

This change is effective with class starting with class 20030106

1. Required changes:

<u>Page</u>	<u>Para</u>	<u>Column</u>	<u>Action</u>
14			Remove page and destroy. Replace with Page 14.
Attach 2, Pages 1-8			Remove page and destroy. Replace with attach 2, pages 1-8.

2. After necessary action, file in back of CFETP.

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DCS/Installations & Logistics

8.2.1. APPRENTICE TECH SCHOOL = 3 LEVEL

8.2.1.1. Complete formal resident initial skills training course for award of the 3-skill level.

8.2.2. UPGRADE TO JOURNEYMAN = 5 SKILL LEVEL

8.2.2.1. Complete mandatory 2G051 CDC (minimum passing score is 65%) within 12 months of enrollment.

8.2.2.2. Complete all core tasks identified in the CFETP and work center requirements. (Note: Contact local Education and Training office if core tasks can not be completed locally.)

8.2.2.3. Complete 15 months in upgrade training (UGT) and acquire the rank of airman first class. *Retrainees (subsequent 5-level must complete a minimum of 9 months in UGT for award of the 5-skill level.

8.2.2.4. Supervisor recommendation for upgrade to 5-level. *NOTE: Time to upgrade should not be longer than 15 months.*

8.2.2.5. The use of all available computer based tools (CBTs) is highly recommended and encouraged. Current logistics plans CBTs include: SAMS, LOGCAT, LOGMOD, and IDS.

8.2.265. AIRMAN LEADERSHIP SCHOOL (ALS)

8.2.2.6.1. Must be a SrA with 48 months time in service, or is a SSgt selectee.

8.2.2.6.2. Resident graduation is a pre-requisite for SSgt sew-on.

8.2.2.7. CONTINGENCY WARTIME PLANNERS COURSE (CWPC)

8.2.2.7.1. Course is conducted at Maxwell AFB, AL.

8.2.2.7.2. Air Force war planners in the ranks of E-5 through O-4 and civilian equivalents may attend this course.

8.2.3. UPGRADE TO CRAFTSMAN = 7 SKILL LEVEL

8.2.3.1. Be a staff sergeant (SSgt)

8.2.3.2. Complete mandatory 2G071 7-level CDC within 12 months of enrollment. (minimum passing score is 65%) before attending 7-level formal resident course.

8.2.3.3. Complete all 7-level core tasks identified in the CFETP and work center task requirements.

8.2.3.4. Complete 7-level formal resident course.

8.2.3.5. Complete a minimum of 12 months upgrade training (UGT)

8.2.3.6. Supervisor recommendation for upgrade to 7-level. *NOTE: Upgrade should occur immediately after completion of 7-lvl course.*

8.2.3.7. Highly recommend attending CWPC, DRIS, and JOPES.

8.2.3.8 AFIT LOG 199 INTRODUCTION TO LOGISTICS (Note: Minimum grade for LOG 199 is SrA)

8.2.3.8.1. Upon completion of the enlisted entry-level course, students may apply for this satellite course through their base education office or MAJCOM functional manager. (In-residence for USAFE, PACAF, and AFRC students)

