

**BY ORDER OF THE SECRETARY OF THE  
AIR FORCE**

**AIR FORCE INSTRUCTION 24-230**

**1 AUGUST 1996**



**Transportation**

**MAINTAINING THE DOD ACTIVITY  
ADDRESS DIRECTORY (DODAAD)**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction implements DoD Directive 4000.25. This instruction outlines procedures for establishing, changing, or terminating an Air Force Activity Address Code (AAC) in the DoD Activity Address Directory (DoDAAD), the DoD Activity Address File (DoDAAF), and the Air Force D035T system. It applies to each Air Force activity and Air Force contractor activity that receives, ships, has custody of government property, or requires identification in a specified military standard logistics system.

**SUMMARY OF REVISIONS**

This revision corrects paragraph numbering in chapters 2 and 3. A | indicates revisions from the previous editions

## Chapter 1

### GENERAL BACKGROUND AND ASSIGNMENT OF RESPONSIBILITIES

#### 1.1. General Information

1.1.1. The DoDAAD system provides identification codes, clear text addresses and selected data characteristics of organizational activities needed for requisitioning, marking, shipping document preparation, billing and similar applications. The DoDAAF and DoDAAD will be used by all DoD components and (by agreement) by the General Services Administration. The DoD 4000.25-D Parts 1, 2 and 3 is a microfiche of AACs and corresponding organization addresses to which material documentation, or billing is directed under the Defense Logistics Management System.

1.1.2. The DoDAAF is the master file maintained by Defense automatic Addressing System Center (DAASC) for all military activities and contractors who ship, receive, or have custody of DoD property within a specified Defense Logistics Management System. It is an automated file updated by a Service Point (SP) in each military department and agency, within the Air Force, by 88th ABW/LGTR-2. The data stored in this file provides source data on which other data is based:

1.1.3. The DoDAAD is the directory of AACs and corresponding organization addresses to which material, documentation, or billing is directed under the Defense Logistics Management System. The master DoDAAD mechanized file serves as the basis for printing the content of DoD 4000.25-6, Parts 1, 2 and 3

DoDAAD. The directory is published quarterly by DAASC. The addresses are arranged by the military services, other DoD agencies, civil agencies, and are listed in sequence by DoDAAC.

1.1.4. DoDAAD, part II ZIP Code Sequence directory addresses are arranged by the military service, other DoD agencies, civil agencies, and are listed in sequence by ZIP code.

1.1.5. Each activity that receives, has custody, issues, or ships DoD assets is identified by a six-position alphanumeric AAC. These codes, clear-text addresses that apply and other pertinent data are maintained in the DoDAAD system.

1.1.6. Air Force AACs also identify records of transactions involved in keeping account of DoD assets. Responsibilities for asset accountability are explained in AFM 67-1, Volume 1, part two, chapter 1.

1.1.7. DoDAAD, Part III, contains activity address codes assigned to civil agency activities.

**1.2. Relationship between the DoD System and the Air Force System - (D035T):** The Air Force D035T System is an automated system maintained by the Air Force Materiel Command (AFMC), as the Air Force SP, for transmitting data via Defense Data Network (DDN) to update the DoDAAF. It also incorporates data for other Air Force data systems that interface with the D035T system. When the products of the DoDAAC system are used by other systems, it is the responsibility of the office of primary responsibility for those systems to keep input data current.

#### 1.3. Responsibilities of Defense Activity Address Service Center (DAASC).

1.3.1. DAASC is responsible for maintaining the DoDAAD or DoDAAF in current status. They assimilate all additions, changes, and deletions received from SPs into the DoD master file and dis-

seminate updated data to SPs in prescribed DDN format. They receive basic and change editions submitted by Service Point for maintenance of DoD 4000.25-6, Part I through III.

1.3.2. After DAASC processes DoD maintenance data into the master DoDAAF, the updated information is transmitted through Defense Data Network (DDN) to each SP.

1.3.3. After DAASC completes internal processing, it starts action to publish the change, addition or deletion in the next scheduled issue of DoD 4000.25-6, part I through III.

