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AFI 10-206, 4 October 2004, is supplemented as follows:

This supplement provides guidance and is applicable to all AFMC units. It expands the guidance provided in the Air Force Instruction 10-206 to support the reporting requirements of HQ USAF and HQ AFMC. It does not apply to the Air National Guard or US Air Force Reserve units and members.

SUMMARY OF REVISIONS

AFMAN 10-206 AFMC Supplement 1 is now converted to AFI 10-206 AFMC Supplement 1. The OPREP-3H Matrix (Table 3.3.) has been changed to reflect the new numbering system used in AFI 10-206. Other major changes include the following:

- A new process for submitting OPREP-3 reports to HQ AFMC directorates has significantly decreased the number of HQ AFMC OPREP-3 addressees.
- The HOMELINE matrix has been changed to add requirements for IG Team Arrival/Departure, Flight Control Problems, and Military Support to Civil Authorities (MSCA). Two other reporting requirements, Airborne Weather and Lightning Strike, have now been combined into one requirement.
- Added **Chapter 11 (Added)**, AFMC Force Protection Condition (FPCON) Status Report.
- Procedures for late reporting have been modified.
- Condolence letter submission instructions are now located in the HOMELINE matrix.
- Updated voice and record-copy OPREP-3 formats and examples.
- Deletion of chapter 14, Non-SORTS UTC SITREP. AFI 10-244, *Reporting Status of Aerospace Expeditionary Forces*, 19 Feb 02 and AFMC Supplement 1, 28 Feb 02, now cover this requirement.

- Deletion of chapter 15, APOE Daily Status Report. Status received through other reports. Report is no longer required.
- Deletion of reporting requirements for the AMREP, CFOR, MANFOR and LOGDET reports.
- Deletion of AFMC Center SITREP format.

A (l) indicates revisions from the previous edition.

1.2.3.1. (Added) Each HQ AFMC office of primary responsibility (OPR) must review their portion of this supplement NLT 31 December annually and if changes are required provide HQ AFMC/DOX a copy of the requested changes as they occur.

1.3. **Command Reporting Responsibilities.** All AFMC organizations will establish procedures to ensure the nearest Air Force command post is made aware of all events/incidents occurring on their facilities or affecting their programs which merit HQ AFMC attention.

1.3.4. The installation command post chief/superintendent will ensure that copies of each supported tenant unit's MAJCOM supplements to AFI 10-206 are maintained in the command post.

1.3.4.2. (Added) Installation command post will ensure they use the correct MAJCOM AFI 10-206 supplement when reporting OPREP-3 HOMELINE reports and ensure AFMC is an info addressee on all non-AFMC HOMELINE reports.

2.5.1. (Added) All times within the reports will be formatted in Greenwich Mean (Zulu) Time, including all time references in GENTEXT/Free Text sets.

2.6. **Correction of Report.** When an OPREP-3 report with relevant errors (not cosmetic) has been identified, a corrected OPREP-3 report will be voiced and transmitted. Correction reports will add sequential letters to the basic report number (e.g., 002A, 002B). See **Figure 3.7.** for an example of a corrected copy report.

3.3.13. Criteria for determining whether an event/incident is reportable as an OPREP-3 HOMELINE is provided in **Table 3.3**, Objective Event/Incident Reporting Criteria. Commanders should not, however, restrict reporting to these categories. Any event/incident which affects assigned/attached units, associated contractor facilities or System Program Offices (SPOs), is significant in nature, and in the judgment of the commander, warrants HQ AFMC interest, should be up-channeled as an OPREP-3 HOMELINE.

3.3.13.1. (Added) Along with all other required minimum essential addressees, **AFMC COMMAND CENTER** will be addressed on all OPREP-3 record copy reports submitted. The AFMC Command Center will screen the reports for accuracy and completeness and then forward the OPREP-3 reports directly to AFMC/CC (through AFMC/CCE), applicable directorates and other offices as directed

3.4. **Command Responsibilities.** AFMC Commanders will ensure all agencies, facilities, SPOs and units under their command have been briefed and trained on OPREP-3 reporting criteria.

