (OM command) AGRs. HQ USAF/RE is approval authority for all other HQ AGRs (non-AFRC/OM command).

##### **1.2. ACP Tour Length:** All AGR pilots receiving ACP must complete an AGR tour length commensurate with the number of years of the ACP contract.

- 1.2.1. USAFR AGR service commitments and the resultant military orders will not be amended or deviated from without coordination through appropriate channels
- 1.2.2. If an aviator's ACP is suspended or terminated, the aviator's service commitment will not be automatically shortened or relieved. Aviators whose ACP eligibility ends may request changing the

ACP service commitment, in writing, through their chain-of-command to their unit MPF. Unit MPF will forward request to HQ AFRC/DO. HQ AFRC/DO will forward the request to the appropriate approval authority.

1.2.3. The new AGR tour length incurred from an ACP contract does not guarantee that an aviator will remain on AGR status indefinitely if earlier administrative separation or retirement is appropriate. For example, the Air Force Reserve may separate an aviator before the end of the ACP tour length date when that aviator has been twice deferred for promotion; or has not been recommended for continuation by a selective continuation board. The Air Force Reserve can also initiate involuntary separation for cause earlier than the end of the new ACP tour length date.

### ***Section 1B—Policy for ACP Payment***

#### **1.3. Payment Schedules . Table 1.1.** Aviator ACP payment rates.

**Table 1.1. Annual ACP Payment Rates (See Note 1).**

<b>R U L E</b>	<b>A</b>	<b>B</b>
	<b>If the aviator agrees to a new AGR service commitment and receives ACP payment for</b>	<b>Then the ACP bonus payment amount is paid in annual installments (before tax) of</b>
<b>1</b>	5 years (Note 4,5)	\$ 25,000
<b>2</b>	4 years (Note 3,4,5)	\$ 25,000
<b>3</b>	3 years (Notes 2, 3, 4,5)	\$ 15,000
<b>4</b>	Up to 25 years aviation service (Note 6)	\$ 15,000

#### ***NOTES:***

1. Payments are paid in annual installments with the first payment beginning after ACP approval. Payments are subject to withholding of applicable federal and state taxes, and pro-rated, if necessary.
2. AGR aviators within their 22<sup>nd</sup> but less than 23 years aviation service can only apply for three year service agreements at \$15K per year under the FY 2000 program.
3. AGR aviators within their 21<sup>st</sup> but less than 22 years aviation service can apply for either a three year service agreement at \$15K per year or a four year agreement at \$25K per year.
4. AGR aviators assigned as of implementation of FY 00 Reserve AGR ACP with less than 21 years aviation service can apply for either a three year service agreement at \$15K per year or a four or five year agreement at \$25K per year.
5. AGR aviators assigned after implementation date of FY 00 Reserve AGR ACP with less than 21 years aviation service can apply for 4 year of 5 year agreements at \$25K per year.
6. AGR Aviators within or beyond their 22<sup>nd</sup> year of aviation service but less than 25 years aviation service can apply for ACP up to 25 years aviation service.

**1.4. Disapproving Bonus Payments.** The ACP supervisor will recommend disapproval when disqualifying conditions exist; however, if the applicable condition changes, then the aviator must reapply for ACP. Disapproval is recommended for aviators who:

- 1.4.1. Are awaiting an operational flying disqualification resulting from a flying evaluation board.
- 1.4.2. Are awaiting involuntary separation.
- 1.4.3. Have a documented record of substandard performance or conduct which render them poor candidates for retention under terms of an ACP agreement.
- 1.4.4. Are awaiting or undergoing investigation into military or civil offenses that could result in a documented record of substantiated misconduct or substandard duty performance, as described in paragraph [1.4.3](#).
- 1.4.5. Have a documented record of aviator skills and officer performance that makes them ineffective for rated duty.

