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## **AFSC 5R0X1**

### **Chaplain Assistant**



## **CAREER FIELD EDUCATION AND TRAINING PLAN**

**CAREER FIELD EDUCATION AND TRAINING PLAN  
CHAPLAIN ASSISTANT SPECIALTY  
AFSC 5R0X1**

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**CHAPLAIN ASSISTANT SPECIALTY  
AFSC 5R0X1  
CAREER FIELD EDUCATION AND TRAINING PLAN**

**Part I**

***Preface***

- 1.** This Career Field Education and Training Plan (CFETP) for the Chaplain Assistant Specialty is a comprehensive education and training document that identifies life-cycle education/training requirements, training support resources, and minimum core task requirements for this specialty. This plan identifies mandatory and optional skill level training Chaplain Assistant personnel must receive during their military career and provides a clear career path to success in all aspects of career field training.
- 2.** The CFETP consists of two parts; both parts of the plan are used by supervisors to plan, manage, and control training within the career field.

  - 2.1.** Part I provides information necessary for overall management of the specialty. Section A explains how everyone will use the plan; Section B identifies career field progression information, duties and responsibilities, training strategies, and career field path; Section C associates each level with specialty qualifications (knowledge, education, training, and other); Section D indicates resource constraints, i.e., funds, manpower, equipment and facilities.
  - 2.2.** Part II includes the following: Section A identifies the Specialty Training Standard (STS) and includes duties, tasks, technical references to support training, Air Education and Training Command (AETC) conducted training, core/wartime tasks, and correspondence course requirements; Section B contains the course objective list for the initial and advanced skill courses; Section C identifies available support materials. An example is a qualification training package (QTPs) which may be developed to support proficiency training; Section D identifies a training course index supervisors can use to determine resources available to support training; Section E identifies MAJCOM unique training requirements supervisors can use to determine additional training required for the associated qualification needs.
- 3.** Using guidance provided in the CFETP will ensure individuals in this specialty receive effective and efficient training at the appropriate point in their careers. This enables training of today's work force for tomorrow's jobs. At unit level, supervisors and trainers will use Part II to identify, plan, and conduct training commensurate with the overall goals of this plan.

## **ABBREVIATIONS/TERMS EXPLAINED**

**Air Force Career Field Manager (AFCFM).** Each Air Force Specialty has a designated Air Force Career Field Manager and a MAJCOM Functional Manager to provide technical assistance to develop career field structures and identifiers. They help develop specialty descriptions, specialty prerequisites, and qualifications.

**Air Force Job Qualification Standard/Command Job Qualification Standard (AFJQS/CJQS).** A comprehensive task list, which describes a particular job type or duty position. It is used by supervisors to document task qualifications. The tasks on AFJQS/CJQS are common to all persons serving in the described duty position.

**Air Force Specialty Code (AFSC) - Enlisted.** A combination of five numbers or letters used to specifically identify an individual's career field and skill level.

**Air Reserve Components (ARC).** Units or individuals of the Air National Guard (ANG) and the Air Force Reserve (AFRC).

**Career Field Education and Training Plan (CFETP).** A comprehensive, multipurpose document encapsulating the entire spectrum of education and training for a career field. It outlines a logical growth plan that includes training resources and is designed to make career field training identifiable, to eliminate duplication, and to ensure this training is budget defensible.

**Certifying Official.** A person whom the commander assigns to determine an individual's ability to perform tasks for required standards.

**Chaplain Assistant.** Enlisted support personnel assigned to the Air Force Chaplain Service.

**Chaplain Service Institute (CSI).** Education and Training facility located at Maxwell AFB AL for Chaplains and Chaplain Assistants.

**Chapel Tithes and Offerings Fund (CTOF).** Formerly Chaplain Service Funds.

**Continuation Training.** Additional training exceeding requirements with emphasis on present or future duty assignments.

**Core Task.** A task Air Force Career Field Managers (AFCFMs) identify as a minimum qualification requirement within an Air Force specialty or duty position.

**Course Objective List (COL).** A publication, derived from initial/advanced skills course training standard, identifying the tasks and knowledge requirements, and respective standards provided to achieve a 3- and 7-skill level in this career field. Supervisors use the COL to assist in conducting graduate evaluations in accordance with AFI 36-2201, *Air Force Training Program*.

**Enlisted Specialty Training (EST).** A mix of formal training (technical school) and informal training (on-the-job) to qualify and upgrade airmen in each skill level of a specialty.

**Initial Skills Training.** A formal resident course which awards the 3-skill level AFSC.

**Job Rotation.** Change of duties within an AFSC to ensure airmen have a breadth of experience.

**MAJCOM Functional Managers (MFM) - Senior enlisted managers for Major Commands, Direct Reporting Units (DRU), and ARC.**

**Occupational Survey Report (OSR).** A detailed report showing the results of an occupational survey of tasks performed within a particular AFS.

**On-the-Job Training (OJT).** Hands-on, over-the-shoulder training conducted to certify personnel in both upgrade (skill level award) and job qualification (duty position certification) training.

**Professional Military Education (PME) - Enlisted.** An AF program designed to broaden enlisted members' perspectives and increase their knowledge of military studies, communicative skills, leadership, and supervision, preparing them to assume more responsibility.

**Qualification Training (QT).** Actual hands-on task performance training designed to qualify an individual in a specific duty position. This portion of the dual channel on-the-job training program occurs both during and after the upgrade training process. It is designed to provide the performance skills required to do the job. QT becomes necessary when personnel transfer duty positions, a new piece of equipment is assigned, new techniques or procedures are developed, or there is a need for increased productivity.

**Qualification Training Package (QTP).** An instructional package designed for use at the unit to qualify, or aid qualification, in a duty position or program, or on a piece of equipment. It may be printed, computer-based, or in other audiovisual media.

**Resource Constraints.** Resource deficiencies, such as money, facilities, time, manpower, and equipment that preclude desired training from being delivered.

**Religious Support Team (RST).** Religious Support Teams normally consist of at least a chaplain and a chaplain assistant/religious program specialist within the same service component. The purpose of the RST is to provide for, develop, and strengthen the spiritual and moral well-being of all military members, their families, and other authorized personnel. (See Joint Pub 1-05, Religious Support in Joint Operations).

**Skill Level.** The level of qualification within an awarded Air Force specialty, shown by the fourth digit of the AFSC, e.g., 5R0X1: 1 - unskilled (helper); 3 - semiskilled (apprentice); 5 - skilled (journeyman); 7 - advanced (craftsman); 9 - manager/supervisor (superintendent).

**Skills Training.** A formal course which awards a skill level.

**Specialty Training.** A mix of formal training (technical school) and informal training (on-the-job) to qualify and upgrade airmen to the next skill level.

**Specialty Training Standard (STS).** An Air Force publication that describes skills and knowledge that an airman in a particular Air Force specialty needs on the job. It further serves as a contract between the Air Education and Training Command and the user to show the overall training requirements for an Air Force specialty code that the formal schools teach.

**Standard.** An exact value, a physical entity, established and defined by authority, custom or common consent to serve as a reference, model, or rule in measuring quantities or qualities, establishing practices or procedures, or evaluating results. A fixed quantity or quality.

**Total Force.** All collective Air Force components (active, reserve, guard, and civilian elements) of the United States Air Force.

**Training Capability.** The capability of a training setting to provide training on specified requirements, based on the availability of resources.

**Upgrade Training (UGT).** Mandatory training which leads to the attainment of a higher level of proficiency.

**Utilization and Training Workshop (U&TW).** A forum of MAJCOM Air Force Specialty Code (AFSC) functional managers, Subject Matter Experts (SMEs), and AETC training personnel that determines career ladder training requirements.

**Wartime Tasks.** Those tasks that must be taught when courses are accelerated in a wartime environment. They are identified in CFETP Part II, section A, (STS Column 1), by an asterisk (\*).

## ***Section A - General Information***

**1. Purpose.** This CFETP provides information necessary for AFCFM, MAJCOM functional managers (MFMs), commanders, training managers, supervisors and trainers to plan, develop, manage, and conduct an effective career field training program. This plan outlines the training that individuals in this Air Force Specialty (AFS) receive in order to develop and progress throughout their careers. This plan identifies initial skills, upgrade, qualification, advanced, and proficiency training. Initial skills training is the

AFSC-specific training an individual receives upon entry into the Air Force or upon retraining into this specialty for award of the 3-skill level. This training is provided by Air University's USAF Chaplain Service Institute (CPD/HCT) at Maxwell AFB AL. Upgrade training identifies the mandatory courses, task qualification requirements, and correspondence course completion requirements for award of the 3-, 5-, 7-, and 9-skill levels. Qualification training is actual hands-on task performance training designed to qualify an airman in a specific duty position. This training program occurs both during and after the upgrade training process. It is designed to provide the performance skills/knowledge required to do the job. Advanced training is formal specialty training used for selected airmen. Proficiency training is additional training, either in-residence or exportable advanced training courses, or on-the-job training, provided to personnel to increase their skills and knowledge beyond the minimum required for upgrade. The CFETP has several purposes, among which it:

**1.1.** Serves as a tool to plan, conduct, and evaluate a career field training program. Also, it is used to help supervisors identify training at the appropriate point in an individual's career.

**1.2.** Identifies task and knowledge training requirements for each skill level in the specialty and recommends education/training throughout each phase of an individual's career.

**1.3.** Lists training courses available in the specialty, identifies sources of training, and the training delivery method.

**1.4.** Identifies major resource constraints, which impact full implementation of the desired career field training process.