3.4.2. (Added) Installation command posts will thoroughly brief tenant unit commanders on all reporting criteria and procedures outlined in AFI 10-206. The installation command post will coordinate OPREP-3 reporting requirements/criteria with tenants and lateral agencies such as security forces, maintenance operations, and medical, to ensure all events/incidents are quickly brought to the attention of the CP. Organizations must provide CPs with required OPREP-3 information to ensure HHQ channels are informed.

3.5.2.1. If questions posed by the AFOC or AFMC Command Center cannot be answered in a reasonable amount of time, and the information no longer requires the immediacy of the OPREP-3 system, transmit a final report in accordance with AFI 10-206, paragraph 3.9.5.

3.5.3.2. (Added) The first statement in the text of FOLUP or FINAL record copy reports (updating a previous report) will reference the original OPREP-3's serial number and date-time-group (DTG). Example: "This report updates OPREP-3 BEELINE 005, originally submitted on 251200ZAPR04." Include this information in the voice report.

3.5.6.2. (Added) **Do not** delay submitting an initial report if a cost estimate is not available. Submit a follow-up or final report once the estimates become available.

3.5.7.2. (Added) When it is known that the record-copy report will be transmitted more than 1 hour after the associated voice report, contact the AFMC Command Center immediately with the reason(s) and an estimated time of report transmittal. If the reason(s) for the delay is a computer/system problem, fax the report. Once computer/system problems have been resolved, the unit is responsible for transmitting all previous reports and follow-up reports via DMS. For BEELINE and PINNACLE report delays, the AFMC Command Center will re-initiate a voice conference with applicable HHQs with the delay reason(s).

3.5.7.3. (Added) Classified record copy OPREP-3 reports will be sent via classified SIPRNET/DMS or by secure fax as an alternate. File copies of OPREP-3 reports, while not permanent records, will comply with the classified markings provisions of DoD 5200.1-R *Information Security Program*.

3.7. **Report Numbering.** Each category of OPREP-3 (PINNACLE, BEELINE, and HOMELINE) will be numbered separately in its own log. Logs will contain as a minimum the report number, subject, date and time the message was transmitted. A separate column will be added to indicate initial (INIT), follow-up (FOLUP), correction (CORR) or final (FINAL). Reports and logs will be maintained IAW Web Rims, Table 10-10 at https://webrims.amc.af.mil/rds/index.cfm?RequestTimeout=600&fuseaction=PrintRDS&HTMLOption=&series_num=10&HTMLOption=&submit=Run+Report

3.8. **Exercise Reports.** Exercise voice and record copy reports will only be up-channeled if directed by the exercise plan, evaluator, or when prior coordination has occurred.

3.9. **Follow-up Reports.** HQ AFMC Command Center controllers will screen all FOLUP and FINAL reports against OPREP-3 reporting requirements outlined in AFI 10-206 table 3.4. and **table 3.3.** of this supplement upon receipt of voice and record copy reports. If the FOLUP report no longer meets OPREP-3 reporting requirements, ensure the unit sends the report as final.

3.9.4. CORR, FOLUP and/or FINAL reports should contain enough information (background context) from the INIT report so that the reader understands what is being followed-up or finalized without the actual INIT report being readily available. It is expected that the main context, not all facts and figures (extraneous information), from the INIT report will be included.

3.9.6. (Added) All previous reports (voice and record copy) will be referenced in descending order. OPREP-3 short titles will be used in field 2 of the reference set if reflecting a previous record copy OPREP-3 report (e.g., OPREP-3H, OPREP-3B). All references that reflect voice reports will state "TEL" in field 2. Reports will include the reference serial number in field 5 of all reference sets within the OPREP-3 report. See **Figure 3.8. (Added)** for reference set examples.

