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**AIR FORCE FREQUENCY MANAGEMENT
AGENCY**

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Certified by: HQ USAF/XIC
(Maj Gen Charles Croom)

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This directive sets forth the mission and assigned duties of the Air Force Frequency Management Agency.

1. Mission. The Air Force Frequency Management Agency (AFFMA) is a field operating agency (FOA) reporting to the Headquarters United States Air Force Deputy Chief of Staff (DCS) for Warfighting Integration (HQ USAF/XI). AFFMA plans, provides, and preserves access to the radio frequency spectrum for the Air Force and selected Department of Defense (DoD) activities in support of national policy objectives, systems development, and global operations.

2. Command. The AFFMA Commander:

2.1. Reports directly to HQ USAF/XIC.

2.2. Commands the personnel of AFFMA. Direct communication is authorized between the AFFMA commander, staff, Federal government agencies, private sector entities, and international organizations when related to tasks for which AFFMA is responsible.

3. Responsibilities. AFFMA:

3.1. Serves as office of primary responsibility (OPR) for Air Force spectrum management.

3.2. Develops and implements DoD, national, and international spectrum management guidelines and instructions to support the Air Force mission.

3.3. Monitors spectrum developments in DoD, national, and international arenas. Evaluates impact on Air Force operations; research, development, test, and evaluation (RDT&E) programs; and spectrum-dependent systems acquisition efforts.

3.4. Ensures Air Force spectrum use instructions and procedures comply with national and international telecommunications rules and regulations, and appropriate multinational and bilateral agreements.

- 3.5. Provides spectrum engineering guidance to Air Force operational and functional communities to include acquisition, RDT&E, and logistics for licensing spectrum-dependent systems.
- 3.6. Provides radio frequency spectrum management procedural guidance to major commands (MAJCOM) and field activities.
- 3.7. Develops, integrates, and manages the Air Force radio frequency spectrum management operational and system architecture in coordination with DoD and HQ USAF.
- 3.8. Represents, advocates, and defends Air Force interests in spectrum management matters on DoD, national, and international committees, groups, and organizations to include, but not limited to:
 - 3.8.1. The Interdepartment Radio Advisory Committee (IRAC) of the National Telecommunications and Information Administration (NTIA) and all IRAC subcommittees.
 - 3.8.2. The United States Military Communications-Electronics Board (USMCEB) Frequency Panel.
 - 3.8.3. The Combined Communications-Electronics Board Frequency Panel.
 - 3.8.4. The United States delegation to world radio communication conferences held by the International Telecommunications Union (ITU), and preparatory meetings held by the ITU, the NTIA, the Federal Communications Commission, and the Department of State.
- 3.9. Provides allocation and assignment support for spectrum-dependant systems to MAJCOMs and field activities.
- 3.10. Serves as the Air Force focal point for input of data into the DoD frequency resource record system, the NTIA government master file (GMF), and the international frequency list of the Radio Communication Bureau.
- 3.11. Serves as the OPR for the Air Force Electromagnetic Environmental Effects Program.
- 3.12. Coordinates spectrum management actions that resolve mutual interference incidents involving Air Force, private sector, other federal agency, and non-US spectrum-dependent systems.
- 3.13. Provides functional guidance to Air Force-sponsored DoD area frequency coordinators (AFC). Serves as the AFC for the Eastern United States for certain frequency bands.
- 3.14. Provides spectrum management support for DoD agencies and Unified Commands as specified by the USMCEB Frequency Panel.
- 3.15. Provides functional specialty management for the Air Force's electromagnetic spectrum management career field.
- 3.16. Chairs the Interservice Advisory Committee for curriculum input and support to the Interservice Radio Frequency Management School.
- 3.17. Budgets and pays annual Air Force spectrum usage fee to the Department of Commerce, NTIA.
- 3.18. AFFMA complies with applicable HQ USAF/XI operating instructions.

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DCS/Warfighting Integration