#### **1.4. Responsibilities of the Air Force Service Point (SP).**

1.4.1. The Air Force SP for DoDAAD and DoDAAF issues is the Air Force Materiel Command Logistics Support Office (AFMC LSO) with operational responsibility assigned to the 88th ABW/LGTR2. Duties include:

- a. Establishing and executing Air Force procedure and processes for using and maintaining the DoDAAD or DoDAAF.
- b. Assigning, changing, or terminating AAC and address data as outlined in this instruction and as prescribed by AFM 67-1, volume 1, part II, chapter 1.
- c. Constructing Air Force shipping and billing address data as applied to the DoDAAF system; also controlling the transmission of the maintenance data to DAASC and to Air Force customers.
- d. Carrying out research on inquiries that relate to the Air Force portion of the DoDAAD/DoDAAF (AF D035T system) to solve problems and bring about improvements.

1.4.2. The Air Force SP processes the updated DoDAAF data into the D035T system, and transmits the updated DoD data to the DAASC.

1.4.3. The Air Force SP processes the updated DoDAAC data into the DoDAAF or the D035T system, and transmits the updated DoD data through the DDN or other expeditious means to the Air Logistics Centers (ALC) and DAASC.

## Chapter 2

### AIR FORCE PROCEDURES FOR MAINTAINING THE DODAAD AND THE DODAAF

#### 2.1. Construction of AACs

- a. **First Digit.** An alphabetic designation of the military service or federal agency that is responsible for controlling military standard requisition and issue procedures (MILSTRIP). The Air Force SP controls each AAC that has a first digit of:
  1. F - Air Force
  2. E - Air Force Contractor
  3. J - DMA Instruction 8600.3
- b. **Second Digit.** An alphabetic designation of the type of material usually accounted for in that account, or type of activity (see list in attachment 1).
- c. **Last Four Digits.** A four-digit numeric combination assigned by SP (see list **Attachment 2**).

**2.2. Type of Address Codes (TAC).** This entry appears under column heading "TAC" of the printed directory. The TAC is a one-position numeric as follows:

- a. **Code "1" (Mail Address).** This address is for parcel post shipments and transportation documentation, including bills of lading, cargo listings, etc. It is not intended for administrative mail. It may also be used for freight shipments if no Code 2, freight address can be located. This address must contain the consignee, street, room/suite (if known), name of installation (if a military activity), state or province, country, and ZIP or other country mail route code. *Note: A traditional overseas consignee and APO address cannot be used for commercial carrier door-to-door movements. This type address restricts movements to the Defense Transportation System (DTS) or the US Postal Service (USPS).*
- b. **Code "2" (Freight Address).** This address is for cargo movements. If there is no Code 2 address then freight is sent to the Code 1 address. This in-the-clear address should contain the DoDAAC/Stock Record Account Number (SRAN), Unit, office symbol or consignee, building and/or room number, street address, base name, state, country, full ZIP or country mail route code. An in-the-clear address permits door-to-door delivery by commercial carrier, particularly to overseas points. The use of an overseas address citing only the consignee and APO number restricts movement to the DTS or USPS.
- c. **Code "3" (Billing Address).** This address is used for billing purposes. A billing address is not required for an Air Force contractor AAC because billing is made to various activities or provided as free issue. The billing clear-text address is comprised of the 6-position accounting and disbursing station number (ADSN) and the remainder follows the standard USPS address format.

**2.3. Requests to Establish, Change, or Delete an Air Force AAC.** The activity that wishes to establish, change, or delete an AAC must submit the request in writing through the MAJCOM DoDAAD Monitors to arrive (AFMC SP) at least 30 days before the proposed effective date. Each Air Force MAJCOM must assign a DoDAAD command monitor. Control offices are specified in **Attachment 1**.

