

**BY ORDER OF THE COMMANDER
AIR FORCE MATERIEL COMMAND**



AIR FORCE INSTRUCTION 51-301

**AIR FORCE MATERIEL COMMAND
Supplement 1**

4 MARCH 2003

Law

CIVIL LITIGATION

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the HQ AFMC WWW site at: <https://www.afmc-mil.wpafb.af.mil/pdl>.

OPR: AFMC/JAG (Lt Col Michael A. Fleming) Certified by: AFMC/JA (Colonel Paul Dankovich)
Supersedes AFR 51-301/AFMCS, 29 Dec 94 Pages: 2
Distribution: F

This supplement expands on the guidance provided in AFI 51-301. It does not apply to Air National Guard or US Air Force Reserve units and members.

SUMMARY OF REVISIONS

This supplement supersedes AFR 51-301/AFMC Supplement, 29 Dec 94 and provides updated instructions.

1.1.6. (Added) It is essential that HQ AFMC be kept apprised of all litigation affecting AFMC installations, programs, and personnel.

- Copies of reports (without attachments) regarding any litigation must be forwarded as soon as possible to HQ AFMC/JA.
- Send written communication to HQ AFMC/JA as follows:
 - Contract matter--AFMC/JAQ.
 - Patent, copyright, and trademark matter--AFMC LO/JAZ.
 - Environmental and land use litigation--AFMC LO/JAV.
 - All others--HQ AFMC/JAG.
- If message or telephone notification to a HQ USAF office is required, use comparable means of notification to HQ AFMC.

9.3. Forward a copy of all requests for Air Force personnel to appear as witnesses and demands for release of official information to HQ AFMC/JA. When such a request or demand is referred to HQ USAF or AFLSA under this instruction, provide an information copy of the referral to HQ AFMC/JA. When a report or notification to HQ USAF or AFLSA is required under this instruction, provide an information copy to HQ AFMC/JA.

MICHAEL N. MADRID, Brig Gen, USAF
Staff Judge Advocate