3.11.1. (Added) **Downgrading Reports.** The highest command that received the initial voice report will make the determination to downgrade or cancel the OPREP-3 report. If the initial hard copy has already

been sent, send the initial downgraded report to the same addresses on the higher level report. No voice report will be required, unless directed by HHQ. Within the text of the message, state the office symbol who authorized the downgraded report. After the initial report, follow-up reports will be sent to the downgraded addresses.

Table 3.4. Objective Event/Incident Reporting Criteria.

RULE	EVENT/ INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS
1	AEROSPACE EVENTS (<i>Including Unmanned Aerial Vehicles</i>)			
1W (Added)	Civil Aircraft Mishaps	Any civil aircraft mishap that occurs on Air Force property or under the control of/in airspace controlled by an Air Force air traffic control facility.	HOMELINE	Refer to AFI 91-204
1X (Added)	Aircraft Mishap Class C	Damage of \$20,000 or more but less than \$200,000 to include bird strikes, not reportable under BEELINE criteria.	HOMELINE	Refer to AFI 91-204
1Y (Added)	Cargo Jettisoning / Dropped Object	Any object inadvertently jettisoned/dropped from Air Force aircraft valued at over \$10,000 that does not meet BEELINE criteria.	HOMELINE	Refer to AFI 91-204
1Z (Added)	Airborne Weather/ Lightning Strike/ Electro-Static Discharge Incidents/ Damage	Any airborne instances of lightning strikes, electro-static discharge, hail damage or other weather related events resulting in aircraft damage or aircrew injury that do not meet BEELINE criteria.	HOMELINE	Refer to AFI 91-204. Report damage to AFMC aircraft only.
1AA (Added)	Flight Control Problems / Aircraft Loss of Control	Any flight control malfunction/restriction that results in a temporary inability to control the aircraft. Aircraft loss of control includes departures from controlled flight.	HOMELINE	Refer to AFI 91-204
2	GROUND EVENTS/INCIDENTS			

RULE	EVENT/ INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS
2N (Added)	Property Damage	Damage, including fire, to Air Force property or facilities exceeding \$20,000 but less than \$50,000 not reportable under BEELINE criteria.	HOMELINE	Refer to AFI 91-204
2O (Added)	Outages	Any widespread or extended commercial power outages / communication failures.	HOMELINE	
2P (Added)	Injury	Serious injury to any command personnel, regardless of cause, if not reportable under BEELINE criteria.	HOMELINE	Any injury requiring hospital admission (over 24 hours). This includes harm to one's self (attempted suicide, etc).
2Q (Added)	Illness	Serious illness / hospitalization of a command O-6 or higher deemed life threatening and not reportable under BEELINE or PINNACLE criteria.	HOMELINE	Any illness which results in more than 72 hours lost duty time.

RULE	EVENT/ INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS
2R (Added)	Civilian Employee Death	The death of any DOD civilian employee or contractor unless circumstances surrounding the death meet BEELINE or PINNACLE criteria.	HOMELINE	AFMC/CC has directed a condolence letter be sent from his office <u>within one day</u> when any military or civilian employee assigned to AFMC dies (<u>any</u> AFMC member at <u>any</u> location). The unit CP will obtain the condolence information from the MPF (Casualty Assistance) or Civilian Personnel office, as appropriate, and provide it via e-mail (primary) or DSN (alternate) to the Command Center ASAP to ensure AFMC/ HC receives the information within 24 hours.
3	CRIMINAL ACTIVITY			

RULE	EVENT/ INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS
3H (Added)	Criminal Activity	Criminal activity occurring on or off base involving either military or DoD civilians in which felony charges are made or pending and does not meet BEELINE or PINNACLE criteria.	HOMELINE	
3I (Added)	Misconduct	Serious incidents of misconduct occurring on or off base involving an officer, CMSgt, or SMSgt and does not meet BEELINE or PINNACLE criteria.	HOMELINE	MSgt and below do not require a report unless misconduct resulted in death or serious injury.
4	HOSTILE ACTIONS OR EVENTS			
4O (Added)	Bomb Threats	Any bomb threat against a priority resource not reportable under BEELINE criteria.	HOMELINE	Refer to AFI 31-210 and AFI 31-101 V1 for definitions of priority resources. If a device is subsequently found, initiate BEELINE reporting.
8	MISCELLANEOUS EVENTS			