2.3.1. Requests for establishing an AAC must be reviewed by AFMC SP to make sure they comply with AFM 67-1, volume 1, part Two, chapter 1 and the following:

- a. When a DoDAAC is established, the address which is provided must be the actual location where the work is being performed. The address must be provided as shown in paragraph 2.2. above. it should be submitted as a single line entry.
- b. Each type address is limited to four lines, of 35 spaces per line. This restriction is dictated by space limitations on supply or transportation documents and labels, and standardization in automated data processing (ADP) programs.
- c. Due to ADP restrictions, addresses are confined to alphabetic and numeric characters only. Asterisks, ampersands, parentheses, punctuation marks, and other special characters are not authorized.
- d. Activity and installation names must be uniform, free of salutory titles, and in concise language that readily reflects the identity of the activity.
- e. Provide the overseas offload air/water port designator code listed in DoD 4500.32-R, MIL-STAMP, Vol I, appendices F4 and F21.
- f. To avoid delay in receiving documentation and misrouted shipments, each MAJCOM DoDAAD monitor, ALC or other responsible activity, must frequently review the listing of AACs under it's jurisdiction to verify the continued requirement for the assigned AAC and to certify that the TAC addresses are current. If a change is necessary, request for action must be sent through the same command channels as prescribed for original request for AAC assignments. DoDAAD monitor offices for each MAJCOM are shown in **Attachment 2**.
- g. An AAC may be "controlled". It is assigned when publishing the location or clear-text address of the activity would result in a possible security compromise, or when a special project officer is controlling requisitions, etc.

**2.4. Security Assistance (SA) Program Activities Special Instructions.** All Air Force SA Program requisitions and shipping documents are identified by service assignment code (Air Force is D) in columns 30 and 45 of the MILSTRIP requisition. The DoDAAD does not include codes and address data for Military Assistance Program (MAP) activities.

## Chapter 3

### CONTRACTOR ADDRESS ACTIVITY CODES (AAC)

**3.1. Contractor AAC.** Air Force contractor AACs are designated as EY, EZ, EP, or EJ used as the prefix to a 4 digit number (see **Attachment 1**). Accountability is maintained under the terms of the contract and this instruction.

#### **3.2. Types of Contractor AACs.**

- a. **"EY"** applies to other than maintenance type contracts, for example, production or research and development. Neither these contracts or "EY" AACs are subject to Stock Balance (SB) or Consumption Reporting (CR) and are not entered as reporting in the Air Force DoDAAD system, except when the account is operating as a base supply activity. "EY" numbers are used in contracts that authorize government-furnished material (GFM).
- b. **"EZ"** applies to a maintenance type contract (such as repair, overhaul, modification, and programmed depot maintenance (PDM)). These contracts are subject to SB and CR; hence this type AAC is entered as reporting in the AF DoDAAD system.
- c. **"EP"** is used in pipeline contracts. Records are not subject to SB and CR.
- d. **"EJ"** is used by the contractor to prepare shipping documents and to report engines according to provisions of contractor reporting procedures. "EJ" numbers are used in new production and repair contracts. Records are not subject to SB and CR.

**3.3. Purpose of Contractor AAC.** These accounts are issued to companies performing Air Force contracts which require them to order and/or receive Air Force assets, or when the contractor is authorized to use government sources of supply. A company could have both "EY" and "EZ" accounts per location if they are performing both types of contracts. When this happens, the EY and EZ will be the same number for the same facility. When a AAC is established for a company, the address which is provided must be the actual location where the work is being performed.

#### **3.4. Establishing, Changing, or Deleting a Contractor AAC.**

3.4.1. When requesting the establishment of or a change to a DoDAAC the contracting officer should provide the complete mailing address for the Contract Administration Office (CAO) that will be administering this contract. If the contract is extended or a new contract is placed in effect, the CAO should provide the Service Point (SP) with the updated information, otherwise the DoDAAC may be deleted from the DoDAAF. The contracting officer must sign the request.

3.4.2. Contract DoDAAC information is provided by either the Procuring Contracting Officer (PCO) or Administrative Contracting Officer (ACO). All DoDAAC correspondence, whether it is a request to issue a new DoDAAC, or information to update an existing one, must come from the contracting officer and include an Air Force contract number to verify that there is a valid, active contract being performed.