### ***Section 1C—Terminating, Suspending, or Recouping ACP***

**1.5. Policy for Terminating ACP.** ACP will be automatically terminated on the contract expiration date.

1.5.1. ACP supervisors, HQ AFRC/DPMF, or REAMO will request HQ AFRC/DO to approve discontinuing further ACP payments when an aviator:

- 1.5.1.1. Is dismissed or discharged for cause.
- 1.5.1.2. Voluntarily retires or separates before completing the new ACP service commitment.
- 1.5.1.3. Is disqualified for aviation service for cause according to AFI 11-402, *Aviation and Parachutist Service, Aeronautical Ratings, and Badges*.
- 1.5.1.4. Separates after being passed over for promotion (twice deferred). **EXCEPTION:** This does not apply to individuals identified for selective continuation.
- 1.5.1.5. Separates or retires after being selectively non-retained under AFI 36-2504, *Officer Promotion, Continuation, and Selective Early Removal in the Reserve of the Air Force*.
- 1.5.1.6. Is promoted to brigadier general.
- 1.5.1.7. Dies while an AGR member within the ACP service commitment time period.

1.5.2. HQ AFRC/DO will validate and concur with the request in writing and forward the package to REAMO (non-OM command HQ AGRs) or HQ AFRC/DPMB (unit and OM command HQ AGRs) for appropriate processing.

1.5.3. When determination has been made to terminate ACP, AFRC/DPMB or REAMO will notify AFRC/FMF.

**1.6. Policy for Suspending ACP.** ACP payments may be temporarily suspended pending resolution of specific conditions. Until the ACP transaction can automatically flow from Personnel to Pay, AFRC/DPMB and ARPC will notify AFRC/FMF.

1.6.1. ACP supervisors or HQ AFRC/DPMB will request HQ AFRC/DO to approve suspending further ACP payments when an aviator:

1.6.1.1. Is suspended from aviation service according to AFI 11-402.

1.6.1.2. Is medically disqualified for aviation service.

1.6.1.3. Fails to maintain a current flight physical.

1.6.1.4. Loses entitlement to aviation career incentive pay (ACIP).

1.6.2. HQ AFRC/DO will validate and concur with the request in writing and forward the package to REAMO (non-OM command HQ AGRs) or HQ AFRC/DPMB (unit and OM command HQ AGRs) for appropriate processing.

1.6.3. Until the ACP transaction can automatically flow from Personnel to Finance, AFRC/DPMB and REAMO will notify DFAS/DE/FJPA to suspend further ACP payments.

**1.7. Policy for Recouping ACP.** ACP is recouped when an aviator has received payment and is under one of the conditions of paragraph 1.5 or 1.6 of this instruction in accordance with Table 1.2. See Table 1.2 for details.

1.7.1. ACP supervisors, HQ AFRC/DPMB or REAMO will request HQ AFRC/DO to approve recoupment actions. HQ AFRC/DO will validate and concur with the request, in writing, and forward the package to REAMO (non-OM command HQ AGRs) or HQ AFRC/DPMB (unit and OM command HQ AGRs) for appropriate processing.

1.7.2. Recovery will also be affected in those instances where ACP is paid through an administrative error.

1.7.3. HQ AFRC/DPMB or REAMO will notify AFRC/FMF when recoupment action is required.

**Table 1.2. Aviator Continuation Pay Recoupment.**

<b>R U L E</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>IF</b> reason for failure to complete aviation service is	<b>AND</b> effective date of disqualification or separation is	<b>THEN</b> , next scheduled payment is	<b>AND</b> future anniversary payments are	<b>AND</b> any unearned portion of the bonus is
<b>1</b>	Voluntary (Note 1,6)	after next anniversary payment	prorated for separation date	not paid	recouped.
<b>2</b>		after most recent but before the next anniversary payment	not paid		
<b>3</b>	Involuntary (Note 2)	after next anniversary payment	prorated for remaining aviation service	not paid	not recouped.
<b>4</b>		after most recent, but before the next anniversary payment	not paid		

5	Involuntary (Note 3)	after next anniversary payment, <b>OR</b> after most recent but before next anniversary payment	not paid	not paid	recouped.
6	Death (Note 4)	immediate	not paid	not paid	not recouped.
7	Involuntary (Note 5)	after next anniversary payment <b>OR</b> after the most recent, but before the next anniversary payment	not paid	not paid	recouped