8.2.3.9. AFIT LOG 299 COMBAT LOGISTICS (Note: Minimum grade for LOG 299 is SSgt)

8.2.3.9.1. This course is designed for personnel assigned to operational logistics positions.

8.2.3.9.2. Quotas requested from MAJCOM functional manager.

1. TASKS, KNOWLEDGE AND TECHNICAL REFERENCES	2. CORE TASK	3. PROFICIENCY CODES USED TO INDICATE TRAINING/ INFORMATION PROVIDED				4. CERTIFICATION FOR OJT				
		3 skill level	5 skill level	7 skill level		TRNG	TRNG	TRAINEE	TRAINER	CERT
		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
<p>Note 1: Users are responsible for annotating training references (TRs) to identify current references pending STS revision.</p> <p>Note 2: The items in the core task column marked with an * reflect the core tasks required for upgrade to the five skill level. Double asterisks ** are used to identify those tasks required for upgrade to the seven skill level.</p> <p>Note 3: The items in the core task column marked with an # reflect items that will be taught during wartime in the 3-level abbreviated wartime course.</p> <p>Note 4: The dash (-) contained in the proficiency column indicates that no proficiency training is provided in the course or CDC.</p>										
1. LOGISTICS PLANS CAREER FIELD										
TR: AFMAN 36-2108; AFI 25-2129										
1.1. Mission statement		A	B	-	-					
1.2. Core Competencies		A	B	-	-					
1.3. Career field structure										
1.3.1. Air Staff		A	B	-	-					
1.3.2. MAJCOM		A	B	-	-					
1.3.3. Base-level		A	B	-	-					
1.4. Progression in career ladder		A	B	-	-					
1.5. Base-level processes		A	B	-	-					
2. SECURITY										
TR: DODR-5200.1; AFD 31-4; AFI 31-401; AFD 33-2; AFI 33-203; AFI 33-212; AFSSI 4100; AFSSI 5100; JP 3-54										
2.1. Communications Security (COMSEC)										
2.1.1. Definition		A	A	-	-					
2.1.2. Prevent security violations		A	B	-	-					
2.1.3. Critical information		A	B	-	-					
2.1.4. Observe security precautions in communications		A	B	-	-					
2.2. Operations Security (OPSEC)										
2.2.1. Definition		A	A	-	-					
2.2.2. Relationship of OPSEC to other security programs such as COMSEC, INFOSEC, and physical security		B	B	-	-					
2.2.3. Common OPSEC vulnerabilities		-	-	-	-					
2.2.4. OPSEC significance of unclassified data		-	-	-	-					
2.2.5. Specific OPSEC vulnerabilities of AFSC 2G0X1	#	A	-	-	-					
2.2.6. Computer Security (COMPUSEC)		A	-	-	-					
2.3. Classified material										
2.3.1. Preparation of classified documents		A	B	-	-					
2.3.2. Safeguarding		B	B	-	-					
2.3.3. Storage		-	B	-	-					
2.3.4. Preparation of Control Documents		-	-	-	-					
2.3.5. Use control documents		A	B	-	-					
2.3.6. Types of destruction		A	B	-	-					

1. TASKS, KNOWLEDGE AND TECHNICAL REFERENCES	2. CORE TASK	3. PROFICIENCY CODES USED TO INDICATE TRAINING/ INFORMATION PROVIDED				4. CERTIFICATION FOR OJT				
		3 skill level	5 skill level	7 skill level		TRNG	TRNG	TRAINEE	TRAINER	CERT
		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
3. BUSINESS PROCESSES TR: AFI 33-112; AFI 91-213										
3.1. Use word processing		-	-	-	-					
3.2. Use graphics		-	-	-	-					
3.3. Use Spreadsheets		-	-	-	-					
3.4. Use Graphic Presentation Software		-	-	-	-					
3.5. Use Anti-Virus Software		-	-	-	-					
3.6. Use E-mail		-	-	-	-					
3.7. Use Electronic Forms		-	-	-	-					
3.8. Use Electronic Publications		-	-	-	-					
3.9. Use Internet Browser		-	-	-	-					
3.10. Use News Groups		-	-	-	-					
3.11. Records Management		-	-	-	-					
4. OPERATIONAL RISK MANAGEMENT (ORM) TR: AFI 91-213										
4.1. Operational Risk Management (ORM)		A	-	-	-					
5. SUPERVISION TR: AFI 25-2129; AFMAN 36-2108; AFI 36-2201; AFI 36-2403										
5.1. Orient new personnel		-	-	-	-					
5.2. Assign personnel to duty positions		-	-	-	-					
5.3. Coordinate work assignments		-	-	-	-					
5.4. Schedule work assignments and priorities		-	-	-	-					
5.5. Establish										
5.5.1. Work methods		-	-	-	-					
5.5.2. Controls		-	-	-	-					
5.5.3. Performance standards		-	-	-	-					
5.6. Evaluate work performance of subordinate personnel		-	-	-	-					
5.7. Resolve technical problems of subordinate personnel		-	-	-	-					
5.8. Counsel subordinates		-	-	-	-					
5.9. Initiate action to correct substandard performance		-	-	-	-					
5.10. Direct projects		-	-	-	-					
6. TRAINING TR: AFI 36-2101; AFI 36-2201; AFMAN 36-2108; AFCAT 36-2223; AFMAN 36-2247										
6.1. Use of the Career Field Education and Training Plan (CFETP)		A	B	-	B					
6.2. Evaluate personnel to determine training needs		-	-	-	-					
6.3. Plan and supervise OJT		-	-	-	-					
6.3.1. Prepare job qualification standards		-	-	-	-					