3.4.3. The following format should be used when establishing, changing or deleting a contractor AAC. 2. Request must be typed or electronically prepared, and should be forwarded to AFMC LSO/LOTP, 4375 Chidlaw Road, Suite 6, Wright Patterson AFB OH 45433-5541. Request may be faxed ((513)257-7680) for processing provided the sender also forwards a hard copy bearing the original

signature of the contracting officer or administrative contracting officer. Failure to provide all the required information will result in the request being returned without action.

- a. REQUESTING OFFICE: Organization/office symbol, street address, base name, state and nine-digit zip code of the government office requesting account.
- b. POC/DSN: Name and DSN phone number of person requesting account.
- c. MAJOR COMMAND: Identify Major Command (e.g., AFMC)
- d. JUSTIFICATION: Why is DoDAAC required? Must be provided or request will be denied.
- e. CONTRACTOR'S NAME AND MAILING ADDRESS: Complete company name (spell out acronyms) and Code 1 address. This address must contain the ZIP+4.
- f. COUNTY: Identify the county within the state where the contractor facility is located (applies only to stateside contractor requests).
- g. FREIGHT ADDRESS: Provide the Code 2 address if freight is to be delivered.
- h. VALID AIR FORCE CONTRACT NUMBER: Active Air Force contract number which applies to this request.
- i. COMPLETION DATE OF CONTRACT: Completion date must be entered here (month/year). If contract will be completed within 90 days, the ALCs have the capability to enter an ALC unique DoDAAC for this contractor.
- j. TYPE OF CONTRACT: Specify from the following which type of contract is being performed.
  1. EZ Account: Repair/overhaul, modification
  2. EY Account: Test, research/development, operations/service production, ICS, CLS, TCT
- k. CONTRACT ADMINISTRATION OFFICE: Provide the complete mailing address for the CAO that will be administering this contract.

3.4.4. For updates to contractor DoDAACs, submit the appropriate information to AFMC LSO/LOTP, at the address shown in paragraph 3.4.3. Requests are to list the ACO/POC phone number (DSN if available) and signature.

- a. Updating Contract Termination Date.
  1. DoDAAC
  2. Contract Number
  3. Type of Contract
  4. Contract Completion Date
- b. Updating Address.
  1. DoDAAC:
  2. Full updated address, including ZIP+4 for United States addresses

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## Attachment 1

### GLOSSARY OF TERMS

#### *Terms*

**Aerial Port of Embarkation/Debarkation (APOE/D) Code**— A three-position code which identifies a specific APOE or APOD. (DOD Regulation 4500.32-R MILSTAMP VOL I)

**Controlled AAC**— An AAC having a clear-text address that is controlled to defend against use which would result in a possible security compromise or when a special project officer is controlling requisitions, etc.

**Defense Automatic Addressing System Center (DAASC)** — The Department of Defense (DoD) agency designated as control point for processing data received from all Services and agencies into the DODAAD or DODAAF

**Department of Defense Activity Address Code (DoDAAC)** — A six-digit alphanumeric code used for providing a uniform method for controlling US Government assets and for recording transactions that reflect receipts and disposition of property transferred to an activity.

**Department of Defense Activity Address Directory (DoDAAD)** — A directory of activity address codes and corresponding organization addresses to which material, documentation, or billing is directed under the Defense Logistics Management System (DLMS).

**Department of Defense Activity Address File (DoDAAF)** — This is the DOD master file maintained by DAASC for all military activities and contractors who ship, receive, or have custody of federal property within a specified Defense Logistics Management System (DLMS).

**Effective Date**— The assigned Julian date when an AAC becomes effective for use in a selected military standard logistics system.

**Frequency of Reporting or Leveling Code**— Identifies the frequency (daily, monthly, quarterly) of reporting and indicates the frequency for which stock levels are computed by the activity.