**2. Use.** The CFETP will be used by MAJCOM Functional Managers (MFM) and supervisors at all levels to ensure comprehensive and cohesive training programs are available for each individual in the specialty.

**2.1.** The USAF Chaplain Service Institute (CPD/HCT) will develop/revise initial, advanced, and special formal courses, CDCs, and exportable training based on requirements established by the users and documented in Part II of this CFETP. They will work with the AFCFM to develop procurement and acquisition strategies for obtaining resources needed to provide the identified training.

**2.2.** MFMs will ensure their training programs complement the CFETP mandatory initial, upgrade, and proficiency requirements. OJT, resident training, CDCs, contract training, or exportable courses can satisfy identified requirements.

**2.3.** Each individual will complete the mandatory training requirements specified in this plan. The lists of courses in Part II will be used as a reference to support training.

**3. Coordination and Approval.** The CFETP will be approved by the AFCFM (HQ USAF/HC) and maintained by HQ AETC/HC. MFMs, CPD/HCT and CPD/XROT will review the CFETP annually to ensure currency and accuracy. Recommended changes will be forwarded to HQ AETC/HC and HQ USAF/HC for approval. Commands must not develop training that can be satisfied by existing courses.

## ***Section B - Career Progression and Information***

### **4. Specialty Description.**

**4.1. Specialty Summary.** Applies direct integrated support processes to ensure the free exercise of religion in the Air Force. Manages and implements support processes essential to executing the Air Force Chaplain Service's core processes – religious observances, pastoral care, and advice to Air Force leadership regarding spiritual, religious, ethical and moral concerns. Manages and applies personnel, logistics, and professional resources to support chapel-based, unit, medical and deployed ministries. Provides nonclergy support for chaplain professional ministry. Applies religious sensitivities to support the distinctive spiritual needs of the pluralistic military community. Related DoD Occupational Subgroup: 561.

### **4.2. Duties and Responsibilities**

**4.2.1.** Manages and implements support of religious observances. Coordinates religious observance requirements, assesses support needs, formulates plans, and prioritizes the use of available support resources to enable chaplain professional ministry including: worship services, liturgies, rites and ceremonies. Prepares and maintains religious accouterments, facilities, and equipment. Organizes, trains, supervises, and coordinates with laity to support chapel-based ministry. Prepares and maintains public relations materials and professional information resources. Obtains, operates, and maintains multimedia systems. Identifies and coordinates support requirements for religious observances with Medical, Mortuary Affairs, Honor Guard, Protocol, etc.

**4.2.2.** Manages and implements support of pastoral care. Coordinates pastoral care requirements and assesses support needs. Formulates plans and prioritizes the use of available support resources. Enables the chaplain professional ministries to provide religious instruction, spiritual renewal, lay training, involvement and recognition, pastoral counseling, crisis intervention and critical incident stress management, spiritual nurturing, pastoral visitation, and ecclesiastical relations. Applies knowledge of religious cultures, crisis intervention, and critical incident stress management to support chaplain emergency ministrations. Responds to aircraft crash sites, hostage situations, casualty collection points, evacuation and deployment centers, and areas of need to support chaplain team members. Protects privileged communication by locating appropriate areas for chaplain pastoral counseling during contingencies. Coordinates support requirements for chaplain pastoral counseling with medical and mortuary affairs personnel. Coordinates, prepares, and presents religious culture briefings. Publicizes

availability of chaplain professional services to assigned personnel. Coordinates and develops stewardship and social outreach activities appropriate to host communities. Coordinates Chaplain Service activities with military and civilian organizations.

**4.2.3.** Manages and implements support processes which aid chaplains in giving advice to Air Force leadership. Supports chaplain professional advice regarding spiritual, religious, ethical and moral issues. Interprets and implements chaplain assistant policies, responsibilities and procedures inherent in the free exercise of religion. Assists in resolving accommodation of religious practice issues.

**4.2.4.** Executes chaplain assistant management processes. Manages Chaplain Service budgets and support systems. Assesses ministry support and the application of available resources, analyzes data, implements adjustments, and conducts follow-up. Safeguards religious offerings and Chaplain Service resources. Provides force protection for chaplains. Manages and coordinates Chaplain Service control center operations. Ensures equitable distribution of resources to support pluralistic ministry needs. Administers and manages Chapel Tithe & Offering Fund automated systems, internal controls, and resources. Develops and executes ministry support plans and annexes. Coordinates religious support requirements for contingency operations. Procures ecclesiastical equipment and supplies. Coordinates inter-service and host-tenant support agreements impacting ministry needs and requirements. Coordinates and maintains non-chaplain additional resource personnel documents. Assesses and processes religious facility maintenance, modification, and new construction to meet ecclesiastical and professional ministry requirements. Provides protocol and manages special projects and programs in support of visiting ecclesiastical representatives. Maintains religious data lists of assigned personnel. Plans, conducts, and analyzes religious program needs assessments. Maintains and provides statistical and decision-support information for program planning. Assists in developing programs designed to meet the spiritual needs of the community.

**5. Skill/Career Progression.** Adequate training and timely progression from the apprentice to the superintendent skill level play an important role in the Air Force's ability to accomplish its mission. It is essential that everyone involved in training must do his or her part to plan, manage, and conduct an effective training program. The guidance provided in this part of the CFETP will ensure each individual receives viable training at appropriate points in his or her career.

**5.1. Apprentice (3-Level).** Initial skills and knowledge training is conducted in a formal resident course (M3ABR5R031 000) by the USAF Chaplain Service Institute at Maxwell AFB AL and Silver Flag Training Site, Tyndall AFB FL. Upon completion of initial skills training, trainees will work with a trainer to enhance their knowledge and skills. They will utilize the Career Development Course (CDC) and Task Qualification Training (TQT) and other exportable courses to progress in the career field. The trainee will enter a job qualification training (JQT) period to become certified in those duty position tasks identified in the Specialty Training Standard (STS) by the supervisor. Once task certified, a trainee may perform the task unsupervised.

**5.2. Journeyman (5-Level).** Once upgraded to the 5-level, Journeymen will enter into continuation training to broaden their experience base. Journeymen may be assigned job positions such as religious program and readiness support, financial and resource management, and various staff positions. Journeymen will complete any MAJCOM specific training. After the 15 month UGT program, the journeyman will serve for approximately three additional years, pending the next promotion. Enrollment and progression toward a CCAF degree is highly encouraged after the 5-level is awarded. Journeymen should attend Airman Leadership School (ALS) after having 48 months in the Air Force. While improving job knowledge and abilities, journeymen should focus on promotion to Staff Sergeant and progression to the 7-skill level.

**5.3. Craftsman (7-Level).** Craftsmen can expect to fill various supervisory and management positions such as task certifier, readiness NCO, resource advisor, and noncommissioned officer in charge (NCOIC) of chapel functions. Craftsmen should take courses or obtain added knowledge on management of resources and personnel. After the 12-month UGT program, the craftsman will attend the advanced formal resident course (M3ACR5R071 000) conducted by the USAF Chaplain Service Institute at Maxwell AFB AL. NCOs will continue to serve as craftsmen for approximately seven additional years, or until promotion to Senior Master Sergeant (E-8). Job qualification and continuation training will continue with emphasis on management and supervision. After selection for Technical Sergeant (E-6), NCOs will attend the NCO Academy (NCOA) Course to receive advanced training on NCO duties and responsibilities. ARC may complete the NCO Academy via correspondence course. Upon promotion to Master Sergeant, NCOs may be selected to attend the Senior NCO Academy or volunteer to enroll in the Senior NCO Academy correspondence course.

**5.4. Superintendent (9-Level).** A superintendent can be expected to fill positions such as superintendent of chapel functions, functional manager, and various staff NCOIC jobs. Additional training in the areas of budget, manpower, resources, and personnel management should be pursued through continuing education. After selection for Senior Master Sergeant (E-8), senior NCOs will attend the Senior Noncommissioned Officer Academy (SNCOA) Course to receive the highest level of management and leadership training. ARC personnel may complete the Senior NCO Academy through correspondence course. Additional higher education and completion of courses outside of their career AFSC are also recommended.

**6. Training Decisions.** The CFETP uses a building block approach (simple to complex) to encompass the entire spectrum of training requirements for the Chaplain Assistant career field. The spectrum includes a strategy for when, where, and how to meet the training requirements. The strategy must be apparent and affordable to reduce duplication of training and eliminate a disjointed approach to training.

**6.1. Initial Skills.** Initial/Entry level training is developed and taught by the USAF Chaplain Service Institute at Maxwell AFB AL (Course M3ABR5R031 000). This course provides the training and knowledge required to function in the Chaplain Assistant specialty as a non-clergy member of the USAF Chaplain Service. Major curriculum

areas include an Introduction to World Religions, Pastoral Counseling Support, and Chapel Team Support.

**6.2. Upgrade Requirements to 5-Level.** Five-skill level training contains two aspects in order to become a fully qualified Chaplain Assistant Journeyman: Specialty Qualifications and Upgrade Training. AFMAN 36-2108 is helpful in that it contains the specific prerequisites to qualify for this specialty. While your support duties cover a very wide range of tasks, they can be grouped into three basic areas: Religious Observances and Pastoral Care Support, Readiness and Chaplain Team Support, and Resources Support. An additional five level upgrade requirement is the completion of the 5-level Career Development Course (CDC).