RULE	EVENT/ INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS
8L (Added)	Battle Staff/ Contingency Support Staff/ Crisis Action Team Activation / Deactivation	Report initial activation and final deactivation during real world events/ incidents.	HOMELINE	A BS/CAT HOMELINE is not required for local or unit commander- directed exercises, commander-dire cted activation that does not warrant AFMC attention or HHQ message that initiates Battle Staff activation.
8M (Added)	IG Team Arrival / Departure	The initial arrival and final departure of any AFMC or higher headquarters Inspector General (IG) inspection team.	HOMELINE	
8N (Added)	Test Program Incidents	Any unusual occurrence/ event or significant test failure resulting from SPO test programs or any program testing on AFMC installations that do not meet BEELINE or PINNACLE reporting criteria but merit HQ AFMC attention.	HOMELINE	
8O	Military Support to Civil Authorities (MSCA)	Refer to AFI 10-206, figure 3.4. Guide for Reporting Military Support to Civil Authorities (MSCA)	HOMELINE	Refer to AFI 10-206, table 3.6. for additional Minimum Essential Addressees

RULE	EVENT/ INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS
8N (Added)	Other	Any unusual occurrence or significant event/incident involving AFMC or AFMC resources that do not meet BEELINE or PINNACLE reporting criteria but merit HQ AFMC attention.	HOMELINE	

AFMC Condolence Letter Information Format:

1. Name, "Go by" name, and rank of deceased.
2. Number of years of service. **Note:** If Civil Service, please include Service Comp Date (SCD).
3. Name, "Go by" name, of next of kin and relationship (or c/o unit if no next of kin).
4. Personal mailing address for next of kin (for AFMC/CC to send condolence letter).
5. Organization, duty telephone number and name of immediate supervisor of deceased.

Table 3.7. (Added) AFMC Command Center Contact Information.

VOICE	Primary:	Alternate:	Commercial:
Nonsecure	DSN 787-5637	DSN 787-6314	(937) 257-5637
STU	DSN 787-0161	N/A	(937) 257-0161
Red Switch	DSN 787-9199	N/A	N/A
FAX	Primary:	Secondary:	Commercial:
Unclassified	DSN 787-1473	N/A	(937) 257-1473
Classified	DSN 787-0161	N/A	(937) 257-0161

Figure 3.8. (Added) OPREP-3 HOMELINE Templates.