**Geographic Area Code**— Identifies the ultimate destination of an activity. (AFM 67-1, Vol 3, Part 3, Chapter 3, Attachment A-3)

**Major Command (MAJCOM) Code**— Identifies MAJCOM jurisdiction of an activity.

**Replacing Code**— Identifies an AAC that is replaced by a new AAC.

**Reporting Code**— Identifies an activity as either stock balance (SB) or consumption reporting (CR)

**Service Point (SP)**— An activity within each participating military service or federal agency that is assigned the responsibility of controlling DODAAF data.

**Standard Point Location Code (SPLC)** — The SPLC is a six or nine digit number used to identify origin and destination geographic locations.

**Water Port of Embarkation/Debarkation (WPOE/D) Code**— A three-position code which identifies a specific WPOE or WPOD. (DOD Regulation 4500.32-R MILSTAMP VOL I)

## Attachment 2

### TYPE OF ACTIVITY CODE

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
EJ	Contractor	No	According to terms of contract	Oklahoma City ALC/TILC, Tinker AFB OK 73145. "EJ" activity codes are assigned to and used by commercial contractors to prepare shipping documents, and to report engines according to contractor reporting procedures (OMB701-0007). "EJ" activity codes are used in new production and repair contracts for engines.
EP	Contractor	No	No	Control office is SA-ALC, Kelly AFB TX/SFR. activity codes are assigned to identify overseas pipeline storage systems containing bulk fuel owned by Defense Fuels Supply Center (DFSC).
EY	Contractor	No	According to terms of contract	AFMC LSO/LOTP, Wright-Patterson AFB OH 45433. "EY" contractor codes are research, and development contracts.
EZ	Contractor	Yes	According to terms of contract	AFMC LSO/LOTP, "EZ" contractor codes are used in HQ AFMC repair, overhaul and modification contracts, when GFE/GFM/GFP is provided and MILSTRIP procedures are employed in requisitioning and for repair contracts

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
FA	Administrative	No	No	HQ AFMC/LGSW, 4375 Chidlaw Rd, Ste 6 Wright Patterson AFB OH 45433
FB	Base Supply	Yes	Yes	HQ AFMC/LGSW 4375 Chidlaw Rd, Ste 6 Wright Patterson AFB OH 45433
FC	Assigned for No Special Processing	No	No	HQ AFMC/LGSW 4375 Chidlaw Rd, Ste 6 Wright Patterson AFB OH 45433
FD	Air Logistic Center(Inventor Mgr)	Yes	Yes	HQ AFMC/LGSW 4375 Chidlaw Rd, Ste 6 Wright Patterson AFB OH 45433
FE	Base Equipment Management System (Standard Base Supply System SBSS)	No	Yes	HQ AFMC/LGSW 4375 Chidlaw Rd, Ste 6 Wright Patterson AFB OH 45433
FF	Morale Welfare and Recreation	No	No	HQ AFSVA/SVPCO, 10100 Reunion Pl, Ste 402 Randolph AFB TX 78216-4138 These activity codes are assigned to provide a formal account for requisitioning, shipping, transporting and billing address for nonappropriated or appropriated fund purchase. These accounts are also used for obtaining and providing excess and surplus property support to MWR activities

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
FG	Satellites	Yes (by support activity)	Yes	<p>HQ AFMC/LGSW. In requesting the establishment of a satellite code, furnish the following additional data to AFMC: a) Systems designator established at the host base . b) The activity code to be transferred to the satellite that is to be activated.</p> <p><b>NOTE:</b></p> <p>Under the satellite concept, the supply records of the satellited activity are loaded on the Air Force Standard Base Supply System (SBSS) at the support base. The system ensures the integrity of assets and produces selected management products that relate to supply operations. c) The "FG" is used columns 30-35</p>
FJ	Engine	No	No	<p>Oklahoma City ALC/TILC, Tinker AFB OK 73145. "EJ" "2031" is the accountable activity code, maintaining accountability for worldwide engine assets. Other "FJ" activity codes are for engine management purposes and are assigned to Air Force activities and other service accounts that process or overhaul Air Force aircraft engines.</p>