**6.3. Upgrade Requirements to 7-Level.** Advanced training is developed and taught by the USAF Chaplain Service Institute at Maxwell AFB AL (Course M3ACR5R071 000). This course provides training and knowledge required to supervise and manage chaplain activities in a home-base and deployed environment. Major curriculum areas include applications of advanced concepts of contingency planning, appropriated and non-appropriated budget preparation, needs assessment, supervising in the Chaplain Service. An additional seven level upgrade requirement is the completion of the 7-level CDC and 12 months UGT.

**NOTE 1.** Supervisors/trainers will teach the trainee about OJT record documentation and maintenance, building a master Job Qualification Standard (JQS), evaluating personnel, setting up training programs, mentoring, handling personnel problems, how to upgrade a trainee's skill level, etc. Trainees can be trained without actually having to be assigned as someone's supervisor (e.g., one-man shop).

**6.4. Proficiency Training.** Any additional knowledge and skill requirements which are not taught through initial skills or upgrade training are assigned to continuation training. The purpose of the continuation training program is to provide additional training exceeding minimum upgrade training requirements with emphasis on present and future duty positions. MAJCOM-FOA-DRU 5R0 Functional Managers develop a continuation training program that ensures individuals receive the necessary training at the appropriate point in their careers. The training program will identify both mandatory and optional training requirements.

**7. Community College of the Air Force.** Enrollment in the CCAF occurs upon completion of Basic Military Training. CCAF provides the opportunity to obtain an Associates in Applied Sciences Degree. In addition to its associate's degree program, CCAF offers the following:

**7.1. Occupational Instructor Certification.** Upon completion of instructor qualification training, consisting of the instructor methods course and supervised practice teaching, CCAF instructors who possess an associates degree or higher may be nominated by their school commander/commandant for certification as an occupational instructor.

**7.2. The Social Services Degree requirements apply to the 5R0X1 occupational specialties.** Prior to completing an associate’s degree, the 5-level must be awarded and the following requirements must be met:

	Semester Hours
Technical Education.....	24
Leadership, Management, and Military Studies .....	6
Physical Education .....	4
General Education.. .....	15
Program Elective ....	15
Technical Education; Leadership, Management, and Military Studies; or General Education	
Total .. .....	64

**7.2.1. Technical Education (24 Semester Hours):** A minimum of 12 semester hours of Technical Core subjects/courses must be applied and the remaining semester hours applied from Technical Core/Technical Elective courses.

<b>Technical Core</b>	
Subjects/Courses	Maximum Semester Hours
CCAF Internship .....	24
Chapel Service Support .....	6
Counseling .....	4
Cultural Diversity .....	9
Equal Opportunity Management .....	9
Ethnic Studies .....	3
Family Services Administration .....	15
Group Dynamics .....	6
Social Problems .....	3
Social Psychology .....	3
World Religions .....	3

<b>Technical Electives</b>	
Subjects/Courses	Maximum Semester Hours
Abnormal Psychology .....	3
Computer Science .....	6
Enlisted Professional Military Education .....	6
General Psychology .....	3
General Sociology .....	3
Human Communication .....	3
Human Development & Learning .....	3
Instructional Methodology .....	3
Interviewing Techniques .....	3
Principles of Accounting .....	3
Statistics .....	3
Technical Writing .....	3

**7.2.2. Leadership, Management, and Military Studies (6 Semester Hours):** Professional military education and/or civilian management courses.

**7.2.3. Physical Education (4 Semester Hours):** This requirement is satisfied by completion of Basic Military Training.

**7.2.4. General Education (15 Semester Hours):** Applicable courses must meet the criteria for application of courses to the General Education Requirements (GER) and be in agreement with the definitions of applicable General Education subjects/courses as provided in the CCAF General Catalog.

**7.2.5. Program Elective (15 Semester Hours):** Satisfied with applicable Technical Education; Leadership, Management, and Military Studies; or General Education subjects/courses, including natural science courses meeting GER application criteria. Six semester hours of CCAF degree applicable technical credit otherwise not applicable to this program may be applied. See the CCAF General Catalog for details regarding the Associates of Applied Science degree for this specialty.

**7.3.** Additional off-duty education is a personal choice that is encouraged for all. Individuals desiring to become an Air Education and Training Command Instructor should be actively pursuing an associate's degree. A degreed faculty is necessary to maintain accreditation through the Southern Association of Colleges and Schools.

**7.4** Personnel currently in the Information Management program may change their enrollment to Social Services. However, if they earned the Information Management degree using the Chaplain Assistant AFSC, they will not be eligible to earn the Social Services degree. Personnel are permitted to earn only one degree per eligible AFSC.

**8. Career Field Path.** Charts depicting this specialty's skill level progression path are presented on the following tables. The career path outlines when training is required for each skill level.

## 8.1. Enlisted Career Path.

<b>Table 8.1. Enlisted Career Path (Active Duty) IAW AFI 36-2215</b>				
<b>Education and Training Requirements</b>	<b>GRADE REQUIREMENTS</b>			
	Rank	Average Sew-On	Earliest Sew-On	High Year Of Tenure (HYT)
<b>Basic Military Training school</b>				
<b>Apprentice Technical School</b> (3-Skill Level)	Amn A1C	6 months 16 months		
<b>Upgrade To Journeyman</b> (5-Skill Level) - Complete minimum 15 months in UGT - Complete mandatory CDC if/when available. - Complete all core tasks identified in CFETP and other duty position tasks identified by supervisor. - Meet mandatory requirements listed in Specialty Description and CFETP. - Recommended by supervisor.	SrA (See Note1)	3 years	28 months	12 Years
<b>Airman Leadership School (ALS)</b> - Must be a SrA with 48 months time in service or be a SSgt Selectee. - Resident graduation is a prerequisite for SSgt sew-on (Active Duty Only).	<b>Trainer</b> - Trainer must be qualified and certified on tasks to be trained. - Must attend formal AF Training Course and be appointed by Commander			
<b>Retrainees:</b> - Minimum 9 months for 5-level - Minimum 6 months for 7-level UGT	<b>Certifier</b> - SSgt with a 5-skill level or civilian equivalent. - Attend formal AF Training Course and be appointed by Commander. - Be a person other than the trainer (Core and Critical tasks only).			
<b>Upgrade To Craftsman</b> (7-Skill Level) - Minimum rank of SSgt. - 12 months OJT. - Complete mandatory CDC if/when available. - Complete all core tasks identified in CFETP and other duty position tasks identified by supervisor. - 7-level Craftsman Course.	SSgt	7.5 years	3 years	20 Years
<b>Noncommissioned Officer Academy</b> (NCOA) - Must be a TSgt or TSgt Selectee. - Resident graduation is a prerequisite for MSgt sew-on.	TSgt MSgt	12.5 years 16 years	5 years 8 years	24 Years 26 Years
<b>USAF Senior NCO Academy (SNCOA)</b> - Must be a SMSgt or SMSgt select, or a selected MSgt - Resident graduation is a prerequisite for CMSgt sew-on.	SMSgt	19.2 years	11 years	28 Years

<b>Upgrade To Superintendent</b> <b>(9-Skill Level)</b> - Minimum rank of SMSgt.	CMSgt	21.5 years	14 years	30 Years
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NOTE 1: Rank of Senior Airman is not a requirement for upgrade to the 5-skill level.

NOTE 2: Entered into 7-level upgrade training upon receipt of SSgt line number.

## 8.2. Enlisted Career Path (Air Force Reserve Component).

<b>Table 8.2. Enlisted Career Path (AF Reserve) IAW AFI 36-2502</b>				
<b>Education and Training Requirements</b>	<b>GRADE REQUIREMENTS</b>			
	Rank (Note 1)	Average Sew-On (Note 2)	Earliest Eligible Sew-On	High Year Of Tenure (HYT) (Note 3)
<b>Basic Military Training school</b>				
<b>Apprentice Technical School</b> (3-Skill Level)	Amn A1C	6 months 12 months		
<b>Upgrade To Journeyman</b> (5-Skill Level) - Minimum 15 months UGT. - Complete 5-level CDCs. - Complete all core tasks identified in CFETP and other duty position tasks identified by supervisor. - Meet mandatory requirements listed in Specialty Description and CFETP. - Recommended by supervisor.	SrA (Notes 4 & 8)	3 years	28 Months	
<b>Airman Leadership School (ALS)</b> - Must be a SrA with 48 months time in service. - Completion is a prerequisite for SSgt sew-on.	<b>Trainer</b> - Trainer must be qualified and certified on tasks to be trained. - Must attend formal AF Training Course and appointed by Commander.			
<b>Upgrade To Craftsman</b> (7-Skill Level) - Minimum rank of SSgt. - 12 months OJT. - Complete 7-level CDCs. - Advanced Technical School. - Recommended by supervisor.	SSgt (Notes 5 & 8)		3 years	33 Years
<b>Retrainees:</b> - Minimum 9 months for 5-level - Minimum 6 months for 7-level UGT	<b>Certifier</b> - SSgt with a 5-skill level or civilian equivalent. - Attend formal AF Training Course and appointed by Commander. - Be a person other than the trainer (Core and Critical tasks only).			
<b>Noncommissioned Officer Academy</b> (NCOA) - Must be SSgt or TSgt - Completion is a prerequisite for eligibility to MSgt.	TSgt (Notes 6 & 8) MSgt (Notes 7 & 8)		5 years  8 years	33 Years  33 Years
<b>USAF Senior NCO Academy (SNCOA)</b> - Must be a MSgt. - Completion is a prerequisite for eligibility to SMSgt sew-on.	SMSgt (Notes 6, 7 & 8)		11 years	33 Years
<b>Upgrade To Superintendent</b> (9-Skill Level) - Minimum rank of SMSgt. - Completion of SNCOA.	CMSgt (Notes 6, 7 & 8)		14 years	33 Years

NOTE 1: Promotion up to SSgt is non-competitive. Must meet Enlisted Promotion Criteria. In addition, IMAs must have at least 6 months as a chaplain assistant in the IMA program.