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		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
6.3.2. Conduct Training		-	-	-	-					
6.3.3. Counsel trainee on their progress		-	-	-	-					
6.3.4. Monitor training effectiveness of:		-	-	-	-					
6.3.4.1. Career knowledge		-	-	-	-					
6.3.4.2. Job proficiency upgrade		-	-	-	-					
6.3.4.3. Qualification		-	-	-	-					
6.4. Maintain training records		-	-	-	-					
6.5. Evaluate effectiveness of training programs		-	-	-	-					
6.6. Recommend personnel for training		-	-	-	-					
7. DOCTRINE										
TR: AFDD 1										
7.1. Types of doctrine		-	A	-	-					
8. AEROSPACE PLANNING										
TR: JP 4; AFDD1; AFDD2; AFDD 40; AFI 10-400; AFI 10-402; AFI 10-1301										
8.1. National Mobilization		A	B	-	-					
8.2. Air campaign planning		-	A	-	-					
8.3. Agile Combat Support		A	A	-	-					
8.4. Expeditionary Aerospace Force (EAF) Concept		A	B	-	-					
8.5. Expeditionary Combat Support (ECS)										
8.5.1. Principles		A	B	-	-					
8.5.2. Processes		A	B	-	-					
9. PLANNING SYSTEMS										
TR: JP 3-08; AFMAN 10-401; AFSC PUB 1; CJCSI 3100.01; CJCSM 3122.03										
9.1. Purpose of Joint Operations Planning and Execution System (JOPES)		A	B	-	-					
9.2. Purpose of Global Command and Control System (GCCS)		A	B	-	-					
9.3. Purpose of Global Combat Support System (GCSS)		-	A	-	-					
10. War and Mobilization Plan (WMP)										
TR: AFMAN 10-401										
10.1. WMP 1, Basic Plan and Supporting Annexes		A	B	-	-					
10.2. WMP 2, Plans Listing and Summary		A	B	-	-					
10.3. Interpret the WMP 3, Combat and Support Forces		A	B	2b	b					
10.4. Interpret the WMP 4, Wartime Aircraft Activity		A	B	2b	b					
10.5. Interpret the WMP 5, Basic Planning Factors and Data		A	B	2b	b					
11. Deliberate Planning										
TR: JP 5; AFSC PUB 1; AFDD 2; AFMAN 10-401; AFI 10-403; CJCSM 3122.01; CJCSM 3122.02; CJCSM 3122.03; CJCSM 3150.01										
11.1. Purpose of Deliberate Planning		A	B	-	B					

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		3 skill level	5 skill level	7 skill level		TRNG	TRNG	TRAINEE	TRAINER	CERT
		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
11.2. Identify planning phases		A	B	-	B					
11.3. Time Phased Force and Deployment Data (TPFDD)										
11.3.1. Manage TPFDD	#	A	B	2b	b					
11.3.2. Analyze TPFDD	#, **	1a	B	2c	b					
11.4. Supporting Plans										
11.4.1. Coordinate requirements		A	B	-	b					
11.4.2. Develop pre-planned deployment documents		a	b	-	B					
11.4.3. Determine worst case taskings		A	B	-	b					
11.5. Utilize JOPES Database		A	B	-	-					
11.6. Review JOPES output products		A	B	-	-					
11.7. Manpower, Equipment Force, Packaging (MEFPAK) System										
11.7.1. Review MEFPAK summary	#	b	b	-	-					
11.7.2. UTC development process										
11.7.2.1. Pilot unit responsibilities										
11.7.2.1.1. Coordinate UTC development with unit personnel		a	b	-	-					
11.7.2.1.2. Prepare inputs to UTCs		a	b	-	-					
11.7.2.1.3. Coordinate pilot unit UTCs with non-pilot units		a	b	-	-					
11.7.2.1.4. Prepare LOGDET for pilot unit reporting		a	b	-	-					
11.7.2.2. Non-pilot unit responsibilities		A	B	-	-					
11.7.3. UTC composition	#	A	B	-	-					
12. Crisis Action Planning										
TR: JP 5; AFSC PUB 1; AFDD2; AFMAN 10-401; AFI 10-403; CJCSM 3122.01; CJCSM 3122.02; CJCSM 3122.03										
12.1. Purpose		A	B	-	B					
12.2. Identify planning phases		A	B	-	B					
13. Plans										
TR: AAFP 10-4; AFI 10-208; AFMAN 10-401, Vol. 2; AFI 10-501										
13.1. Types of Plans										
13.1.1. Operations Plan (OPlan)										
13.1.1.1. Purpose of Plans	#	A	B	-	-					
13.1.1.2. Review OPlan format	#	A	B	-	-					
13.1.2. Programming Plan (PPlan)		A	B	-	-					
13.1.3. Survival, Recovery, and Regeneration (SRR) Plan		A	B	-	-					
13.1.4. Exercise Plans		A	B	-	-					
13.1.5. Concept Plan (ConPlan)		A	B	-	-					
13.2. Determine the role of other functional areas in the planning process	#, *	A	B	-	-					