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
FK	Munitions (Both Nuclear Ordinance Management (NOCM) Items Conventional Munitions Items)	Yes	Yes	HQ AFMC/DRWS, Wright-Patterson AFB OH 45433. Includes both NOCM items and conventional munitions items. "FK" activity codes report NOCM items not reported in RCS: LOG-LOW (Q)7101 to San Antonio ALC/SW, Kelly AFB TX 78241. SB and CR reports for conventional munitions items not reported on RCS: HAF-LEY(AR) 7109 are sent to the appropriate inventory manager Air Logistics Center, "FK" Activity codes are usually limited to one at each base. Requests for more than one "FK" type account must be sent to HQ USAF/LGMW, Wash DC 20330, accompanied by complete justification, including an explanation as to why the host "FK" activity cannot meet support requirements. If an Air Force base must account for munitions, but is not authorized an "FK" account, it may use the "FB" type account when approved by HQ AFLC/LOLS.
FL	Library	No	Yes	HQ AFSVA/SVPCO, Randolph AFB TX 78150
FM	Medical	No	Yes	AFMSA/SGSLP, Brooks AFB TX 78235

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
FN	Speciality	Yes	Yes	HQ AFMC/LGSW. Established when other types of activity codes do not meet the existing requirement. Only activities that have special equipment or a classified mission may be assigned an "FN" type code.
FP	Fuel Supply	No	Yes	San Antonio ALC/SFR, Kelly AFB TX 78241. An "FP" code may be assigned when the activity has capitalized fuels, aviation fuel or bulk ground fuel (that is, fuels and oils in the aviation fuels management category or missile propellants, oxidizers, and pressurants in the missile fuels management category); see AFM 67-1, volume I, part Three.
FR	Reclamation and Demilitarization	No	No	HQ AFMC/LGSW. An "FR" activity code is assigned to identify an Air Force Special Defense Property Disposal Account (AFSDPDA) as authorized by DOD Manual 4160.21-M. Control and accountability for specific types of excess and surplus property are maintained by the establish activity for accomplishing designated disposal processing. This type of activity address code (AAC) is not used as a "ship to" address.
FS	Commissary	No	Yes	HQ AFSVA/SVPCO, 10100 Reunion Pl, Ste 402 San Antonio TX 78216-4138 Commissary troop issue.

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
FT	Commissary	No	Yes	HQ AFSVA/SVPCO, 10100 Reunion Pl, Ste 402 San Antonio TX 78216-4138 Commissary troop activities.
FU	Desktop III Computer	No	No	HQ AFMC/LGSW, 4375 Chidlaw Rd, Wright Patterson AFB OH 45433-5006
FV	Munitions	Yes	Yes	HQ AFMC/LGSW, 4375 Chidlaw Rd, Wright Patterson AFB OH 45433-5006, "FV" (NOCA) depot level activity or AAC includes NOCM items. San Antonio ALC/SW Kelly AFB TX 78241. "FV" AACs are reserved for the exclusive use of HQ AFMC aviation depot squadrons due to their unique mission/responsibilities.
FW	Weapon	Yes	Yes	HQ AFMC/LGSW. May be assigned only to a base or ALC responsible for supporting selected weapon systems.
FX	Miscellaneous	No	Yes	HQ AFMC/LGSW. May be assigned only to an activity that has a special equipment or a classified mission for which no other code can be assigned (similar to an "FN" code except that "FX" does not indicate reporting (SB&CR) requirements). A request for an "FX" code must include a justification for an exemption from SB&CR.

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
FY	Station Number or "Ship to Point"	No	No	AFMC LSO/LOTP. May be assigned to designate a "ship to" address when the address of the receiving activity is different from the address of the accountable activity. Furnish the AAC that provides accountability. An "FY" code is for the supplementary address field of the requisition (columns 45 through 50).
FZ	Ground Fuels	No	No	SA-ALC/SFR. Activity numbers are computer generated to identify ground fuels for financial accounting. They are not to be used for any other purpose.
F Numeric (0 through 9)	Accounting StationIdentity	No	No	DFAS-DE/ANBC, Denver CO 80279 Activity codes with "F" in first position and numeric in the second position are established for the purpose of identification of accounting stations as required under DOD Manual 4105.63.M. This type of code is not to be used for requisitioning or shipping purposes.