**NOTES:**

1. Includes aviators who separated under early release programs, declined to continue serving, or were released for training in other competitive categories, such as medicine or law, or declined to continue serving. Although declination to continue serving precipitates an involuntary separation or retirement action, the action to decline continuation is voluntary and precludes an individual aviator from completing aviation service established by the aviation continuation pay agreement.
2. Includes medical groundings and disability retirements or separations; separation due to promotion non-selection; loss of rated position at current base of assignment and separation due to selective non-retention (i.e., actions not initiated by the member).
3. Includes separation for cause; loss of aviation qualification; and administrative disqualifications.
4. If an aviator who is not subjected to a regulatory/statutory recoupment dies on active duty while serving under an ACP agreement and the death is determined to be in the line of duty, a lump sum in the total amount of payments remaining unpaid under the agreement at the time of death will be included in the final settlement of the officer's military pay account.
5. Twice non-selected for promotion aviators, who have entered into agreements terminating at 20 to 25 years of aviation service and are subsequently retired because of statutory limits will have ACP payments in excess of the statutory retirement date recouped.
6. If an aviator, who was eligible for a 3 year commitment, signs a 4 or 5 year commitment, fails to complete a 4 year minimum commitment, and recoupment actions are determined to be appropriate, recoupment will include the difference between the 3 and 4 year contract, pro-rated for service.

## Chapter 2

### APPLYING FOR ACP

#### *Section 2A—Responsibilities*

**2.1. Aviators.** If an aviator believes he/she is eligible for ACP, they must notify their ACP supervisor.

2.1.1. Aviators must inform their ACP supervisor when they decide to accept or decline ACP. If they accept after their eligibility date, the date they request ACP is the effective date.

2.1.2. When accepting ACP, aviators must:

2.1.2.1. Sign and date the completed AFRC Form 180, Aviator Continuation Pay (ACP) Agreement. (See [Attachment 2](#))

2.1.2.2. Keep a copy of the signed agreement for their records.

2.1.2.3. Make certain they meet the agreement's conditional criteria. For example, they should address and request AGR tour extensions, if necessary, so their orders are effective concurrently with the time period of the ACP service agreement.

2.1.3. When declining ACP, aviators must sign and date the ACP agreement ([Attachment 2](#)) stating they are declining. The aviator must return the signed agreement to the ACP supervisor.

**2.2. ACP Supervisors.** ACP supervisors are the aviator's primary POC. They are the lowest approval authority for ACP requests.

2.2.1. It is the overall responsibility of ACP supervisors to review the records of subordinate aviators receiving ACP to ensure continued eligibility for the program.

2.2.2. ACP supervisors are also responsible for:

2.2.2.1. Ensuring each eligible aviator reviews this guidance before counseling.

2.2.2.2. Counseling each eligible aviator on the program's details, to include pay amounts, the new AGR service commitment associated with accepting ACP, and the ACP effective date.

2.2.2.3. Assuring member is not double or over-billeted for periods longer than the time required for change over and/or continuity (normally less than 45 days).

2.2.2.4. Notifying HQ AFRC/DO when any conditions on paragraphs [1.5.](#), [1.6.](#), or [1.7.](#) apply.

2.2.2.5. Ensure ACP agreement is forwarded to the MPF (for OM command and unit AGRs) or REAMO (for non-OM command AGRs) for further processing.

**2.3. Headquarters Air Force Office of the Air Force Reserve, Personnel Directorate (HQ USAF/REP)** is responsible for:

2.3.1. Developing a roster of all qualified AGR aviators based on criteria stated in paragraph [1.1.](#) of this instruction. Forwarding the roster to HQ USAF/REO, HQ AFRC/DPM, HQ AFRC/DO, HQ ARPC/DPAP and REAMO.

2.3.1.1. Reviewing ACP agreements of non-AFRC (non-OM command) HQ AGRs for accuracy and processing tour extension requests (as applicable).

2.3.1.2. Referring packages to HQ AFRC/DO when discrepancies exist between eligibility rosters and ACP agreement.

2.3.1.3. Conducting quarterly quality reviews of eligibility rosters. Notifying HQ AFRC/DO if there appears to be a need for termination, suspension, or recoupment of ACP for any particular aviator.

2.3.1.4. Forward disapproval packages to HQ AFRC/DO. Retain a copy for file.

**2.4. Headquarters Air Force Office of the Air Force Reserve, Aerospace Operations and Requirements Directorate** (HQ USAF/REO) has overall responsibility for developing policy and guidelines for the AGR ACP Program.