NOTE 2: Air Force Reserve average sew-on times for SSgt through CMSgt vary based on criteria in Note 1 and Note 6.

NOTE 3: High Year Tenure limit or age 60, whichever comes first.

NOTE 4: In the IMA program a SrA only needs a 3-skill level, but will need 5-skill level for promotion to SSgt. Earliest sew-on requires 6 months as a chaplain assistant in the IMA program.

NOTE 5: In the IMA program a SSgt only needs a 5-skill level but must have 7-skill level to be eligible for promotion to TSgt. Earliest sew-on requires 6 months as a chaplain assistant in the IMA program.

NOTE 6: For TSgt through CMSgt Category A promotion are based on eligibility and position vacancy. For TSgt through CMSgt Category B re-assignment to higher grades are based on eligibility, position vacancy, and quality review panel (QRP) ranking.

NOTE 7: For promotion to MSgt, SMSgt, and CMSgt, a Reserve Commitment Contract must be signed agreeing to a minimum 2 consecutive year commitment in the Selected Reserve.

NOTE 8: Member must be a satisfactory participant in accordance with AFMAN 36-8001 to meet eligibility for re-assignment to the next higher grade. AFI 40-502 states that category E and participating Individual Ready Reserve (IRR) must accrue at least 50 points in the preceding retirement or retention (R/R) year to meet eligibility for re-assignment to the next higher grade.

### 8.3 Enlisted Career Path (Air National Guard).

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
<b>R U L E</b>	<b>AT TIME OF RECOMMENDATION FOR PROMOTION TO (Note 7)</b>	<b>REQUIRED PAFSC (Note 1)</b>	<b>TIME IN SERVICE OF AT LEAST (Note 2)</b>	<b>TIME IN GRADE OF AT LEAST (Notes 3 and 4)</b>	<b>MUST HAVE SATISFACTORILY COMPLETED THE FOLLOWING PME REQUIREMENTS (Note 5)</b>	<b>ON THE EFFECTIVE DATE OF PROMOTION MET THE FOLLOWING RETAINABILITY REQUIREMENTS FOR SERVICE IN THE ANG (Note 6)</b>
<b>1</b>	<b>E-2 (AMN) Note 4)</b>	<b>3-skill level</b>	<b>6 months</b>	<b>6 months (Note 4) BMT</b>	<b>None</b>	<b>None</b>
<b>2</b>	<b>E-3 (A1C) (Note 4)</b>	<b>3-skill level</b>	<b>6 months</b>	<b>6 months (Note 4)</b>	<b>None</b>	<b>None</b>
<b>3</b>	<b>E-4 (SrA)</b>	<b>3-skill level</b>	<b>6 months (Note 4)</b>	<b>6 months</b>	<b>None</b>	<b>None</b>
<b>4</b>	<b>E-5 (SSgt)</b>	<b>5-skill level (or 3-level when no level exists in the AFS)</b>	<b>48 months (4 years)</b>	<b>24 months</b>	<b>Mandatory: Airman Leadership School by Correspondence or in Residence. (The NCO Preparatory Course or NCO Leadership School meets this PME Requirement)</b>	<b>None</b>
<b>5</b>	<b>E-6 (TSgt)</b>	<b>7-skill level</b>	<b>72 months (6 years)</b>	<b>24 months</b>	<b>None</b>	<b>None</b>
<b>6</b>	<b>E-7 (MSgt)</b>	<b>7-skill level</b>	<b>108 months (9 years)</b>	<b>24 months</b>	<b>Mandatory: In residence NCO Academy or by ECI Course 6</b>	<b>AGR – 24 months All others - 12 months</b>

7	E-8 (SMSgt)	7-skill level	156 months (13 years)	24 months	Mandatory: In residence Sr NCOA or by ECI Course 12	24 months
8	E-9 CMSgt)	9-skill level	204 months (17 years)	24 months		24 months

**NOTES:**

1. Before being recommended for promotion, the airman must hold a PAFSC at the skill level appropriate for the grade to which being promoted. The only exceptions are as follows:

1.1. AFI 26-2113, *The First Sergeant*, limits First Sergeant assignments to MSgt and above or MSgt selectees. TSgts selected as First Sergeants will be promoted to MSgt under the provisions of paragraph 2.5., Retraining Promotion Program, before attending the First Sergeant Academy. They must attend and successfully complete the First Sergeant Academy within one year of appointment as First Sergeant. Failure to meet this requirement will result in demotion IAW ANGI 36-2503, *Administrative Demotion of Airmen*.

1.2. The Adjutant General may grant a grade/skill level waiver for an Amn, A1C, or SrA when all requirements for award of an AFSC have been met, with the exception of the appropriate security clearance. The necessary request for an investigation must have been initiated at the Defense Investigative Agency (DIA), as evidenced by the appropriate Automated Security Clearance Accounting System notice.

2. Time-in-service computations for all promotions will be based on satisfactory years of service for retirement. This may include active duty, active duty enlisted service in a reserve component, or inactive duty in a reserve component. Inactive service in a regular component (USAF delayed enlistment program) is creditable service during the following periods: anything prior to 1 January 85, and anything after 31 Dec 92 is creditable. A period of service in the USAF delayed enlistment program from 1 Jan 85 thru 31 Dec 92 is not creditable service. Service in a commissioned or warrant officer status will not be used to satisfy this requirement for promotion to SMSgt and CMSgt. Promotion to these grades requires eight years and ten years, respectively, of cumulative, satisfactory enlisted service (TEMSD) in addition to total TIS requirements (37 USC 201(e), 38 Comptroller General 598).

3. Only satisfactory years of service for retirement may be used to meet time-in-grade requirements. Time-in-grade requirements for airmen who have been demoted will be computed from the date of rank established at the time of demotion.

4. Compute all time-in-grade from date of entry on Initial Active Duty Training (IADT). An ANG unit commander may promote an ANG airman on IADT through the grade of A1C without a 3-level AFSC. Additionally, A1C assigned to a specialty requiring lengthy formal training and who have not had sufficient time or training to upgrade to the appropriate skill level due to the length of the formal school, may be promoted without a 3-level AFSC. Furthermore, the individual's military and scholastic records must be satisfactory. A lengthy formal school is defined as technical training that is in excess of 139 days.

5. Relationships between Air Force Enlisted PME and other PME.

5.1. Before 1970, MAJCOMS were given the authority to award PME credit to graduates of certain other service schools. The MAJCOM was to ensure that the course met Air Force content and length standards. PME credit awarded for other service resident schools before 1970 is valid and should be retained in member's records.

5.2. Since 1970, PME credit is authorized only for graduation from a certified Air Force NCO Preparatory course, Airman Leadership School or NCO Academy.

5.3. Senior NCOs who complete the US Army Sergeants Major Academy or the US Navy Senior Enlisted Academy are credited with completion of senior level enlisted PME.

5.4. Enlisted personnel who were formerly officers are not exempt from any enlisted PME course.

6. On promotion to CMSgt, SMSgt, or MSgt, members incur a service commitment as prescribed in ANGI 36-2101, *Assignments Within the Air National Guard*. Extend the member's enlistment IAW ANGI 36-2002, *Enlistment and*

*Reenlistment in the ANG and as a Reserve of the Air Force.* This action will coincide with the effective date of promotion. Members who are unable to extend for the required period of time, or refuse to extend for any reason, are disqualified for promotion.

7. If the member is on AGR status, see ANGI 36-101, *The Active Guard/Reserve Program*, for further guidance.

**8.3.1.** The authority to promote ANG airmen is delegated to each Adjutant General IAW policies and procedures established in ANGI 36-2502, *Promotion of Airmen*, and its supplements. Each headquarters must monitor unit promotions to the grades TSgt through CMSgt to ensure that the State does not exceed the manning percentages prescribed in ANGI 36-2101, *Assignments Within the Air National Guard*. The authority to promote airmen serving under 10 USC 12310 (Statutory Tour) rests with the Director, Air National Guard, and may be further delegated in conjunction with state approval. Promotion is based on a period of time sufficient to permit a substantive evaluation of the airman's total performance, and includes attendance at Unit Training Assemblies (UTA), annual training, and duty performance. In the NCO grades, particular emphasis must be placed on supervisory and leadership potential as well as previously demonstrated technical skills. Among the eligibility factors, the individual must possess an awarded PAFSC at the appropriate skill level. A unit vacancy must exist in the specific AFSC and grade to which promotion is contemplated, and the member must be the sole occupant of that valid manpower position. Exceptions to this are the **ANG Deserving Airman Promotion Program, and the ANG Enlisted Grades Program** (see below). Airmen who are retraining may be promoted on the basis of their currently held PAFSC provided they are accepted by the unit commander into a valid UMD position and they are the sole occupant of that position. For additional information regarding promotion criteria, refer to ANGI 36-2502.

**8.3.2.** Air National Guard chaplain assistants are to attend the Apprentice Course (awarding the 3-skill level) within one year of selection for a chaplain assistant position or as quotas are available. Upon completion of the 5R071 CDC, the member must then attend the Craftsman Course prior to the awarding of the 7-skill level.

**8.3.3.** Upgrade training and Professional Military Education (PME) are in accordance with applicable Air National Guard directives.

**8.3.4.** In addition to complying with Air Force training standards, Air National Guard chaplain assistants also concentrate training efforts on field model skills that are applicable to support contingencies and/or state emergencies.

