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This supplement augments AFI 10-400, *Aerospace Expeditionary Force Planning*, dated 16 October 2002 and addresses AFMC-unique situations. The additions correspond to the chapters and paragraphs in the AFI. This supplement does not pertain to AFMC-gained Air National Guard units.

2.4. AFMC/XP-AO is the Command's single point of contact for deliberate and crisis action deployment planning.

2.4.6. (Added) Air Force Materiel Command. AFMC/XP-AO, through the AEF Cell, is responsible for the following AEF planning responsibilities and tasks. AFMC/XP-AO will establish and man the AFMC EAF Cell.

2.4.6.1. (Added) Keeps AFMC senior leadership, functional area directorates and their respective FAMs informed of AEF issues.

2.4.6.2. (Added) Serves as the Command's single point of contact for AEF matters.

2.4.6.3. (Added) The AFMC OPR for command force planning and Functional Area Manager (FAM) management is the AFMC Operations Office (AFMC/XP-AO). The AFMC/XP-AO will nominate AFMC ECS/IPT representatives for AFMC/CC appointment. An XP-AO force planner will support and accompany the AFMC ECS/IPT member to AEF planning and sourcing conferences. AFMC FAMs will accomplish force management responsibilities identified in AFMAN 10-401 and the applicable AFMC instructions. AFMC FAMs have DIRLAUTH for AEF ECS issue management, however, they will coordinate all actions with AFMC/XP-AO.

2.4.6.4. (Added) AFMC/XP-AO is the command point of contact for the ECS Scheduling Integration Team (ESIT). AFMCLXP-AO will accept questions, concerns, shortfalls and disconnects from the ESIT and staff them out to the applicable AFMC MAJCOM FAM responsible for the AFSC/tasking in question. AFMC UTC fictional managers have DIRLAUTH for analysis and resolution of command UTC shortfalls and disconnects; however, formal notification of AFMC resolutions will be forwarded through

XP-AO to the ESIT. XP-AO is the Command's single point of contact for ESIT UTC structure guidance for AFMC ULNS. The AFMC Manpower/Personnel Readiness Center (MPRC) is the Command's single point of contact for the flow of AEF, AEW and enabler package deployed requirements manning documents (DRMDs). As the command force planner, XP-AO will ensure the ESIT receives AFMC AEF planning data in time to support DRMD flows 120 days prior to dates required in place (DRIs) whenever possible. Short notice taskings will be managed as quickly as possible to ensure discrepancy free deployments to meet DRLs.

2.4.6.5. (Added) Issues execution guidance to appropriate centers/wings/units upon plan implementation. AFMC/MPRC forwards reporting instructions and issues guidance to Personnel Readiness Functions (PRFS).

2.4.6.6. (Added) Staffs and coordinates all plans and supporting guidance as appropriate.

2.4.6.7. (Added) Develops functional management guidance necessary to implement AEF.

2.4.6.8. (Added) Reviews and understands AEF documents and procedures, and recommends changes to functional counterparts, supporting and supported MAJCOMS, and Air Force level functions.

2.4.6.9. (Added) Establishes a tracking system accountable for monitoring unit deployment by centers/wings/units. AEF Cell will monitor UTC and equipment status and will coordinate with AFMCIMPRC on personnel status.

2.4.6.10. (Added) Establishes and maintains an official e-mail address for all AEF message traffic. Unclassified e-mail correspondence will be directed to <mailto:HQAFMC.BS.DIR@WPAFB>. AF.mil. Classified e-mail correspondence will be directed to <mailto:f19xbsd@AFMC>. WrightPatterson. AF.smil.mil.

2.4.6.11. (Added) Maintains oversight of deploying AEF UTC structure and validates accuracy.

2.4.6.12. (Added) Coordinates AEF reclaims/shortfalls within the command and to the ECS-IPT.

2.4.6.13. (Added) Coordinates and staffs resolution of tasking problems identified by centers/wings/units during TPFDD execution.

2.4.6.14. (Added) Works transportation issues not resolved through normal base level deployment processes. The Installation Deployment Officer (IDO) will make every attempt to resolve transportation issues through the local Transportation Management Office (TMO) before elevating issues to XP-AO for resolution.

2.4.6.15. (Added) Monitors SORTS in relationship to AEF requirements.

2.4.6.16. (Added) Attends all USAF, MAJCOM, CINC, etc., conferences, meetings, and workshops, etc., as required and/or requested.

2.4.6.17. (Added) Tasked centers/wings/units will be sourced during sourcing conferences. Sourcing will be directed by the AEF Cell and executed by centers/wings/units.

2.4.6.18. (Added) The AFMC EAF Cell will coordinate with HQ FAMs on taskings and transmit requirements to AFMC center, base and unit IDOS.

2.4.6.19. (Added) AFMC will not hold deployable forces in reserve to support "on-call" status without HQ AFMC approval.

2.4.6.20. (Added) AFMC will rainbow personnel and equipment.