**2.5. Headquarters Air Force Reserve Command Personnel Directorate** (HQ AFRC/DPM) is responsible for:

2.5.1. Receiving and reviewing ACP agreements of unit AGRs and AFRC HQ AGRs (OM command) for accuracy, and processing tour extension requests (as applicable) (DPMF).

2.5.2. Records update and payment processing for unit and OM command HQ AGRs. Until the ACP transaction can automatically flow from personnel to pay, AFRC/DPMB will forward a spreadsheet to DFAS-DE-FJPA for payment. Until systems changes can be implemented by DFAS, HQ AFRC/DPMB will provide a monthly report of all ACP agreements forwarded for payment to DFAS-DE/FJPA. HQ AFRC/FMAR will process a request to DFAS-FJFAA to record the ACP in the correct subprojects.

2.5.3. Assuring members are not double- or over-billeted for periods longer than the time required for change over and/or continuity (normally less than 45 days).

2.5.4. Referring packages to HQ AFRC/DO when discrepancies exist between eligibility rosters and ACP agreement.

2.5.5. Conducting quarterly quality reviews of eligibility rosters. Notifying HQ AFRC/DO if there appears to be a need for termination, suspension, or recoupment of ACP for any particular aviator.

2.5.6. Forward disapproval packages to HQ AFRC/DO. Retain a copy for file.

**2.6. REAMO** is responsible payment processing for non-AFRC HQ AGRs. Until systems changes can be implemented by DFAS, REAMO will provide a monthly report of all ACP agreements forwarded for payment to DFAS-DE/FJPA to AFRC/FMAR who will process a request to DFAS-DE/FJFAA to record the ACP in the correct subprojects.

**2.7. Headquarters Air Force Reserve Command Directorate of Operations** (HQ AFRC/DO) has the overall responsibility for managing the ACP program and will:

2.7.1. Determine the specifics of AGR ACP implementation that will best serve the needs of the Air Force Reserve within the framework outlined by the HQ USAF/DP annual ACP implementation messages.

2.7.2. Distribute annually to commanders and ACP supervisors, via message and/or memorandum, the authority and guidance necessary to implement the AGR ACP program including, but not limited to eligibility rosters, specific eligibility dates and ACP payment information.

2.7.3. Coordinate and monitor program developments and actions.

2.7.4. Retain source documents IAW all applicable administrative policies (minimum 90 days past the end of the ACP service period).

2.7.5. Review discrepancies to determine aviator's continued eligibility for ACP and/or correct records.

**2.8. Final Approval/Disapproval Authority.** HQ USAF/RE has final approval/disapproval authority for ACP requests for HQ AGRs not assigned to AFRC. HQ AFRC/CV has approval/disapproval authority for unit AGRs and AGRs assigned to HQ AFRC.

### ***Section 2B—Processing ACP Requests***

**2.9. Requesting/Accepting ACP.** Each eligible aviator requests/accepts ACP by completing the agreement showed in **Attachment 2** of this instruction. It is the responsibility of the respective ACP supervisor to counsel all eligible aviators about their eligibility and details concerning the program. When requesting/accepting ACP, aviators must:

2.9.1. Sign and date the completed ACP agreement.

2.9.2. Keep a copy of the signed agreement for their personal records.

2.9.3. Make certain they meet the agreement's conditional criteria. For example, they must address and request AGR tour extensions, if necessary, so their orders run concurrently with the time period of the ACP service agreement.

**2.10. Approving ACP Requests.** Approval authority of ACP requests rests on the respective ACP supervisor, unless approval is a result of a final decision from HQ USAF/RE after arbitrating a recommendation that formerly disapproved the ACP request. ACP supervisors will:

2.10.1. If recommending approval, sign and circle "Approved" on ACP agreements for aviators who accept ACP.

2.10.2. Once the agreement has been signed and approved, the ACP supervisor will forward the paperwork to REAMO (HQ AGRs not assigned to AFRC) or HQ AFRC/DPMB (for HQ AGRs assigned to AFRC and unit AGRs) for processing.