**8.3.5. ANG Deserving Airman Promotion Program.** Qualified deserving airmen may be promoted to MSgt or TSgt without regard to position vacancy. However, promotions resulting from this program must be within the manning constraints of ANGI 36-2101. Only airmen who have demonstrated their potential to perform in the higher grade may be promoted. A deserving airman promotion is not a reward for past service, nor is it authorized solely due to an airman's attainment of the minimal eligibility requirements. The limited number of opportunities available under this program requires each commander to objectively evaluate and rank order all nominees so that only truly

deserving airmen are promoted. Airmen promoted to MSgt must have a minimum of 18 years satisfactory service, and a minimum current ANG service of 36 months. Airmen promoted to TSgt must have a minimum of 12 years satisfactory service and a minimum current ANG service of 24 months. The airman must be fully qualified in the DAFSC to which assigned. For further information about the ANG Deserving Airman Promotion Program, refer to ANGI 36-2502.

**8.3.6. ANG Enlisted Grades Program.** In addition to the standard Air National Guard career path as set forth in Table 8.3, and the ANG Deserving Airmen Promotion Program, a select number of chaplain assistants at wing level can be promoted to Senior Master Sergeant (5) and Chief Master Sergeant (1), IAW ANGI 38-202, *ANG Enlisted Grades Program*. Under this program, an ANG/HC board convenes every three years to select a total of five MSgts for promotion to SMSgt based on a recommendation from their wing chaplain and unit commander, and having met the criteria: minimum time in service and grade, completion of the Senior NCO Academy course (either in-residence or by correspondence), 7-skill level in hand, and 3 years retainability. After three years, the SMSgt positions will then be rotated to five new selectees. Additionally, after this three-year period, one individual from the current five SMSgts will be selected for promotion to the grade of CMSgt. To qualify for promotion to CMSgt, individuals must have three years retainability.

**8.4 Base/Unit Education and Training Manager Checklist:**

<b>Table 8.4. Base/Unit Education and Training Manager Checklist – IAW AFI 36-2201V3</b>		
<b>Requirements for Upgrade to:</b>	<b>Y</b>	<b>N</b>
<p><b>Journeyman</b></p> <ul style="list-style-type: none"> <li>- Has the apprentice completed mandatory CDCs, if available?</li> <li>- Has the apprentice completed all appropriate 5-level core tasks identified in the CFETP?</li> <li>- Has the apprentice completed all other duty position tasks identified by the supervisor?</li> <li>- Has the apprentice completed 15 months upgrade training (9 months for retrainees) for award of the 5-skill level?</li> <li>- Has the apprentice met mandatory requirements listed in specialty description AFMAN 36-2108, (Airman Classification), and the CFETP?</li> <li>- Has the apprentice been recommended by their supervisor?</li> </ul>		
<p><b>Craftsman</b></p> <ul style="list-style-type: none"> <li>- Has the journeyman achieved the rank of SSgt?</li> <li>- Has the journeyman completed mandatory CDCs?</li> <li>- Has the journeyman completed all core tasks identified in the CFETP?</li> <li>- Has the journeyman completed all other duty positions tasks identified by the supervisor?</li> <li>- Has the journeyman attended 7-skill level Craftsman Course?</li> <li>- Has the journeyman completed a minimum 12 month UGT for award of the 7-skill level?</li> </ul>		

TO: Squadron/CC

FROM: Squadron Training Manager

SUBJECT: Upgrade Trainee

Trainee is prepared to be upgraded and has completed all mandatory training requirements.

Training Manager

Supervisor

## **Section C - Skill Level Training Requirements**

**9. Purpose.** Skill level training requirements in this career field are defined in terms of tasks and knowledge requirements. This section outlines the specialty qualification requirements for each skill level in broad, general terms and establishes the mandatory requirements for entry, award and retention of each skill level. The specific task and knowledge training requirements are identified in the STS at Part II, Sections A and B of this CFETP.

### **10. Specialty Qualification.**

#### **10.1. Apprentice Level Training: 5R031**

##### **10.1.1. Specialty Qualification.**

**10.1.1.1. Knowledge.** Knowledge is mandatory of: world religions, concepts of religious pluralism in the Air Force and faith group requirements, principles of interpersonal relationships, interviewing techniques and crisis intervention skills, and principles of readiness operations.

**10.1.1.2. Education.** For entry into this specialty, completion of courses in English composition, word-processing, accounting, computer operations, information systems, world religions, and human behavior is desirable.

**10.1.1.3. Training.** Completion of the Chaplain Assistant Apprentice Course is mandatory.

**10.1.1.4. Experience.** Experience is mandatory in counseling support and religious facility preparation.

**10.1.1.5. Other.** Certification is mandatory by the senior chaplain and noncommissioned officer in charge that the individual has been interviewed and is acceptable for entry. Ability to type at a minimum rate of 20 words per minute is mandatory.

**10.1.2. Training Sources and Resources.** Completion of initial skills training, Chaplain Assistant Apprentice course (M3ABR5R031 000) at Maxwell AFB AL and Silver Flag Training Site, Tyndall AFB FL, satisfies the knowledge and training requirements specified in the Specialty Qualification section (above) for award of the 3-skill level. Column 4A of the Specialty Training Standard and the Course Objective List found in Part II, Sections A and B of this CFETP, identify all the knowledge and tasks, with their respective standards. A list of all training courses to support this AFSC can be found at Part II, Section D of this CFETP.

**10.1.3. Implementation.** After graduation from Basic Military Training, airmen will be sent to Maxwell AFB AL, where they will enter initial skills training. After specialty

course graduation, trainees will be awarded the AFSC 5R031 and report to their first duty station. Apprentices will be assigned a qualified trainer and enter the on-the-job training (OJT) program to become proficient in their assigned duty position.

**10.1.4. 3-Level Badge (Basic Badge).** Worn after graduation from technical school.

## **10.2. Journeyman Level Training: 5R051.**

### **10.2.1 Specialty Qualification.**

**10.2.1.1. Knowledge.** Knowledge is mandatory of: world religions, concepts of religious pluralism in the Air Force and faith group requirements, principles of interpersonal relationships, interviewing techniques and crisis intervention skills, personnel readiness, war planning, and mobilization procedures, appropriated funds, basic accounting principles, and religious facility management.

**10.2.1.2. Education.** Completion of courses in English composition, typing, accounting, computer operations, information systems, world religions, and human behavior is desirable.

**10.2.1.3. Training.** Completion of CDC and all STS 5-skill level minimum core tasks is mandatory for award of AFSC 5R051.

**10.2.1.4. Experience.** Qualification in and possession of AFSC 5R031. Also, experience in religious program support and chaplain service fund accounting procedures is desirable.

**10.2.1.5. Other.** None

**10.2.2. Training Sources and Resources.** STS upgrade training (UGT) and a CDC satisfy the knowledge and training requirements specified in the Specialty Qualification section (above) for award of the 5-skill level. The STS, found in part II, Section A of this CFETP, lists in column 2 those 5-skill level minimum core tasks for UGT, and Column 4B identifies the knowledge requirements for the CDC. OJT support materials and a list of all training courses to support this AFSC are located at Part II, Sections C and D of this CFETP.

**10.2.3. Implementation.** After graduation from technical training school, airmen enter UGT, which consists of task qualification training and completion of CDC 5R051. A qualified trainer will be assigned to train airmen on the core tasks. After completion of CDCs, and having been trained on all core tasks and other duty position tasks identified by the supervisor, including a minimum 15 months UGT, and recommended by the supervisor, the member will be awarded AFSC 5R051.

## **10.3. Craftsman Level Training: 5R071**

### **10.3.1. Specialty Qualification.**

**10.3.1.1. Knowledge.** Knowledge is mandatory of: critical incident stress management, principles of interpersonal relationships, interviewing techniques and crisis intervention skills, Air Force records, information systems and publications, appropriated fund resource and Chaplain Service Fund management, and communications and computer resource security.

**10.3.1.2. Education.** Completion of courses in English composition, typing, accounting, computer operations, information systems, world religions, and human behavior is desirable.

**10.3.1.3. Training.** Completion of CDC, all STS 7-skill level minimum core tasks, and Chaplain Assistant Craftsman Course are mandatory for award of AFSC 5R071.

**10.3.1.4. Experience.** Qualification in and possession of AFSC 5R051. Also, experience supervising or performing functions such as planning, supervising, and inspecting chaplain support activities, managing appropriated fund budgets, and supply and equipment accounts, or managing readiness operations.

**10.3.1.5. Other.** None

**10.3.2. Training Sources and Resources.** Completion of STS Upgrade Training (UGT), 5R071 Career Development Course, advanced skills training, and Chaplain Assistant Craftsman Course (M3ACR5R071 000) at Maxwell AFB AL, satisfies the knowledge and training requirements specified in the Specialty Qualification section (above) for award of the 7-skill level. The STS, found in Part II, Section A of this CFETP, lists in Column 2 those 7-skill level minimum core tasks for UGT. Column 4C(1) identifies the knowledge requirements for the CDC, and Column 4C(2) identifies the knowledge and skill requirements for the advanced course. The advanced course objective list, OJT support materials, and a list of all training courses to support this AFSC are found at Part II, Sections B, C, and D of this CFETP.

