



**AIR FORCE MOTOR VEHICLE TRAFFIC  
SUPERVISION**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: HQ AFMC/SFOI  
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Supersedes AFI 31-204/AFMCS1, 5 Jun 98

Certified by: HQ AFMC/SFO  
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Pages: 2  
Distribution: F

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This AFMC Supplement implements AFPD, *Law Enforcement* and AFI 31-204, *Motor Vehicle Traffic Supervision*. It assigns responsibilities and establishes procedures for motor vehicle traffic supervision for all AFMC installations. This includes, but is not limited to, granting, suspending or revoking the privilege to operate a privately owned vehicle, registration of POVs; administration of vehicle registration and driver performance records; drive improvement programs; police traffic supervision; and off-installation activities.

**SUMMARY OF REVISION**

This supplement updates the revised Air Force document.

2.1.1.2. Foreign nationals must have a valid international driver's license before driving privileges are granted on the installation. Consult the local Staff Judge Advocate's (SJA) Office for authorizing foreign nationals driving privileges who do not possess an international driver's license.

2.5.1.1. Installation/Center Commanders may suspend or revoke privileges for habitual offenders of installation parking standards. A habitual parking offender is someone who has received three or more parking citations within a 30-day period or six or more parking citations in a six-month period.

2.5.1.3. If a civilian policy agency reports information concerning intoxicated driving to the security forces and the civilian police report can not be readily obtained, complete the AF Form 3545, **Incident/Complaint Report**. This report is used for administrative due process for suspenses and revocations until an original copy of the report is received.

2.7.2.3. Installation/Center Commanders may designate an officer (in writing) to hold the administrative hearing. Normally, an officer on the SJA staff is appointed. However, in no instance will the SJA or a member of the security forces be appointed.

2.8.2. (Added) AFMC supervisors will ensure employees charged with intoxicated driving, on or off base, are referred to social actions within 10 days. The evaluation will determine if the person has an alcohol or substance abuse problem, which may require enrollment in the substance abuse awareness seminar.

2.9.2.1. (Added) If operating a motor vehicle with a BAC of at least 0.05 percent by volume but less than 0.10 percent by volume (impaired driving) in violation of the law of the jurisdiction in which the vehicle is being operated, the suspension may remain in effect for not less than six months but no more than one year.

2.11. When revocation action for implied consent is combined with another revocation, it will run consecutively.

3.2. Installation liability insurance requirements will mirror those of the host state or municipality. If no minimum state requirement exist, commanders should establish liability insurance requirements for registration/operation of POVs within the confines of their installation. Consult the local SJA's office for assistance in setting minimum requirements.

**Table 5.1. Assessment 4.** Impose a 30 day suspension (first time suspension) for a habitual parking violations. Impose no more than a six-month suspension (first time suspension) when six or more parking violations have accumulated within a six-month period. For second (and subsequent) suspensions for parking violations, a longer suspension may be imposed. However, a one year suspension/revocation is the maximum for parking violations. Do not impose points for parking violations.

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