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**Personnel**

**FEDERAL EXECUTIVE BOARDS AND  
ASSOCIATIONS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction gives guidance on Air Force participation in Federal Executive Board (FEB) and Federal Executive Association (FEA) activities.

**SUMMARY OF REVISIONS**

This revision doesn't substantively affect the content of the previous AFR.

- 1. Federal Executive Boards(FEB).** The President established these boards in 1961. Under this formal organization, Federal Executives in selected cities work together to benefit both the Federal service and the local community. These Boards can respond quickly to Federal initiatives, cooperating across traditional lines of Federal authority. The FEBs directly channel national policies to local levels, implementing those with high level national interest.
- 2. The Office of Budget and Management (OMB)** operates the FEB Secretariat and provides national leadership to all FEBs. OMB also provides guidance on programs, objectives, and priorities to the FEB Chair. It provides liaison with Washington agency officials in FEB matters and keeps the President informed about FEB matters. OMB analyzes, summarizes, and distributes annual FEB reports.
- 3. The Assistant Secretary of the Air Force (Manpower, Reserve Affairs, Installations, and Environment)** represents the Department of Air Force Washington for FEB activities.
- 4. The Director of Civilian Personnel (HQ USAF/DPC)** coordinates FEB matters within the Air Staff and monitors the participation of Air Force representatives in FEB activities
- 5. The Board** is composed of:

- Local commanders who serve as the principal Air Force members. Membership resides with the position, and new commanders automatically become members of the FEB. The principal deputy to the commander serves on the board if the commander is unable to attend.
- Elected officers (the Chair, Vice Chair, and, usually, members of a policy committee). The Chair appoints standing and ad hoc committees to accomplish the work of the committee.
- FEB committees which may include additional Federal employees, officials of other levels of government, and private groups.
- Member agencies which provide administrative and clerical assistance when needed or when directed by higher authority.

**6. The Primary Objectives of the Program** are to:

- Implement government-wide policy effectively. Examples are equal employment opportunity, contract compliance, summer youth program, and merit promotion.
- Serve the community by participating in United Fund Campaigns, blood donor drives, emergency planning, consumer education and information, environmental quality and other community programs.
- Improve the quality of the Federal Service by sharing equipment and facilities, working on community relations, establishing Federal Information Centers, and sponsoring management and employee training awards.
- Implement Presidential initiatives as assigned, decreasing the number of interagency conflicts referred upward for resolution.
- Work with state and local governments in specific projects to improve service to the public, cut costs, and improve Federal management.

**7. Annual Summaries.** The board submits an annual summary of program objectives and accomplishments at the end of each fiscal year. See DOD Directive 5030.54.

**8. Federal Executive Associations (FEA).** These associations have missions similar to FEBs and include organizations such as Federal Business Associations. They exist in a number of towns and cities. Local Commanders in the immediate vicinity of FEAs should support their activities and represent the Air Force.

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