**10.3.3. Implementation.** Upon selection for promotion to Staff Sergeant (E-5), NCOs will enter and complete UGT which consists of task qualification training and completion of CDC 5R071. A qualified trainer will be assigned to train NCOs on the core tasks. NCOs will be selected by HQ AFPC to attend the advanced course, Chaplain Assistant Craftsman Course (M3ACR5R071 000) at Maxwell AFB AL. After completion of CDC, having been trained on all core tasks and other duty position tasks identified by the supervisor, having graduated from the advanced Craftsman Course, completed a minimum of 12 months UGT, and recommended by the supervisor, the member will be awarded AFSC 5R071.

**10.3.4. 7-Level (Senior Badge).** Worn after award of 7-skill level.

**10.3.4.1. Master Badge (with wreath).** Worn as a MSgt or above with 5 years in the specialty from the award of the 7-skill level.

#### **10.4. Superintendent Level Training: 5R091**

##### **10.4.1 Specialty Qualification.**

**10.4.1.1. Knowledge.** Knowledge is mandatory of inspection and evaluation procedures.

**10.4.1.2. Education.** Completion of SNCOA correspondence course is highly encouraged.

**10.4.1.3. Training.** N/A.

**10.4.1.4. Experience.** Qualification in and possession of AFSC 5R071. Also, experience organizing and managing Chaplain Assistant activities.

**10.4.1.5. Other.** None

**10.4.2. Training Sources/Resources.** The SNCOA course and proficiency in assigned duty position satisfy the knowledge and training requirements specified in the Specialty Qualification section (above) for award of the 9-skill level. OJT support materials, and a list of all training courses to support this AFSC are located at Part II, Sections C and D of this CFETP.

##### **10.4.3. Implementation.**

#### ***Section D - Resource Constraints***

**11. Constraints:** Limited/non-availability of HMMWV and manual transmission vehicles at some locations (STS line item 4.8).

**11.1. Apprentice Course:** If course length remains 6 weeks, due to limited student man-years, personnel, facility and equipment deficiencies to in-residence courses, the following STS line items will not be covered in the apprentice course; 4.5, 4.9, 4.10, 4.11 and 6.22.

**11.2. Craftsman Course:** If course length remains 2 weeks, due to limited student man-years, personnel, facility and equipment deficiencies to in-residence courses, the following STS line items will not be covered in the craftsman course; 1.2, 1.2.1, 1.2.2, 1.2.3, 1.2.4, 1.6, 3.2, 3.6, 3.7, 4.2, 4.3, 4.6, 6.9, 6.11, 6.13, 6.14, 6.16, 7.3, 7.4, 7.6, 7.6.1, 8.2 and 8.3.

## Part II

### **Section A - Specialty Training Standard**

**1. Implementation.** AETC provides technical training through the use of this STS to develop curriculum for all Chaplain Assistant courses. This CFETP will be implemented beginning with 3-level Chaplain Assistant Apprentice class 05D (31 May 05) and 7-level Chaplain Assistant Craftsman class 05B (18 Jul 05). This supersedes the original implementation date of 1 Oct 04 established by the 14-17 Oct 03 U&TW.

**2. Purpose.** As prescribed in AFI 36-2201, this CFETP Part II:

**2.1. Column 1** (Task, Knowledge, and Technical Reference/Wartime Tasks) lists the most common tasks, knowledge, and technical references (TR) necessary for airmen to perform duties in the 3-, 5-, and 7-skill level. Asterisked items (\*) are minimum requirements for wartime resident courses.

**2.2. Column 2** (Core Tasks) "+" items identifies specialty-wide training requirements.

**2.3. Column 3** provides certification for OJT. Sub-columns are used to record completion of tasks and knowledge training requirements. Use automated training management systems to document technician qualifications, if available. Task certification, as a minimum, must show Start Date (if applicable), Training Completion Date, Certifier Initials, and Trainer and Trainee Initials on core tasks. All other tasks require Trainer and Trainee Initials only.

**2.4. Column 4** shows formal training and correspondence course requirements. Columns show the proficiency to be demonstrated on the job by the graduate as a result of training on the task/knowledge and the career knowledge provided by the correspondence course.

**2.5. Qualitative Requirements.** The STS attachment contains the proficiency code key used to indicate the level of training and knowledge provided by resident training and career development courses.

**2.6. The STS becomes** a job qualification standard (JQS) for on-the-job training when placed in AF Form 623, **On-The-Job Training Record**, and used according to AFI 36-2201. When used as a JQS, the following requirements apply:

**2.6.1. Documentation (Ref AFI 36-2201, V2, para 8.8.1.).** Document and certify completion of training. Identify duty position requirements by circling the subparagraph number next to the task statement. As a minimum, complete the following columns in Part 2 of the CFETP: Training Completed, Trainee Initials, Trainer Initials, Certifier Initials (if applicable).

**2.6.1.1. Converting from Old Document to CFETP (Ref AFI 36-2201, V2, para 8.8.2.).** Use the new CFETP to identify and certify all past and current qualifications. For those tasks previously certified and required in the current duty position, evaluate current qualifications and, when verified, recertify using current date as completion date and enter trainee's and certifier's initials. (NOTE: For transcribing procedures, the supervisor fulfills the role of a certifier and places initials in the certifier column. This applies to core or critical tasks only.) For previous certification on tasks not required in the current duty position, carry forward *only* the previous completion date (not the initials of another person and do not circle). If and when transcribed tasks become duty position requirements, recertify using standard certification procedures. Upon completion of the transcription process, give the old CFETP to the member. Annotate AF Form 623a, **On-The-Job Training Record Continuation Sheet** (for example, "I certify the information contained in the CFETP dated XX was transcribed to the CFETP dated XX, and the trainee was given the superceded CFETP." Signed, dated, supervisor and trainee).

**2.6.1.2. Documenting Career Knowledge.** For two-time CDC course exam failures: supervisors identify all STS items corresponding to the areas covered by the CDC. The trainee completes a study of STS references, undergoes evaluation by the trainer/supervisor, and receives certification on the STS. **NOTE:** Career Knowledge must be documented prior to submitting a CDC waiver.

**2.6.1.3. Decertification and Recertification.** When an airman is found to be unqualified on a task previously certified for his or her position, the supervisor lines through the previous certification or deletes previous certification when using the automated system. Appropriate remarks are entered on the AF Form 623a as to the reason for decertification. The individual is recertified (if required) either by erasing the old entries and writing in the new ones, or by using correction fluid (if the entries were made in ink) over the previously certified entry. If and when these tasks become a duty position requirement, recertify with current date, trainee's initials and trainer's initials. If it is a core task, use the certifier's initials in addition to the trainer's initials just as you would for initial certification on core tasks.

**2.6.2. Training Standard.** Tasks are trained and qualified to the "Go/No Go" level. "Go" means the individual can perform the task without assistance and meet local demands for accuracy, timeliness, and correct use of procedures.

**2.7. Military Knowledge & Training System (MKTS).** A guide for development of promotion tests used in the Weighted Airman Promotion System (WAPS). Specialty Knowledge Tests (SKTs) are developed at the USAF Occupational Measurement Squadron by senior NCOs with extensive practical experience in their career fields. The tests sample knowledge of STS subject matter areas judged by test development team members as most appropriate for promotion to higher grades. Questions are based upon study references listed in the WAPS catalog. WAPS is not applicable to the ARC.

**3. Recommendations.** Report unsatisfactory performance of tech training course graduates to USAF Chaplain Service Institute, Technical Training Division, CPD/HCT, 155 N. Twining Street, Maxwell AFB AL 36112-6429, DSN 493-3777. Reference specific STS paragraphs.

BY ORDER OF THE SECRETARY OF THE AIR FORCE

OFFICIAL

CHARLES C. BALDWIN  
Chaplain, Major General, USAF  
Chief of Chaplains

# This Block Is For Identification Purposes Only

<b>Name Of Trainee</b>		
<b>Printed Name (Last, First, Middle Initial)</b>	<b>Initials (Written)</b>	<b>SSAN</b>
<b>Printed Name Of Certifying Official And Written Initials</b>		
N/I	N/I	

## QUALITATIVE REQUIREMENTS

Proficiency Code Key		
	<b>Scale Value</b>	<b>Definition: The individual</b>
<b>Task Performance Levels</b>	<b>1</b>	Can do simple parts of the task. Needs to be told or shown how to do most of the task. (Extremely Limited)
	<b>2</b>	Can do most parts of the task. Needs only help on hardest parts. (Partially Proficient)
	<b>3</b>	Can do all parts of the task. Needs only a spot check of completed work. (Competent)
	<b>4</b>	Can do the complete task quickly and accurately. Can tell or show others how to do the task. (Highly Proficient)
<b>*Task Knowledge Levels</b>	<b>a</b>	Can name parts, tools, and simple facts about the task. (Nomenclature)
	<b>b</b>	Can determine step by step procedures for doing the task. (Procedures)
	<b>c</b>	Can identify why and when the task must be done and why each step is needed. (Operating Principles)
	<b>d</b>	Can predict, isolate, and resolve problems about the task. (Advanced Theory)
<b>**Subject Knowledge Levels</b>	<b>A</b>	Can identify basic facts and terms about the subject. (Facts)
	<b>B</b>	Can identify relationship of basic facts and state general principles about the subject. (Principles)
	<b>C</b>	Can analyze facts and principles and draw conclusions about the subject. (Analysis)
	<b>D</b>	Can evaluate conditions and make proper decisions about the subject. (Evaluation)

### Explanations

\* A task knowledge scale value may be used alone or with a task performance scale value to define a level of knowledge for a specific task. (Example: b and 1b)

\*\* A subject knowledge scale value is used alone to define a level of knowledge for a subject not directly related to any specific task, or for a subject common to several tasks.

- This mark is used alone instead of a scale value to show that no proficiency training is provided in the course or CDC.