1. OPREP-3 HOMELINE Voice Report Template				
This is (name and rank) from (unit and base) with a(n) (EXERCISE, if applicable):				
PRIORITY:	FLASH	IMMEDIATE	PRIORITY	ROUTINE
CLASSIFICATION:	TOP SECRET	SECRET	CONFIDENTIAL	
UNCLASSIFIED				
OPREP-3 HOMELINE REPORT				
Line 1: (REPORT NUMBER)				
Line 2: (SUBJECT and APPLIED RULE NUMBER)				
Line 3: (NARRATIVE: Include DTG and location of incident as well as supporting information if available)				
<u>Sample Real World OPREP-3 HOMELINE Voice Report:</u>				
This is Amn Smith from the 95 th Air Base Wing at Edwards AFB, CA with an Immediate, Unclassified OPREP-3 HOMELINE report.				
<u>Line 1:</u> 011				
<u>Line 2:</u> Property Damage. Rule Number 2N applied.				
<u>Line 3:</u> At 270535ZJUN03, an ammo trailer damaged a T-38 assigned to the 445 th Test Squadron, Tail Number 95-0357. The T-38 sustained damage to the right wheel well. The damaged area is approximately 11 X 4 inches. The repair cost is estimated to be in excess of \$25,000. Further information to follow as it becomes available. Are there any questions?				
<u>Sample Exercise OPREP-3 HOMELINE Voice Report:</u>				
This is SrA Thomas from the 377 th Air Base Wing at Kirtland AFB, NM with an EXERCISE Immediate, FINAL OPREP-3 HOMELINE report.				
<u>Line 1:</u> 003A				
<u>Line 2:</u> Criminal Activity. Rule number 3H applied.				
<u>Line 3:</u> At 141224ZJUN2003, a captain was arrested at Kirtland for numerous criminal offenses. The captain has now been moved to the Albuquerque City Jail. His arraignment is set for 15 June 2003. Are there any questions?				
<u>Sample Corrected OPREP-3 HOMELINE Voice Report:</u>				
This is SSgt Perkins from the 66 th Air Base Wing at Hanscom AFB, MA with an Immediate, Corrected OPREP-3 HOMELINE report.				
<u>Line 1:</u> 005A				
<u>Line 2:</u> Aircraft Mishap Class C. Rule number 1X applied.				
<u>Line 3:</u> At 081026ZJUL03, an F-16 encountered maintenance problems upon a routine landing. OPREP-3 HOMELINE report 005 initially stated that the estimate for repairs to the F-16's landing gear to be \$24,000. The correct amount is \$42,000. Are there any questions?				

2. OPREP-3 HOMELINE Record Report Template:

(CLASSIFICATION) JOPREP JIFFY

EXER (if applicable)/ (Exercise Name)//

OPER (if applicable)/ (Operation Name)//

MSGID/OPREP-3H/(Originator)/(Serial Number)/(Month)//

REF/(Serial Letter)/(Ref Type)/(Originator)/(DTG of reference)/(Ref Serial Number)//

FLAGWORD/HOMELINE/-//

TIMELOC/(DTG event/incident occurred)/(Location of event/incident)/(INIT, FOLUP, CORR or FINAL)//

GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/(EXERCISE if applicable)

(Include time the command post was notified of the event/incident, and the time the commander approved the voice report for command post submission, per AFI 10-206 Para. 3.5.3.1.) (Include nature of event/incident, equipment and personnel involved, extent of damage and injuries, the cause, contributing factors, and mission impact. Answer the questions WHO, WHAT, WHERE, WHEN, WHY and HOW. Include the status of report INIT, FOLUP, or FINAL and rule number. (EXERCISE if applicable) //

RMKS/(State applied rule number)//

DECL/(if applicable)//

Sample Real World OPREP-3 HOMELINE Record Report:

UNCLAS JOPREP JIFFY

MSGID/OPREP-3H/95ABW/011/JUN//

REF/A/TEL/95ABW/270558ZJUN2003/011//

FLAGWORD/HOMELINE/-//

TIMELOC/270535ZJUN2003/EDWARDS AFB CA/INIT//

GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/THE COMMAND POST WAS NOTIFIED AT 270546Z JUN 03, AND THE COMMANDER APPROVED THE VOICE REPORT AT 270553Z JUN 03. AN AMMO TRAILER DAMAGED A T-38 ASSIGNED TO THE 445th TEST SQUADRON TAIL NUMBER 95-0357. THE T-38 SUSTAINED DAMAGE TO THE RIGHT WHEEL WELL. THE DAMAGED AREA IS APPROXIMATELY 11 X 4 INCHES. THE REPAIR COST IS ESTIMATED TO BE IN EXCESS OF \$25,000.//

RMKS/RULE NUMBER 2N APPLIES.//

Sample Exercise OPREP-3 HOMELINE Record Report:

UNCLAS JOPREP JIFFY

EXER/BLUE MOON//

MSGID/OPREP-3H/377ABW/003A/JUN//

REF/A/TEL/377ABW/141235ZJUN2003/003//

REF/B/OPREP-3H/377ABW/141252ZJUN2003/003//

REF/C/TEL/377ABW/141301ZJUN2003/003A//
 FLAGWORD/HOMELINE/-//
 TIMELOC/141224ZJUN2003/KIRTLAND AFB NM/FINAL//
 GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/AT 141224ZJUN2003, A CAPTAIN WAS ARRESTED AT KIRTLAND FOR NUMEROUS CRIMINAL OFFENSES. THE CAPTAIN HAS NOW BEEN MOVED TO THE ALBUQUERQUE CITY JAIL. HIS ARRAIGNMENT IS SET FOR 15 JUNE 2003.//
 RMKS/RULE NUMBER 3H APPLIES.//
Sample Corrected OPREP-3 HOMELINE Record Report:
 UNCLAS JOPREP JIFFY
 MSGID/OPREP-3H/66ABW/005A/JUL//
 REF/A/TEL/66ABW/081034ZJUL2003/005//
 REF/B/OPREP-3H/66ABW/081052ZJUL2003/005//
 REF/C/TEL/66ABW/081108ZJUL2003/005A//
 FLAGWORD/HOMELINE/-//
 TIMELOC/081026ZJUL2003/HANSCOM AFB MA/CORR//
 GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/AT 081026ZJUL03, AN F-16 ENCOUNTERED MAINTENANCE PROBLEMS UPON A ROUTINE LANDING. OPREP-3 HOMELINE REPORT 005 INITIALLY STATED THAT THE ESTIMATE FOR REPAIRS TO THE F-16'S LANDING GEAR TO BE \$24,000. THE CORRECT AMOUNT IS \$42,000.//
 RMKS/RULE NUMBER 1X APPLIES.//

4.8. (Added) AFMC Contingency Operations:

4.8.1. (Added) During contingency situations, each AFMC subordinate organization's battle staff prepares and sends a periodic (frequency and deadline to be specified by HQ AFMC) Commander's Situation Report (SITREP) to the HQ Battle Staff, commencing at the direction of the HQ AFMC BSD (see CJCSM 3150.14, Joint Reporting Structure [JRS] Logistics). It is each Battle Staffs' responsibility to gather information and prepare and submit each report. Subordinate SITREPs may be signed by their respective BSDs or designated alternate.

4.8.2. (Added) Center SITREPs keep the AFMC Commander apprised of each subordinate organization's ability to support the current contingency and provide data for HQ AFMC SITREP preparation. The SITREP should contain (but not be limited to):

4.8.2.1. (Added) Operational problems and limitations.

4.8.2.2. (Added) Requests for assistance.

4.8.2.3. (Added) Recommended or intended courses of action.

4.8.2.4. (Added) Unit readiness.

4.8.2.5. (Added) Event/Incident Report (OPREP-3) follow-up reporting when the immediacy of an OPREP-3 report is no longer needed.

4.8.2.6. (Added) Information not reported elsewhere.

4.8.2.7. (Added) Public affairs.

4.8.2.8. (Added) Any other information required by HQ or AFMC supported commands.

4.8.3. (Added) Unless otherwise directed by the HQ Battle Staff Director, send SITREPs to arrive at HQ Battle Staff not later than 2300Z daily. The unit SITREP will cover events/incidents that occur from 2000Z-1959Z. Send the most current information available with the "as of" time on the SITREP. Actual information that is several hours old due to compilation times is acceptable if it is the latest information available within the reporting timeline.

4.8.4. (Added) While the HQ Crisis Action Team/Battle Staff Director (CAT/BSD) may require special SITREP sections depending on the contingency, Center BSDs must include all important contingency support information in their SITREP.

NOTE: Due to AFMC's mission diversity and corresponding organizational structure, one or more sections may not apply to every operation. Similarly, even when sections do apply, there may be nothing significant to report on some sections at the time the SITREP is submitted. In these cases, retain the SITREP format, including subject titles, but include only applicable subjects in the report. Use "N/A" where appropriate.