**2.11. Disapproving ACP Requests.** HQ USAF/RE is the final disapproval authority for ACP requests involving HQ AGRs not assigned to AFRC (non-OM command) and HQ AFRC/CV has this authority for all other AGRs.

2.11.1. When recommending disapproval for ACP requests, the ACP supervisor must:

2.11.1.1. Complete the ACP agreement (**Attachment 2**) and circle "Recommend Disapproval".

2.11.1.2. Write an accompanying memorandum outlining the rationale for recommendation. Attach any supporting documentation.

2.11.1.3. Provide the aviator a copy of the disapproval memorandum after the Wing Commander, or equivalent, has endorsed, with a requirement for him/her to acknowledge receipt of notification.

The member should be counseled at this time that he/she has 10 duty days in which to submit a written rebuttal concerning the recommendation.

2.11.1.4. Provide aviator with a copy of the completed ACP agreement.

2.11.1.5. Forward the disapproval package with members written rebuttal or after 10 duty days have elapsed; whichever occurs first to the wing commander, or equivalent. HQ USAF/RE has final approval/disapproval authority for ACP requests for HQ AGRs not assigned to AFRC. HQ AFRC/CV has approval/disapproval authority for unit AGRs and AGRs assigned to HQ AFRC.

2.11.2. If Wing Commander or equivalent, HQ AFRC/CV (for HQ AGRs) does not concur with the ACP supervisor's recommendation for disapproval of ACP, the package will be returned to the ACP supervisor to reconsider for acceptance or provide more justification to support the recommendation for disapproval. If Wing Commander or equivalent concur with disapproval recommendation, he/she must sign the memorandum (as second endorsement) and return package to ACP supervisor to make notification procedures and counsel member on rebuttal process.

2.11.3. HQ AFRC/DPM (for unit and AFRC HQ AGRs) will forward the package recommending disapproval to the appropriate authority, HQ USAF/RE or HQ AFRC/CV, for final determination.

2.11.4. Upon receipt of HQ USAF/RE or HQ AFRC/CV determination, HQ AFRC/DPM will notify the respective aviator. When HQ USAF/RE or HQ AFRC/CV reverses a disapproval, HQ AFRC/DPM or REAMO will process the ACP paperwork with subsequent payment.

**2.12. Forms Prescribed: AFRC Form 180, Aviator Continuation Pay (ACP) Agreement.**

JAMES E. SHERRARD III, Lt Gen, USAF  
Commander

## Attachment 1

### GLOSSARY OF TERMS FOR AVIATION CONTINUATION PAY

#### *Terms*

**ACP Agreement**—The aviator’s application for ACP. After the approval authority signs it, the ACP contract becomes a legal contract. See [Attachment 2](#).

**ACP Approval Authority**—The ACP supervisor is the lowest approval authority.

**ACP Disapproval Authority**—The final disapproval authority for Air Force Reserve is HQ USAF/RE [for AGRs not assigned HQ AFRC (OM)] and HQ AFRC/CV for all other AGRs. HQ AFRC/DO will review disapproval packages.

**ACP Effective Date**—The date an ACP agreement begins, that is, the date from which pay amounts are computed. The effective date and eligibility dates are the same when an aviator accepts ACP on the eligibility date. When an aviator accepts ACP after the eligibility date, the ACP effective date is the date on which the aviator signs the ACP agreement (See exceptions for FY00 initial eligible aviators).

**ACP Eligibility Date**—The date an aviator is first eligible for ACP. AGR aviators who meet all other eligibility criteria in paragraph [1.1](#) prior to FY00 will use an eligibility date coinciding with AFRC ACP program implementation.

**ACP Fact Sheet**—An information checklist for the current fiscal year ACP Program. It answers commonly asked questions.

**ACP Supervisor**—The person who counsels ACP eligible aviators and acts as the lowest approval authority of the aviator’s ACP agreement. For aviators assigned to a squadron, the squadron commander is the ACP supervisor. For aviators assigned to a wing, but outside a squadron, the Operations Group Commander is the ACP supervisor. For HQ AGRs (both OM and Non-OM command gained), the immediate supervisor will act as the ACP supervisor.