X This mark is used alone in the course columns to show that training is required but not given due to limitations in resources.

1. Tasks, Knowledge And Technical References	2. Core Tasks			3. Certification For OJT					4. Proficiency Codes Used To Indicate Training/Information Provided (See Note)					
	A	B	C	A	B	C	D	E	A		B		C	
	3 Level	5 Level	7 Level	Tng Start	Tng Complete	Trainee Initials	Trainer Initials	Certifier Initials	3 Skill Level		5 Skill Level		7 Skill Level	
									(1) Course	(2) CDC	(1) Course	(2) CDC	(1) Course	(2) CDC
NOTE 1: * Denotes a wartime course item (schoolhouse use only) + Code for column 2 core tasks														
1 USAF CHAPLAIN SERVICE, GLOBAL MINISTRY TR: DODD 1300.17, JP 1-05, AFMAN 36-2105, 36-2108, AFD 52-1, AFI 52-101, 52-102, 52-104,														
* 1.1 Comprehend the mission of the Chaplain Service		+							A			B	C	-
1.2 Understand the concepts of Doing Global Ministry		+							A			B	C	-
* 1.2.1 Develop a needs assessment		+	+						1a			b	2b	c
* 1.2.2 Conduct a needs assessment		+	+						1a			b	2b	c
* 1.2.3 Evaluate needs assessment results		+	+						1a			b	2b	c
* 1.2.4 Identify available resources		+	+						1a			b	2b	c
* 1.3 Know the role of the chaplain		+							A			B	-	-
* 1.4 Know the duties and responsibilities of the Chaplain Assistant Apprentice		+							A			-	-	-
* 1.5 Know the duties and responsibilities of the Chaplain Assistant Journeyman		+							A			B	-	-
* 1.6 Know the duties and responsibilities of the Chaplain Assistant Craftsman		+							A			-	C	B
* 1.7 Know the duties and responsibilities of the Chaplain Assistant Superintendent		+							A			-	-	B
2 RELIGIOUS OBSERVANCES TR: AFI 36-2706, 52-101														
* 2.1 Understand Worship and religious observances		+							A			B	-	-
2.2 Understand religious diversity and pluralism		+							A			B	-	-
2.3 Provide support for religious education		+							A			B	-	-
* 2.4 Prepare Catholic Services		+							2b			-	-	-
* 2.5 Prepare Protestant Services		+							2b			-	-	-
* 2.6 Prepare Orthodox Services		+							2b			-	-	-
* 2.7 Prepare Jewish Services		+							2b			-	-	-
* 2.8 Prepare Muslim Services		+							2b			-	-	-
* 2.9 Prepare Interfaith and Ecumenical Services		+							b			-	-	-
* 2.10 Prepare Funerals and Memorial Services		+							b			-	-	-
2.11 Prepare for baptisms		+							-			-	-	-
2.12 Prepare for weddings		+							-			-	-	-
2.12.1 Brief wedding coordinator		+							-			-	-	-
* 2.13 Return altar to neutral setting		+							2b			-	-	-
2.14 Maintain ecclesiastical appointments		+							-			-	-	-

1. Tasks, Knowledge And Technical References	2. Core Tasks			3. Certification For OJT					4. Proficiency Codes Used To Indicate Training/Information Provided (See Note)					
	A	B	C	A	B	C	D	E	A		B		C	
	3 Level	5 Level	7 Level	Tng Start	Tng Complete	Trainee Initials	Trainer Initials	Certifier Initials	3 Skill Level		5 Skill Level		7 Skill Level	
									(1) Course	(2) CDC	(1) Course	(2) CDC	(1) Course	(2) CDC
3 PASTORAL CARE TR: AFI 52-101, 52-104, WMP I, Annex X, JP 1-05, AFI 44-153, 44-154, MCM (MRE) 503														
3.1 Understand concepts of Stewardship and social outreach									1b			B	-	-
* 3.2 Respond to emergencies		+	+						-			A	2b	B
* 3.2.1 Determine religious priorities for crisis (e.g., "spiritual triage" for casualties)		+							2b			c	-	-
* 3.2.2 Obtain emergency ministrations		+							2b			c	-	-
3.3 Administer Pre-Marriage counseling inventories		+							b			-	b	-
* 3.4 Perform Interpersonal skills & conflict management		+	+						B			-	3c	-
3.5 Understand Spiritual Health									B			-	-	-
3.6 Understand Ethical Leadership		+							-			A	B	-
* 3.7 Rules of privileged communication and confidentiality		+							B			c	b	-
* 3.8 Use screening procedures and interviewing techniques		+							2b			c	3c	-
* 3.8.1 Use referral procedures		+							2b			c	-	-
3.8.2 Schedule appointments		+							-			-	-	-
3.8.3 Take messages		+							3b			-	-	-
* 3.9 Use crisis management skills		+							2b			c	-	-
* 3.10 Suicide intervention skills certification									2b			c	-	c
* 3.11 Critical Incident Stress Management certification									2b			c	-	c
4. RELIGIOUS SUPPORT TEAM, READINESS, DEPLOYMENTS and SILVER FLAG TRAINING REQUIREMENTS TR: JP 1-05, AFI 10-401, 10-403, 10-404, 10-416, 34-501, 52-101, 52-104, AFMAN 10-401, USAF WMP 1, Annex X														
* 4.1 Partner w/chaplain unit ministry		+	+						2b			b	2b	-
4.1.1 Use conversation, observation, listening skills, advising leadership		+	+						2b			b	2b	-
4.1.2 Report morale issues to unit chaplains		+	+						b			b	2b	-
4.2 Provide Religious Support Team training									-			-	2b	c
* 4.3 Develop deployed ministry plan		+	+						2b			b	2b	c
* 4.4 Knowledge of Chaplain Service Annexes									A			-	-	-
* 4.5 Convoy procedures and tactics	+								2b			-	-	-
* 4.6 Use of Harvest Bear/Eagle kits		+							A			c	2b	-
* 4.7 Operate manual transmission vehicles									-			-	-	-

1. Tasks, Knowledge And Technical References	2. Core Tasks			3. Certification For OJT					4. Proficiency Codes Used To Indicate Training/Information Provided (See Note)					
	A	B	C	A	B	C	D	E	A		B		C	
	3 Level	5 Level	7 Level	Tng Start	Tng Complete	Trainee Initials	Trainer Initials	Certifier Initials	3 Skill Level (1) Course	(2) CDC	5 Skill Level (1) Course	(2) CDC	7 Skill Level (1) Course	(2) CDC
* 4.8 HMMWV Familiarization Training									-			-	-	-
* 4.9 Use land navigation equipment	+								2b			-	-	-
* 4.10 Use map and compass	+								2b			-	-	-
* 4.11 Camouflage, Cover, Concealment and Sandbagging	+								2b			-	-	-
* 4.12 Tent Set-Up	+								2b			-	-	-
* 4.13 Develop contingency support operating instruction		+	+						A			B	3c	c
* 4.14 Establish Chapel Control Center		+	+						A			b	-	c
* 4.15 Establish Base of Operations		+	+						A			b	-	c
* 4.15.1 Locate facilities/sites									a			c	-	-
* 4.15.2 Obtain field communication equipment									b			b	-	c
* 4.15.3 Obtain resources to sustain operations									a			b	-	c
* 4.16 Manage a base of operations			+						1a			b	-	c
* 4.16.1 Operate field communication equipment		+	+						2b			-	-	-
* 4.16.2 Prepare various field religious observances	+								2b			-	-	-
* 4.16.3 Prepare field documentation (e.g. events logs, after-action reports)									2b			b	-	c
* 4.16.4 Protect Chaplain Service resources and assets		+	+						A			c	-	-
* 4.17 Provide force protection for chaplains		+							2b			b	-	-
* 4.18 Field sanitation and hygiene	+								A			b	-	-
* 4.19 Qualify on 9mm weapon									-			-	-	-
* 4.20 Provide religious cultural briefings									1a			b	-	c
* 4.21 Serve as readiness point of contact									A			b	-	-
* 4.22 Support mortuary affairs		+							2b			b	-	-
* 4.23 Humanitarian Relief Operations									A			b	-	-
5 MANPOWER, PERSONNEL AND VOLUNTEER MANAGEMENT TR: AFD 52-1, AFI 52-101, 38-201, AFMS 105A,														
5.1 Maintain Chaplain Assistant position descriptions									-			-	-	b
5.2 Develop Chaplain Assistant job descriptions									-			-	-	b
* 5.3 Chaplain function manpower requirements									-			b	2c	c
5.3.1 Maintain IMA position requirements			+									b	1b	-
5.4 Obtain Reserve component support		+	+						-			b	1b	c
* 5.4.1 Manage enlisted Individual Mobilization Augmentees												b		
5.4.1.1 Maintain chaplain and chaplain assistant IMA 6-part folders		+	+						-			-	1b	-

