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Personnel

AFRC MEDICAL AWARDS



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This instruction implements Air Force Policy Directive 36-28, *Awards, and Decorations*. It establishes the guidance for AFRC Medical Awards to include all Category A medical and aeromedical evacuation units and individuals. These awards identify and recognize outstanding achievements and services of units and individuals of the Air Force Reserve Medical Services. It describes award eligibility criteria and nomination, selection, and presentation procedures. Unit and group commanders are not eligible for awards.

SUMMARY OF REVISIONS

This revision changes the procedures for nominating, coordinating, and processing all Aeromedical Evacuation unit and individual awards. This revision deletes the requirement for “Mobile Aeromedical Staging Facility (MASF) Missions” in the category Outstanding Aeromedical Evacuation Squadron with C-130 as the primary MDS (**Attachment 1**, paragraph **A1.1**). This revision deletes the requirement for “less than 100 people authorized” in the category Outstanding Aeromedical Evacuation Squadron with a C-141, C-9 or C-17 as the primary MDS (**Attachment 1**, paragraph **A1.2**). This revision deletes the requirement for “greater than 100 people authorized” in the category Outstanding Aeromedical Evacuation Squadron with a MASF (Mobile Aeromedical Evacuation Staging Facility) mission (**Attachment 1**, paragraph **A1.3**). This revision deletes “contingency hospitals” and “Air Force Theater Hospital” in the category Outstanding Medical Squadrons and Detachments with Expeditionary Medical Support (EMEDS) (**Attachment 1**, paragraph **A1.4**). A bar (|) indicates revision from the previous edition.

1. Nominating Procedures:

- 1.1. Wing commanders make nominations for each award category.

1.2. Send original nomination packages to appropriate regional support group/SG (4 AF – 604 RSG/SG, 10 AF – 610 RSG/SG, and 22 AF – 622 RSG/SG) no later than 1 March. AE units send nomination packages to NAF/DOA no later than 1 March.

1.2.1. RSG/SG designates a three-person panel to review all non-AE nominations and select NAF nominations for NAF/CC endorsement. NAF DOA will review and forward all AE nomination packages to HQ AFRC/DO 155 Richard Ray Blvd Robins AFB GA 31098-1635 not later than 1 April.

1.2.2. RSG/SG forwards not more than one nomination package for each award to HQ AFRC/SGS, 135 Page Road, Robins AFB GA 31098-1601 to arrive not later than 1 April.

1.3. Nomination period covers the previous calendar year.

1.4. Limit nomination packages to:

1.4.1. A single AF Form 1206, **Nomination for Award**, prepared in bullet format.

1.4.2. A records review Report of Individual Personnel (RIP) obtained from the military personnel flight or from PC3 for individual awards.

1.4.3. A cover letter with the wing commander's endorsement.

2. Selection:

2.1. HQ AFRC/SG designates an award selection committee of not less than three individuals to select award winners. HQ AFRC/DO designates a three-person panel to review AE nomination packages. The panel will include at least one HQ AFRC/SG designated member.

2.2. HQ AFRC/DO provides unit selectees' packages to HQ AFRC/SG to allow for inclusion into Reserve Officers Association Outstanding Reserve Medical Unit Award by 1 May. HQ AFRC/DO provides individual packages to HQ AFRC/SG to allow for coordination of final approval by 1 June. HQ AFRC/SG provides selectees' names to the AFRC Vice Commander for final approval according to AFRCI-2803, AFRC Awards Program.

3. Award Description. A command plaque with the Air Force Reserve crest or similar item with the name of award, recipient, and period of the award.

4. Criteria of Awards:

4.1. Information clearly reflects specific accomplishments for the year covered by the nomination. Emphasize significant facts (achievements and accomplishments), continuous improvement efforts, and tangible results.

4.2. Specific criteria for awards are listed in [Attachment 1](#) and [Attachment 2](#).

5. Notification:

5.1. HQ AFRC/SG dispatches a message to all NAF/CCs and parent wing commanders announcing non-AE award selections. HQ AFRC/SG sends individual letters to each award selectee and nominee through the NAF/CC and nomination wing commander. HQ AFRC/DO sends individual letters to each AE award selectee and nominee through the NAF/CC and nominating wing commander.

5.2. Upon notification of award selection, the unit is responsible for submitting narrative of individual/unit nomination to HQ AFRC/SGSA for inclusion in the awards luncheon program by 1 August.

6. Presentation. HQ AFRC/SG or designated representative presents the award at an appropriate ceremony. Official temporary duty (TDY) for individual award winners or a representative from the unit is authorized. Commanders request man-days and orders according to AFMAN 36-2115.