**Aviation Service**—“Aviation service” applies to all USAF and Air Reserve Component members required to maintain flying skills and perform essential in-flight duties. Policy distinguishes between rated officers, non-rated aircrew members (officer and enlisted), and operational support fliers. Differences regarding qualifications, termination and entitlements show varying degrees of aviation career involvement. All members must be professionally and physically qualified and on an Aeronautical Order requiring frequent and regular flight. (See AFI 11-402)

**Aviation Service Date (ASD)**—An ASD is the date of entry into an aviation career. Only rated officers and undergraduate flying training students are assigned an ASD. Officers enrolled in UFT (UPT, UPT-H, SUNT, or NASA Mission Specialist Training) enter an aviation career on the class starting date listed in the program flying training (PFT) document. (See AFI 11-402)

**Conditional Criteria**—Conditions AFRC AGR aviators must correct in order to become eligible for ACP. For example, before AFRC AGR aviators can receive ACP, they must request AGR orders to include the entire ACP service agreement period.

**Service Commitment for ACP**—The service commitment AFRC AGR aviators incur upon entering into an ACP agreement and receiving ACP bonus payment(s). This new service commitment assures AGR aviators will remain AGR aviators in full-time military service a number of years equal to the years of

ACP bonus payment.

Attachment 2

AVIATOR CONTINUATION PAY (ACP) AGREEMENT

Figure A2.1. Sample AFRC Form 180, Aviator Continuation Pay (ACP) Agreement.

AVIATOR CONTINUATION PAY (ACP) AGREEMENT																		
PRIVACY ACT STATEMENT																		
<p><b>AUTHORITY:</b> Title 37 U.S.C. Section 301b  <b>PURPOSE:</b> To provide information necessary for the approval authority to determine if applicant meets all requirements for the award of Aviator Bonuses.  <b>ROUTINE USES:</b> For processing activities and approval authority to determine if applicant meets all eligibility requirements for the program. Use of SSN is necessary to make positive identification of the individual and records.  <b>DISCLOSURE IS VOLUNTARY:</b> However, if the applicant does not provide the requested information, no further action can be taken on the request and all further processing terminates.</p>																		
NAME (Last, First, Middle Initial)	RANK	SSN	DSN															
DOE, JOHN	MAJOR	123-45-6789	497-1128															
STATEMENT OF AGREEMENT																		
<p>1. Under 37 U.S.C., Section 301b, and in consideration of receiving Aviator Continuation Pay (ACP), I <u>JOHN DOE, Major, 123-45-6789</u>, agree to continue as an Active Guard/Reserve (AGR) Pilot/Instructor through the end date of my new AFRC AGR tour orders I incur based on my elected option in paragraph 2, below.</p> <p>2. I understand and agree that the effective date of this agreement is <u>1 January 2003</u>. I understand that if my current AFRC AGR tour orders have a termination date earlier than the service commitment established by this agreement, I shall take action, and cooperate with HQ USAF/REAMO to have extended AFRC AGR tour orders published to run concurrently with the time period of the new ACP service commitment. I also realize this agreement is binding from the date of my signature or publication date of my new/amended AGR/Statutory tour orders, whichever is later. I have indicated the option I am accepting by initialing the appropriate row in the following chart:</p>																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:35%;">New AFRC AGR Tour Option</th> <th style="width:35%;">Service Commitment</th> <th style="width:30%;">Initials (Initial only one row)</th> </tr> </thead> <tbody> <tr> <td>Option A (5 Years/60 Months)</td> <td>5 Years</td> <td style="text-align: center;"><i>JJD</i></td> </tr> <tr> <td>Option B (4 Years/48 Months)</td> <td>4 Years</td> <td></td> </tr> <tr> <td>Option C (3 Years/36 Months)</td> <td>3 Years</td> <td></td> </tr> <tr> <td>Option D (Thru 25 yrs Avn Svc)</td> <td>thru 25 yrs Avn Svc (min 12 mos)</td> <td></td> </tr> </tbody> </table>				New AFRC AGR Tour Option	Service Commitment	Initials (Initial only one row)	Option A (5 Years/60 Months)	5 Years	<i>JJD</i>	Option B (4 Years/48 Months)	4 Years		Option C (3 Years/36 Months)	3 Years		Option D (Thru 25 yrs Avn Svc)	thru 25 yrs Avn Svc (min 12 mos)	
New AFRC AGR Tour Option	Service Commitment	Initials (Initial only one row)																
Option A (5 Years/60 Months)	5 Years	<i>JJD</i>																
Option B (4 Years/48 Months)	4 Years																	
Option C (3 Years/36 Months)	3 Years																	
Option D (Thru 25 yrs Avn Svc)	thru 25 yrs Avn Svc (min 12 mos)																	
<p><b>NOTE:</b> New AFRC AGR tour service commitment will be based on the effective date of this agreement.</p>																		
<p>3. Payments are based on the effective date of this agreement and the option I selected above. I understand that payments will be made in equal annual installments or prorated as follows:</p>																		
<table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr> <td style="width:35%;">5-Year Service Agreement</td> <td style="width:35%;">\$25,000/Yr</td> <td style="width:30%;">Initials <i>JJD</i></td> </tr> <tr> <td>4-year Service Agreement</td> <td>\$25,000/Yr</td> <td>Initials</td> </tr> <tr> <td>3-year Service Agreement</td> <td>\$15,000/Yr</td> <td>Initials</td> </tr> <tr> <td>Thru 25 yrs Avn Svc</td> <td>\$15,000/Yr (prorated)</td> <td>Initials</td> </tr> </tbody> </table>				5-Year Service Agreement	\$25,000/Yr	Initials <i>JJD</i>	4-year Service Agreement	\$25,000/Yr	Initials	3-year Service Agreement	\$15,000/Yr	Initials	Thru 25 yrs Avn Svc	\$15,000/Yr (prorated)	Initials			
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Figure A2.2. Sample AFRC Form 180, Aviator Continuation Pay (ACP) Agreement (Reverse).