1. Tasks, Knowledge And Technical References	2. Core Tasks			3. Certification For OJT					4. Proficiency Codes Used To Indicate Training/Information Provided (See Note)					
	A	B	C	A	B	C	D	E	A		B		C	
	3 Level	5 Level	7 Level	Tng Start	Tng Complete	Trainee Initials	Trainer Initials	Certifier Initials	3 Skill Level		5 Skill Level		7 Skill Level	
									(1) Course	(2) CDC	(1) Course	(2) CDC	(1) Course	(2) CDC
5.4.1.2 Schedule enlisted IMA tours of duty			+						-			b	1b	-
5.5 Non-chaplain personnel documentation			+						-			-	-	c
5.6 Recruit volunteer support		+							1a			b	-	-
* 5.7 Organize Lay Volunteers			+						1a			b	-	-
* 5.8 Train Laity to prepare religious services		+							1a			b	c	-
* 5.9 Develop a Volunteer Training Program			+						1a			b	2c	-
* 5.9.1 Develop operating procedures for laity			+						1a			b	2b	c
5.10 Provide oversight to volunteers			+						1a			b	b	-
5.10.1 Develop a Volunteer Appreciation Program			+						1a			b	b	-
6 ADMINISTRATIVE SUPPORT TR: AFI 33-360 Vol 1, 52-101, AFH 33-337														
6.1 Type 20 GWPM		+							2b			-	-	-
6.2 Use word-processing software		+							2b			-	-	-
* 6.2.1 Prepare Chapel program bulletins		+							2b			-	-	-
* 6.2.2 Written communications		+							2b			-	-	-
6.3 Use Multi-media equipment and software		+							2b			-	-	-
6.4 Use graphic presentation software		+							2b			-	-	-
6.5 Use spreadsheet software for religious trend analysis		+							2b			-	-	c
6.6 Use automated forms and publications		+							2b			-	-	-
6.7 Maintain official documentation		+							-			-	-	-
* 6.8 Prepare publicity materials		+							2b			-	-	-
* 6.9 Manage chapel administrative support functional areas			+						-			-	2b	-
6.10 Interview applicants for retraining into Chaplain Assistant career field			+						-			-	-	-
6.11 Prepare staff level communications			+						-			-	2b	-
6.12 Prepare AF Form 1270s		+							2b			-	-	-
6.12.1 Analyze 1270 data			+						-			-	2b	B
6.13 Develop self-inspection checklists			+									-	3c	-
6.14 Support Agreement requirements			+						-			-	b	b
6.15 Develop Operating Instructions			+						-			-	2b	c
* 6.16 Maintain plans and annexes			+						-			b	2c	c
7. CHAPLAIN SERVICE FINANCIAL MANAGEMENT TR: AFI 52-101, 65-201, 32-1098, AFD 65-2, DOD 5010.38, DODI 5010.40, AFI 52-105 V1 & V2														

1. Tasks, Knowledge And Technical References	2. Core Tasks			3. Certification For OJT					4. Proficiency Codes Used To Indicate Training/Information Provided (See Note)					
	A	B	C	A	B	C	D	E	A		B		C	
	3 Level	5 Level	7 Level	Tng Start	Tng Complete	Trainee Initials	Trainer Initials	Certifier Initials	3 Skill Level		5 Skill Level		7 Skill Level	
									(1) Course	(2) CDC	(1) Course	(2) CDC	(1) Course	(2) CDC
7.1 Comprehend the chapel program planning process			+						A			b	c	c
7.2 Comprehend appropriated funds			+						A			b	2c	c
7.2.1 Develop annual funding requirements			+									b	2c	c
7.2.2 Track expenditures			+						-			b	2c	c
7.2.3 Conduct budget execution review			+						-			b	2c	c
7.2.4 Prepare documents for unfunded requirements			+						-			b	2c	c
7.3 Manage government contracts			+						-			b	2c	c
7.4 Prepare Statement of Work (SOW)			+						-			b	2c	c
7.5 Comprehend Chapel Tithes and Offerings Fund (CTOF)		+	+						A			b	-	-
7.5.1 Manage CTOF			+						-			b	2c	c
7.5.2 Oversee CTOF continuity			+						-			b	2c	c
7.5.3 Basic accounting principles and software			+						-			b	2c	c
7.5.4 Review financial accounts statements			+						-			b	2c	c
7.5.5 Perform monthly inspection of CTOF			+						-			b	2c	c
7.5.6 Participate in financial working groups			+						-			b	2c	c
7.5.7 Advise Lay personnel on proper fund-raising procedures			+						-			b	2c	c
7.5.8 Advise requester on procedures for obtaining supplies or services			+						-			b	2c	c
7.5.9 Manage CTOF purchase card program			+						-			b	2c	c
7.5.10 Prepare CTOF contracting instruments			+						-			b	2c	c
7.5.10.1 Coordinate with appropriate agencies			+						-			b	2c	-
7.5.11 Process claims for loss of fund assets									-			-	2c	b
7.6 Perform internal control measures			+						-			b	b	-
7.6.1 Prepare statement of assurance			+						-			-	2b	-
8. FACILITY MANAGEMENT TR: AFI 32-1021, 32-1024, 32-1032, 32-9002, AFPAM 88-55,														
8.1 Obtain facility maintenance									-			b	-	-
8.2 Manage facility modifications			+						-			-	b	b
8.3 Manage construction project (MILCON)			+						-			-	b	b
8.4 Evaluate janitorial or grounds maintenance activities		+							A			-	-	-
8.5 Self-help projects		+							A			-	-	-
8.6 Maintain real property facility manager continuity book		+							A			-	-	-

1. Tasks, Knowledge And Technical References	2. Core Tasks			3. Certification For OJT					4. Proficiency Codes Used To Indicate Training/Information Provided (See Note)					
	A	B	C	A	B	C	D	E	A		B		C	
	3 Level	5 Level	7 Level	Tng Start	Tng Complete	Trainee Initials	Trainer Initials	Certifier Initials	3 Skill Level		5 Skill Level		7 Skill Level	
									(1) Course	(2) CDC	(1) Course	(2) CDC	(1) Course	(2) CDC
8.6.1 Process Civil Engineering (CE) requests for improvements or repairs		+							A			-	-	-
8.6.2 Perform follow-ups on maintenance problems or work requests		+							A			-	-	-
8.7 Manage facility scheduling		+							2b			b	-	-
8.7.1 Coordinate Chapel Activities		+							b			-	-	-
9. CHAPEL PROJECT/PROGRAM MANAGEMENT														
9.1 Initiate Chapel projects/programs			+						-			-	2c	c
9.2 Plan Chapel projects/programs			+						-			-	2c	c
9.3 Execute Chapel projects/programs			+						-			-	2c	c
9.4 Control Chapel projects/programs			+						-			-	2c	c
9.5 Close-out Chapel projects/programs			+						-			-	2c	c

## **Section B - Course Objective List**

**4. Measurement.** Measurement of each objective is indicated as follows: **W** indicates task or subject knowledge which is measured using a written test, **PC** indicates required task performance which is measured with a performance progress check, and **PC/W** indicates a separate measurement of both knowledge and performance elements using a written test and a performance progress check.

**5. Initial Skills Course:** The standard is 70% on written examinations. Standards for performance measurement are indicated in the objectives and delineated on the individual progress checklists. Instructor assistance is provided as needed during the progress check, and students may be required to repeat all or parts of the behavior until satisfactory performance is attained.

**6. Proficiency Level.** Most task performance is taught to the “2b” proficiency level which means the student can do most parts of the task, but does need assistance on the hardest parts of the task (partially proficient). The student can also determine step by step procedures for doing the task.

**7. Course Objective List.** Course objective lists is maintained and validated by USAF Chaplain Service Institute technical training instructors using this CFETP.

## **Section C - Support Material**

**NOTE:** There are currently no support material requirements. This area is reserved.

## **Section D - Training Course Index**

**8. Purpose.** This section of the CFETP identifies training courses available for the specialty and shows how the courses are used by each MAJCOM in their career field training programs.

### **9. Additional Air Force In-Residence Courses.**

<b>COURSE NUMBER</b>	<b>TITLE</b>	<b>LOCATION</b>	<b>USER</b>
MCADRE002	Contingency Wartime Planning Course (Recommended for 5R0 personnel assigned to MAJCOM Readiness positions)	Maxwell AFB AL	AF
MCADRE005	Information Warfare Application Course	Maxwell AFB AL	AF
L3AIR3S200	Basic Instructor Course	Kessler AFB MS	AF

### **10. Air Force Institute for Advanced Distributed Learning (AFIADL) Courses**

<b>COURSE NUMBER</b>	<b>TITLE</b>	<b>LOCATION</b>	<b>USER</b>
73470B	MEO CDC, selected volumes	AFIADL	AF

**11. Exportable Courses: None**

**12. Courses Under Development/Revision: None.**

**13. Local Courses**

<b>TITLE</b>	<b>LOCATION</b>	<b>USER</b>
Air Force Training Course	Local Base	AF

**14. Professional Certifications**

**14.1.** Professional certification examinations document a person's level of competency and achievement in a particular area. Defense Activity for Non-Traditional Education Services (DANTES) has agreements with nationally recognized certification associations. Military personnel may already have the experience and knowledge required to gain certification in their occupational specialty. The following certifications, among others, are applicable to the 5R0X1 Chaplain Service Support career field.

Certified Manager Program (Institute of Certified Professional Managers)  
Certified Administrative Manager Program (Institute of Certified Professional Managers)  
Prepare Enrich Pre-Martial Certificate  
ASIST

**14.2.** DANTES does not currently fund these certification examinations. Contact the local Education Services Office for more information or go to DANTES website: <http://voled.doded.mil/dantes/cert/calendar.htm>

***Section E - MAJCOM Unique Requirements***

<b>COURSE NUMBER</b>	<b>TITLE</b>	<b>LOCATION</b>	<b>USER</b>
No Course #	EXPERT To train Air Combat Command Chaplain Service personnel in advanced contingency survival and functional skills that qualify as "just in time" training in preparation for possible deployments as part of an Air Expeditionary Force (AEF).	Nellis AFB NV	ACC
SV80-A	Survival School	Fairchild AFB WA	AF