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**Inspector General**

**INSPECTOR GENERAL COIN AWARD  
PROGRAM**



**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction implements Air Force Policy Directive 36-28, *Awards and Decorations*. It provides guidance for the AFRC Inspector General Coin of Excellence Program and defines how coins are procured, awarded and tracked.

**1. Program Guidance:**

- 1.1. The purpose of this coin is to provide the Inspector General with an informal means to recognize the highest standards of excellence.
- 1.2. The Coin of Excellence will be presented by the Inspector General or a designee to military and/or civilian personnel, who have achieved the highest standards of mission excellence.

**2. Procurement:**

- 2.1. Coins will be procured IAW standard contracting and funding guidance.
- 2.2. Coins will be ordered when required and in a quantity to ensure sufficient availability.
- 2.3. A coin may be presented to members of the Inspector General staff.

**3. Presentation:**

- 3.1. The Inspector General Coin of Excellence may be presented at any time by the Inspector General.

**4. Documenting Coin Awards:**

- 4.1. The office of the Inspector General will secure, track and administer presentation and documentation of Inspector General coins.
- 4.2. Coin inventory will be tracked by spreadsheet (**Attachment 1**) to include:
  - 4.2.1. Name and rank (or civilian grade) of individual.

- 4.2.2. Numbered Air Force to which unit is assigned.
- 4.2.3. Wing/Group of Assignment.
- 4.2.4. Unit of Assignment to include office symbol.
- 4.2.5. Date of receipt.

JAMES E. SHERRARD III, Lt General, USAF  
Commander

**Attachment 1**

**HQ AFRC INSPECTOR GENERAL COIN RECIPIENT LISTING**

Name/Rank	NAF	Wing/Group	Unit/Office Symbol	Date
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