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		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
13.3. Determine shortfalls and limiting factors (LIMFACs) in logistics support	#, **	A	B	-	b					
14. Base Support Plans (BSP) TR: AFI 10-404; AFI 10-503										
14.1. Purpose	#	A	B	-	-					
14.2. BSP format	#	A	A	-	B					
14.3. Content of BSP	#	A	A	-	B					
14.4. Develop a BSP										
14.4.1. Part 1	*	b	B	-	b					
14.4.2. Part 2		b	B	1b	b					
14.5. Facilitate a Base Support Planning Committee (BSPC) Meeting		-	-	-	-					
14.6. Identify LIMFACs in base support planning		a	B	1b	b					
14.7. Survey Tool for Employment Planning (STEP)										
14.7.1. Functions		A	-	-	-					
14.7.2. Perform STEP data functions		1a	-	2b	-					
15. Installation/Site Surveys TR: AFI 10-403; AFI 10-503										
15.1. Determine logistics support needs for force beddown		A	B	-	b					
15.2. Participate in a site survey		A	B	-	b					
16. Designed Operational Capability (DOC) Statement TR: AFI 10-201										
16.1. Review DOC statement	#, *	A	B	2b	b					
17. Contingency Operation/Mobility Planning and Execution System (COMPES) and Logistics Module (LOGMOD) TR: AFI 10-403; AFMAN 10-401; AFJMAN 24-204; On-Line TG Help										
17.1. Purpose of LOGMOD		A	B	-	-					
17.2. LOGMOD database										
17.2.1. Perform LOGMOD data functions	#, *	2b	B	3c	b					
17.2.2. Verify input of Computer Aided Load Manifesting (CALM) data into LOGMOD	#, *	2b	B	3c	b					
17.2.3. Verify input of transportation control movement document (TCMD) data into LOGMOD	#, *	2b	B	3c	b					
17.2.4. Correct error/management conditions	#, *	2a	B	3c	b					
17.2.5. Utilize Pseudo Pid listings		A	B	-	-					
17.3. Deployment Requirements Manning Document (DRMD)										
17.3.1. Review	#	a	B	-	-					
17.3.2. Coordinate	#, *	a	B	-	-					
18. Integrated Deployment System (IDS) TR: AFI 10-403										

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		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
18.1. Role of IDS	#	A	B	-	-					
18.2. IDS Components	#	A	B	-	-					
18.3. Manage IDS										
18.3.1. Review output products	#	A	B	-	-					
18.3.2. Coordinate with component functionals	#, *	A	B	-	-					
18.3.3. Validate import/export files	#, *	A	B	-	-					
18.3.4. Determine discrepancies	#	A	B	-	-					
18.4. Operate LOGMOD Stand Alone (LSA)	#	2b	B	3c	b					
19. Support Agreements										
TR: CJCSI 2300.01; AFPD 25-2; DODI 4000.19; AFI 25-201; AFI 25-301; AFI 51-701; AFI 65-601										
19.1. Type of agreements	#	A	B	-	-					
19.2. Support Agreements Process										
19.2.1. Determine support requirements	*	A	B	-	-					
19.2.2. Coordinate support requirements with Functional Area Agreement Coordinators (FAACs)	*	A	B	-	-					
19.2.3. Funding annex		A	B	-	-					
19.2.4. Manpower annex		A	B	-	-					
19.2.5. Facilitate resolution of conflicts		A	B	-	-					
19.2.6. Coordination and approval		A	B	-	-					
19.2.7. Maintain agreements	**									
19.2.7.1. Review and revise agreements		A	B	-	-					
19.2.7.2. Terminate support agreements		A	B	-	-					
19.3. Support Agreements Management System (SAMS)										
19.3.1. Functions		A	B	-	-					
19.3.2. Prepare the support agreement	*	1b	b	-	-					
19.4. Conduct FAAC training		a	b	-	-					
20. War Reserve Materiel (WRM) Management										
TR: AFPD 25-1; AFI 25-101, AFMAN 10-401; AFI 10-403; AFI 10-404; AFMAN 23-110, Vol. 5; DODD 3110.6										
20.1. Purpose of WRM	#	A	B	-	-					
20.2. Develop local WRM processes		A	B	-	-					
20.3. WRM training program		A	B	-	-					
20.4. WRM categories	#	A	B	-	-					
20.5. Interpret WRM program management documents										
20.5.1. War Plans Additive Requirements Report (WPARR)	#, *	1a	B	3c	b					
20.5.2. War Consumables Distribution Objective (WCDO)	#, *	1a	B	3c	b					