JAMES E. SHERRARD III, Lt General, USAF
Commander

Attachment 1

UNIT AWARDS

A1.1. Outstanding Aeromedical Evacuation Squadron with C-130 as the primary MDS. Any reserve Aeromedical Evacuation unit with a C-130 as a primary MDS is eligible.

A1.2. Outstanding Aeromedical Evacuation Squadron with a primary mission of any MDS other than C-130. Any reserve Aeromedical Evacuation unit with other than C-130 as the primary MDS eligible.

A1.3. Outstanding Aeromedical Evacuation Squadron with a MASF (Mobile Aeromedical Evacuation Staging Facility mission). Any reserve Aeromedical Evacuation unit that has a MASF mission.

A1.4. Outstanding Medical Squadrons and Detachments with Expeditionary Medical Support (EMEDS). Any Reserve Medical Squadron or detachment with EMEDS Mission is eligible.

A1.5. Outstanding Medical Squadron/Aerospace Medicine Squadron (with generation mission). Any Reserve Medical Squadron with an in-place generation mission is eligible.

A1.6. Outstanding Aeromedical Staging Squadron (250 and 150 bed). Any Reserve Aeromedical Staging Squadron (ASTS) with 25 bed or 150 bed mission is eligible.

A1.7. Outstanding Aeromedical Staging Squadron (100 bed). Any Reserve Aeromedical Staging Squadron (ASTS) with 100 bed mission is eligible.

A1.8. Lt General George E. Schafer Trophy (Also reference AFI 36-2856). This award was established to recognize outstanding Air National Guard and Air Force Reserve Command medical units. Each NAF/submits on even numbered years one Reserve medical unit that has been selected in each award category to represent the numbered air force. "The Schafer Trophy alternates annually between the Air National Guard and the Air Force Reserve Command. All unit award winners from each category will be considered by an HQ AFRC/SG selection panel."

A1.9. Reserve Officers Association (ROA) Outstanding Reserve Medical Unit. "All unit award winners for each category will meet the HQ AFRC/SG selection panel."

Attachment 2

INDIVIDUAL AWARDS

A2.1. Outstanding Reserve Officer/NCO/Airman Assigned to a Deployable Medical Unit. Any officer/NCO/airman assigned to a deployable medical unit as defined in [Attachment 1](#), paragraph [A1.4.](#), is eligible.

A2.2. Outstanding Air Reserve Technician Officer/NCO/Airman Assigned to a Deployable Medical Unit. Any officer/NCO/airman assigned to a deployable medical unit as defined in [Attachment 1](#), paragraph [A1.4.](#), is eligible.

A2.3. Outstanding Reserve Officer/NCO/Airman Assigned to a Non-Deployable Medical Unit. Any officer/NCO/airman assigned to a non-deployable medical unit as defined in [Attachment 1](#), paragraph [A1.5.](#), is eligible.

A2.4. Outstanding Air Reserve Technician Officer/NCO/Airman Assigned to a Non-Deployable Medical Unit. Any officer/NCO/airman assigned to a non-deployable medical unit as defined in [Attachment 1](#), paragraph [A1.5.](#), is eligible.

A2.5. Outstanding Reserve Officer/NCO/Airman Assigned to an Aeromedical Evacuation Unit. Any officer/NCO/airman assigned to an aeromedical evacuation unit as defined in [Attachment 1](#), paragraph [A1.1.](#), paragraph [A1.2.](#), and paragraph [A1.3.](#) is eligible.

A2.6. Outstanding Air Reserve Technician Officer/NCO/Airman Assigned to an Aeromedical Evacuation Unit. Any officer/NCO/airman assigned to an aeromedical evacuation unit as defined in [Attachment 1](#), paragraph [A1.1.](#), paragraph [A1.2.](#), and paragraph [A1.3.](#) is eligible.

A2.7. Outstanding Reserve Officer/NCO/Airman Assigned to an Aeromedical Staging Squadron. Any officer/NCO/airman assigned to an aeromedical staging squadron or flight is eligible.

A2.8. Outstanding Air Reserve Technician Officer/NCO/Airman Assigned to an Aeromedical Staging Squadron. Any officer/NCO/airman assigned to an aeromedical staging squadron or flight is eligible.

A2.9. Outstanding Reserve Medical Quality Initiative. Groups, teams, or individuals assigned to a Category A medical or aeromedical evacuation unit are eligible.

A2.10. Brigadier General Donald B. Wagner Administrative Excellence Award (Also reference AFI 36-2856). This award was established to recognize MSC officers from either the Air Force Reserve Command or the Air National Guard who make outstanding administrative contributions to the Air Force Medical Services. This award alternates annually between the Air National Guard and the HQ Air Force Reserve Command Surgeon.