

1 JULY 1999



**AIR FORCE NATIONAL SECURITY
EMERGENCY PREPAREDNESS (AFNSEP)**

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OPR: AF/NSEP (Lt Col David Sharp)

Certified by: HQ USAF/XON (Brig General
McMahon)

Pages: 2

Distribution: F

This mission directive states the mission and assigned duties of Air Force National Security Emergency Preparedness (AFNSEP), a field operating agency (FOA) reporting directly to the Director of Nuclear and Counterproliferation, (AF/XON) under the Deputy Chief of Staff for Air and Space Operations.

1. Mission. The Air Force National Security Emergency Preparedness (AFNSEP) oversees, and assists commanders in implementing the Air Force's NSEP Program to include Domestic Support Operations (DSO) and Continuity of Government (COG) programs. The overall purpose of these programs is to provide sufficient capabilities at all levels of the Air Force in an all-hazards environment to meet essential defense and civilian needs during any national security emergency in peacetime as well as wartime.

2. Command. The AFNSEP Director:

- 2.1. Is directly subordinate to the USAF Deputy Director of Military Support (DOMS).
- 2.2. Interacts and communicates directly with the DOMS, DoD agencies, Joint Staff, Unified commands, other services, Air Staff, major commands, DRUs, and FOAs as well as all levels of civil government from cabinet to city level authorities on DSO and COG programs.
- 2.3. Commands active duty, civilian and reserve personnel assigned to AFNSEP.

3. Responsibilities. AFNSEP:

- 3.1. Acts as the AF Chief of Staff's OPR for NSEP planning in the USAF programs for DSO and COG. Develops policy, directives, instructions, and procedures in support of DoD Directives and plans to execute NSEP programs.
 - 3.1.1. Acts as the Military Support to Civil Authorities (MSCA) Principal Planning Agent (PPA) and Regional Planning Agent (RPA) for the AF.
- 3.2. Acts as the Air Force Chief of Staff's OPR for implementing the AF program for DSO and COG.

- 3.2.1. Provides emergency management advice and assistance.
- 3.2.2. Facilitates emergency response.
- 3.2.3. Responds to domestic support operations and continuity of government events with AF Reserve Individual Mobilization Augmentees called Emergency Preparedness Liaison Officers (EPLO). These EPLOs are the SECAF/CSAF liaison to DoD's team during peacetime or wartime operations.
- 3.2.4. Chairs the AF Continuity of Operations (COOP) Working Group and represents AF as a member of the DoD Continuity of Operations Working Group.
- 3.2.5. Manages the Air Force relocation and reconstitution sites as outlined in the DoD, Joint Staff, and AF COOP plans and directives.
- 3.2.6. Coordinates and develops Air Force inputs for maintaining the computerized DOD Resource Database (DODRDB) for use in response during exercise and real world contingencies using data supplied by installation points of contact.
- 3.2.7. Approves/coordinates activities of the Civil Air Patrol when acting as an AF auxiliary conducting Military Support to Civil Authorities (MSCA).
- 3.2.8. Receives, reviews, and maintains official reports of AF DSO and COG events.
- 3.2.9. Provides education and training on DSO and COG at all levels of the AF. Provides external training of AF programs, policies and procedures.
 - 3.2.9.1. Administers Air Force-level DSO and COG conferences and represents the AF Deputy DOMS at selected DSO, COG, and EPLO conferences.
- 3.3. Liaises with DOMS, Joint Staff, other services, major commands, DRUs, and FOAs as well as all official government and DoD agencies on DSO and COG plans and policies that affect AF personnel.
 - 3.3.1. Responds to Congressional, Public Affairs, and Freedom of Information Act requests and taskings, ensuring no compromise occurs to classified or limited-use information..
- 3.4. Provides for logistical, information and computer systems management, financial, personnel, and administrative support for the AFNSEP Agency to include all full-time staff members and assigned reserve personnel worldwide.
 - 3.4.1. Develops and champions programming and budget issues for all DSO and COG programs in the AF budget process. Coordinates with Air Staff agencies in projecting all budgetary needs, monitoring allocations, preparing reports, tracking expenditures, and balancing accounts in support of peacetime planning, exercises, and actual world events/activities.

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