STATEMENT OF AGREEMENT (Continued)	
<p>4. I realize this agreement will expire <u>31 December 2008</u>. However, it could be terminated immediately in the event I:</p> <ul style="list-style-type: none"> <li>a. Attain the grade of brigadier general.</li> <li>b. Become permanently disqualified for aviation service due to medical or other reasons <b>OR</b> fail to maintain a current flight physical on record.</li> <li>c. Am no longer entitled to Aviator Career Incentive Pay (ACIP)/Flight Pay.</li> <li>d. Am dismissed or discharged for cause.</li> <li>e. Retire or separate for any reason authorized under any provision of law or AFRC policy.</li> </ul>	
<p>5. I understand that in the event of any of the following actions, my ACP entitlement will stop and the unearned portion of ACP paid me is considered a debt to the United States Government and will be recouped on a pro rata basis. Furthermore, law may not discharge the debt in bankruptcy, except as provided by Title 37 U.S.C. 301b(g)(3); the unearned ACP may be recouped as a result of:</p> <ul style="list-style-type: none"> <li>a. Permanent disqualification from aviation service due to misconduct or willful neglect.</li> <li>b. Dismissal.</li> <li>c. Discharge for cause.</li> <li>d. Voluntary retirement or separation prior to completion of the ACP service commitment.</li> </ul>	
<p>6. Should my ACP entitlement stop for any reason other than those set forth in paragraph 5 above, previous payments may be recouped.</p>	
<p>7. Should I apply to retire or separate prior to completion of my ACP agreement commitment, approval or disapproval will be made by AFRC/CV or USAF/RE based on Air Force Reserve needs and will not be influenced by my offer to repay ACP.</p>	
<p>8. I understand that this agreement does not guarantee that I will be allowed to continue serving until I complete the AFRC AGR tour service commitment established under this agreement.</p>	
<p>AVIATOR SIGNATURE John Doe</p> <p style="text-align: center;"><i>John Doe</i></p>	<p>DATE 30 November 2003</p>
<p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Disapproved</p>	<p>APPROVING AUTHORITY SIGNATURE (Type Name, Grade, and Title) David O. Public, Lt Colonel</p> <p>DATE 30 Nov 2003</p>
<p><b>STATEMENT OF DECLINATION</b></p>	
<p>I elect to decline Aviator Continuation Pay at this time.</p>	
<p>AVIATOR SIGNATURE</p>	<p>DATE</p>