



**FOOD SERVICE PROGRAM MANAGEMENT**

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The OPR for this supplement is HQ AFRC/SVP (Mr Dale Prell). This supplement implements and extends the guidance of Air Force Manual (AFMAN) 34-240, 1 April 1998. Air Force Reserve supplementary material is indicated by “(AFRC)” in bold face type. This supplement applies to Air Force Reserve Command (AFRC) units within the command that operate dining facilities during weekend unit training assemblies (UTA) and active duty training periods.

3.1.3.7. (Added) AFRC dining facilities and contractual troop feeding operations will use the computerized sign-in procedures Meal Account Processing System (MAPS) in lieu of the AF Form 1339, Dining Hall Signature Record.

3.1.4.4. (Added) AFRC dining facilities and contractual troop feeding operations will use the computerized sign-in procedures (MAPS) in lieu of the AF Form 79, Cash Collection Record.

5.10. The subsistence IMPAC is a credit card used by all AFRC dining facilities to make purchases from local approved (National Food Code) vendors that accept the VISA card. Purchases that exceed the \$2500 limit may only be made from sources with which there has been a prepriced government contractual agreement established (i.e. Blanket Purchase Agreement (BPA)). Local contracting offices issue the card and train authorized cardholders on applicable procedures.

5.10.4. (Added) After the Subsistence IMPAC has been established and used for 60 days, use of local checking accounts (MCAMS) will be discontinued. Accounts will be audited by the local FM and closed. Funds remaining after payment of outstanding invoices will be turned into DFAS on DD Form 1131, Cash Collection Voucher.

12.7.1. (Added) AFRC units must submit the following information to HQ AFRC/SVP to receive a Food Service Department of Defense Activity Address Code (DODAAC):

Delivery POC

Address

DSN phone & fax numbers

Commercial phone and fax numbers

Billing POC

Address

DSN phone and fax numbers

Commercial phone and fax numbers

12.7.2. (Added) Once a unit has a DODAAC they will requisition Meals Ready-to Eat (MREs) and Unitized Ground Rations (UGRs) through HQ AFSVA/SVOHT.

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Commander