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		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
20.5.3. Inventory Management Plan (IMP)	#	1a	B	2b	b					
20.5.4. Vehicle Authorization List (VAL)	#	1a	B	2b	b					
20.5.5. Wartime Aircraft Activity Report (WAAR) extract	#, **	1a	B	3c	b					
20.5.6. Other WRM management documents		1a	B	2b	b					
20.6. Validate WRM requirements		A	B	-	B					
20.7. Verify use codes		1a	B	-	B					
20.8. WRM surveillance process		A	B	-	-					
20.9. WRM review board		A	B	-	-					
20.10. WRM funding process		A	B	-	-					
20.11. Purpose of Logistics Feasibility Analysis Capability (LOGFAC) system		A	B	-	-					
20.12. Resupply Planning										
20.12.1. Logistics Sustainability Analysis Feasibility Estimator (LOGSAFE)		-	A	-	-					
20.12.2. Supply Classes		-	A	-	-					
20.13. Reconstitution of WRM		A	B	-	-					
21. DEPLOYMENT/REDEPLOYMENT PLANNING										
TR: AFMAN 10-401; AFI 10-403; AFI 10-404; AFCAT 21-209; AFMAN 23-110, Vol. 2; LOGMOD ON-LINE HELP; WMP 1, ANNEX E										
21.1. Pre-Deployment										
21.1.1. Review deployment guidance	#	A	B	-	-					
21.1.2. Validate deployment taskings	#, **	1b	B	2c	b					
21.1.3. Identify deployment organizational structure	#	A	B	-	B					
21.1.4. Determine deployment bags, weapons, and ammunitions requirements for deploying personnel	#, *	1b	b	-	-					
21.1.5. Develop Installation Deployment Plan (IDP)		a	B	-	b					
21.1.6. Develop Deployment Schedule Of Events (DSOE)	#, *	2b	B	2b	b					
21.1.7. Conduct a Deployment Process Working Group (DPWG)		A	B	-	-					
21.1.8. Ensure development of load plans by Transportation		-	-	-	-					
21.2. Deployment Execution										
21.2.1. Provide Command and Control										
21.2.1.1. Deployment Control Center (DCC) Operations										
21.2.1.1.1. Interpret deployment tasking instructions/messages	#, **	1b	B	3c	b					
21.2.1.1.2. Coordinate deployment taskings with workcenters, deploying units, and higher headquarters	#	A	B	-	b					
21.2.1.1.3. Update DSOE	#	b	B	-	-					

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		CRSE	CDC	CRSE	CDC	START	COMP	INITIALS	INITIALS	INITIALS
21.2.1.1.4. Disseminate deployment tasking information	#	A	B	2b	b					
21.2.1.1.5. Resolve logistics support issues during deployments		A	B	-	-					
21.2.1.1.6. Track deployment progress										
21.2.1.1.6.1. Monitor cargo processing activities	#,*	B	B	-	-					
21.2.1.1.6.2. Monitor personnel processing activities	#,*	B	B	-	-					
21.2.1.1.6.3. Monitor airlift flow activities	#,*	B	B	-	-					
21.2.1.1.7. Review/dispatch deployment messages	#	A	B	-	-					
21.2.1.1.8. Coordinate shortfalls/ LIMFACs with deploying units	#,*	A	B	-	-					
21.2.1.2. Battle Staff/Crisis Action Team (CAT)										
21.2.1.2.1. Purpose	#	A	B	-	-					
21.2.1.2.2. Review CAT/Battlestaff directives		-	-	-	-					
21.3. Redeployment planning										
21.3.1. Redeployment assistance	#	A	B	-	B					
21.3.2. Redeployment process	#	A	B	-	B					
21.4. Assessment										
21.4.1. Assess effectiveness of deployment process	**	-	A	-	B					
21.4.2. Analyze deployment/exercise after action reports		-	A	-	B					
21.4.3. Conduct deployment staff assistance visits	*	A	B	-	-					
21.5. Conduct deployment training	*	A	B	-	-					
<p>Summary of Changes: The following changes were approved at the June 02, Logistics Plans Functional Manager's Working Group: Removed the requirement to teach Global Combat Support System in the 3-level course. Removed the requirement to develop BSP part 1 in the 7-level course. Added Survey for Employment Planning (STEP) and the requirement to teach functions in the 3-level course and perform data functions in both the 3- and 7-level courses. Highly encouraged the used of Computed Based Training Tools (CBTs) as a prerequisite to obtaining the 5-skill level.</p>										