4.8.5. (Added) HQ AFMC/DOX is the HQ AFMC OPR for Center Situation Report formats. For the most current SITREP format, contact DOX at DSN 787-5146/4952 or STU-III DSN 787-7900 (when Battle Staff is activated).

5.8. (Added) HQ AFMC/DOX is the HQ AFMC OPR for Communications Instructions Reporting Vital Intelligence Sightings (CIRVIS) reports. HQ AFMC/XRIA is the HQ Office of Collateral Responsibility (OCR) for this report.

6.8. (Added) HQ AFMC/DOX is the HQ AFMC OPR for Aircrew/Aircraft Loss Reports (LOSREP). Address HQ AFMC/DO to all LOSREP reports.

7.4. **Submitted To.** AFMC unit and intermediate commanders will submit reports to: HQ AFMC/LSO-LOR and HQ AFMC/LGM.

7.8. (Added) HQ AFMC/LSO-LOR is the HQ AFMC OPR for ITEMS OF SPECIAL INTEREST reporting. HQ AFMC/LGM is the OCR for this report.

8.1. **Subject and Purpose.** The HQ AFMC Command Fuels Management Office is responsible for obtaining, compiling and submitting required information to HQ USAF/ILGP. The information provided will be used to portray the current status of AFMC fuels; activities regarding fuel products, facilities, equipment and personnel.

8.3.4. (Added) All AFMC units will submit a Bulk Petroleum Contingency Report (REPOL) IAW CJCSM 3150.14A, *Joint Reporting Structure Logistics* when directed by HQ AFMC/LGRP or higher.

8.4. **Submitted To.** AFMC unit Fuels Management Offices will submit REPOL reports to HQ AFMC/LGRP.

8.8. (Added) HQ AFMC/LGRP is the HQ AFMC OPR for REPOL reporting.

9.8. (Added) HQ AFMC/LGR is the HQ AFMC OPR for Logistics Feasibility Analysis Capability (LOGFAC) reporting.

10.8. (Added) HQ AFMC/SGX is the HQ AFMC OPR for Medical Report for Emergencies, Disasters, and Contingencies (MEDRED-C) reporting.

Chapter 11 (Added)

AFMC FPCON STATUS REPORT

11.1. (Added) Subject and Purpose: To provide HQ AFMC Command Staff with a current overview of FPCON status for all AFMC installations. FPCON Status Reporting will commence when a change in installation FPCON status has been directed.

11.2. (Added) Submitted By: All AFMC-installation command posts.

11.3. (Added) Submitted To: All FPCON Status Reports will be addressed to the AFMC Command Center via unclassified E-mail. When it is known that the E-mail will be unavailable for an extended period of time, transmit the message over unclassified facsimile (FAX). Ensure the report is unclassified! If classified information is contained within the report use GCCS, SIPRNET or Secure Fax.

11.3.1. (Added) The AFMC Command Center will submit a consolidated report stating AFMC has accomplished all necessary steps for the declared FPCON to HQ AFMC Command Staff.

11.4. (Added) Submission Timing: Reports will be submitted daily, NLT 2300Z, until all unit-level actions have been completed. Submit a final report when the installation commander has confirmed all mandatory steps have been accomplished for the declared FPCON. AFMC Command Center may direct increased reporting as required to support the HQ AFMC Command Staff.

11.5. (Added) Specific Reporting Instructions: The FPCON Status Report will be submitted using the Power Point format provided by HQ AFMC DOX. Do not deviate from this format!

11.6. (Added) Reporting Content: AFMC FPCON Status Reports will show the current installation FPCON status.

11.6.1. (Added) FPCON and all Random Access Measures (RAMs) declared.

11.7. (Added) Current Installation Status. Identify FPCON actions and RAMs that have not been completed. Include any problems affecting completion and an estimated time of completion.

JEFFREY R. RIEMER, Brigadier General, USAF
Director of Operations