- 2.4.6.21. (Added) ECS supporting wings/units will be selected not later than 6 months prior to deployment, whenever possible.
- 2.4.6.22. (Added) Assists FAMs to deconflict A-76/reengineering efforts with AEF requirements.
- 2.4.6.23. (Added) Ensures DOC statement coordination and revision, if required, to monitor readiness of "DW" resources supporting AEF structure. Notifies HQ AFMC/DOOC, AFMC/XPM and affected MAJ-COM FAM when SORTS DOC Statement revisions are required.
- 2.4.6.24. (Added) Assists, in coordination with AFMC/MPRC, in monitoring, maintaining, and evaluating AFMC AEF TPFDDs and DRMDs that interface with JOPES, DCAPEs, AF and AFMC WMP, and AF AEF TPFDD Libraries.
- 2.4.6.25. (Added) Participates in review and alignment of AEF deployment directives, to include USAF, other MAJCOMS, and AFMC directives. Ensures AFMC directives incorporate AEF concepts.
- 2.4.6.26. (Added) Analyzes current deployment and sustainment plans to assess AEF feasibility and capability.
- 2.4.6.27. (Added) Works with AFMC Logistics Plans process owners to review wing logistics plans manning requirements ensuring current structure supports execution of the full range of AEF operations.
- 2.4.6.28. (Added) Reviews, analyzes, and interprets AEF planning guidance and provides applicable guidance to AFMC centers/wings/units.
- 2.4.6.29. (Added) Once command forces have been apportioned to AEF requirements (HQ FAMs will do all sourcing verification of AEF ECS requirements); all functional information and questions regarding the handling of requirements will be communicated directly between XP-AO and center/wing/unit XPs, with info copies to the wing CC and center CC/XP.
- 2.4.6.30. (Added) Works with MPRC to coordinate the deployment of AFMC civilians and contractors with DPC.
- 3.5.1.4.2. Reconstitution Planning, AFMC/XP-AO is the Command's point of contact for reconstitution planning and risk mitigation analysis during the reconstitution period. XP-AO is responsible for developing and implementing command reconstitution guidance including guidance for the collection and reporting of reconstitution costs.
- 3.5.3.1. AFMC/XP-AO directly supports the command ECS Representative for coordination of ULN sourcing and scheduling decisions with command FAMs. AFMC FAMs have DIRLAUTH for ULN sourcing and scheduling decision research and analysis. All MAJCOM AEF force planning resolutions will be forwarded through AFMC/XP-AO to the command ECS Representative for input to the ECS executive review process.
- 3.5.3.2. AFMC/XP-AO coordinates on all taskings for command aviation test aircraft and test articles and supporting personnel and equipment through AFMC/DO. XP-AO participates in AFMC aviation tasking reclama review and analysis and AFMC/DO provides approval and disapproval authority for command aviation taskings.
- 3.5.4.1. AFMC/XP-AO directly supports the AFMC ECS representative by providing command planning information to AEF conferences and is the Command's single point of dissemination for notifying units to prepare for steady state rotations.

3.5.4.2. AFMC/XP-AO directly supports the AFMC ECS representative by providing command planning information and coordinates participation of the Command's on-call forces, untasked but available AEF forces, and LD/HD assets.

3.5.6.3. (Added) Readiness Monitoring. AFMC/XP-AO facilitates center/wing/unit development of AEF Reporting Tool (ART) information and collects and reports data to the command staff.

5.4. AFMC/XP-AO will coordinate development of ECS-IPT tasked logistics supportability and weapon system assessments. AFMC organizations tasked to support development of logistics support-ability and weapon system assessment have DIRLAUTH for researching and analyzing requirements. XP-AO consolidates tasked organization inputs and assists HQ USAF/CSC with end-to-end ECS assessments.

5.5. **UTC Tasking Process.** AFMC/XP-AO is the Command's point of contact for TPFDD Library development and maintenance. At execution, XP-AO monitors crisis action TPFDD for command taskings, coordinates all new taskings with AFMC MPRC and the appropriate command FAMs, and verifies sourcing for command taskings based on FAM approval.

5.12.2. MAJCOMS. AFMC/XP-AO is the Command's point of contact for rotational requirement reconstitution planning and risk mitigation analysis during the reconstitution period.

5.7.1.1. On-Call Status. AFMC On-Call guidance:

5.7.1.1.1. (Added) Forces and individuals assigned to an AEF pair but not pre-tasked as a steady state deployer are considered on-call. These forces and individuals serve as the residual capability throughout the assigned AEF pair or until tasked to deploy in support of an AEF tasking.

5.7.1.1.2. (Added) On-call or residual personnel may take leave and go TDY during their period of availability at the discretion of the unit commander. Approval of leave and TDY is contingent on the individual's ability to report and deploy within 72 hours using normal recall procedures. Unit commanders should not approve leave to remote areas (e.g., beyond normal communications) and long duration TDYs where the individual may be out of touch for extended periods of time or far from home station making speedy return unlikely.

5.7.1.1.3. (Added) On-call or residual status does not prevent individual's availability for on base activities including exercises and short duration training.

5.9.1. (Added) AFMC Troop commanders will maintain control of deploying forces until unprocessed by receiving PERSCO teams. The troop commander will report arrival and condition of AFMC forces back to home station for reporting in unit SITREP.

5.12.2. MAJCOMS. AFMC/XP-AO is the Command's point of contact for reconstitution planning and risk mitigation analysis during the reconstitution period.

5.9.2. (Added) Organization. Base level Personnel Readiness Functions (PRFs) will prepare CED Orders for deploying forces on receipt of a valid AFMC deployment order from AFMC/XP-AO and a Tasking Message from AFMCMPRC validating DRMD flow.

5.9.3. (Added) AFMC AEF Cell and AFMC MPRC will ensure a reserve component (RC) unit is activated before issuing a Deployment Order or Tasking Message.

6.3.2. Reference Documents. AFMC/XP-AO monitors planning and process documentation and maintains the library of AEF reference documentation pertinent to command planning and execution of AEF requirements.

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