Type of Activity Code	Title	Reporting (SB&CR/D) 104	Accountable	Control Office and Special Instructions
JM	Defense Mapping Agency	No	No	"JM" accounts are assigned to Air Force activities authorized to requisition aeronautical, nautical and topographic maps, charts, and related DMA Publications according to DMA INSTR 8600.3. DOD Flight Information Publication are not included. Control point is AFMC LSO/LOTP.

***NOTE:***

Because of the nature of DMA products, requests for JM accounts should be coordinated through the command MC&G officer to ensure the account is required and will not represent a duplication of existing capability which could be used. The MC&G officer is usually located within the Intelligence function.

Attachment 3

MAJOR COMMAND (MAJCOM) CODE LISTING AND  
MAJCOM DoDAAC MONITORS

OB	HQ USAFA/LGSE 8110 INDUS- TRIAL DR STE 131 COLO- RADO SPRINGS CO 80840-2305 COLORADO SPRINGS CO 80840-2305 DSN 259-2814 - CML (719) 472-2814 CML FAX 719-472-4404	OD	HQ USAFR/RSLSR UNIT 3050 BOX 105 APO AE 09094-0105 VOICE CD 314 DSN 480-7461/2 FAX DSN 480-7748
OE	DFAS-DE/ANBC6760 E IRV- INGTON PLACE DENVER CO 80279-8000 DSN 926-7292 - CML (303) 676 FAX DSN 926-7183	OJ	HQ AETC/LGSP 555 E. STREET WEST RANDOLPH AFB TX 78150-4440 DSN 487-4537/5697 - CML (512) 652- FAX DSN 487-5303
OR	HQ PACAF/LGSSS 25 E STREET STE I-326 HICKHAM AFB HI 96853-5426 V/C 315 DSN 449-3068, EXT 204 CML 808-449-3068, EXT 204 FAX DSN 449-3002	OU	HQ AIA/LGSP102 HALL BLVD STE 258 SAN ANTONIO TX 78243-7030 DSN 969-2732 - CML (512) 977-2732 FAX DSN 969-3381
OV	HQ AFSOC/LGRSW 100 BART- LEY ST STE 301 HURLBURT FLD FL 32544-5273 DSN 579-2901 FAX DSN 579-4796	OY	HQ AFC4A/SYAW 203 W LOSEY ST RM 3065 SCOTT AFB IL 62225-5234 DSN 576-5486 CML (618) 256-5486 FAX DSN 576-5126
O5	HQ AFISA/XP BLDG 1930 FT BELVOIR VA 22060-5788 DSN 297-5426	O7	HQ AFOSI/LGSC BLDG 626 DUNCAN AVENUE BOLLING AFB DC 20332-6001 CML (202) 767-5426 FAX DSN 354-8998
1C	HQ ACC/LGSMM 130 DOU- GLAS ST STE 210 LANGLEY AFB VA 23665-2791 DSN 574-7817 CML (804) 764-7817 FAX DSN 574-3320	1C	AFCSSO/SOOX (CONTINGENCIES) 220 SWEENEY BLVD STE 109 LAN- GLE Y AFB VA 23665-2765 DSN 574-4990/4993/3491 CML (804) 764-4992 FAX DSN 574-3211
1L	HQ AMC/LGSMSM 402 SCOTT DR UNIT 2A2 SCOTT AFB IL 62225-5308 DSN 576-5710 - CML (618) 256- FAX DSN 576-1878	IM	HQ AFMC/LGSW 4375 CHIDLAW RD STE 6 WPAFB OH 45433-5006 DSN 787-7769 - CML (513) 257- FAX DSN 787-4244

1S	HQ AFSPC/LGSP 150 VAN- DENBURG ST STE 1105 PETERSON AFB CO 80914-4390 DSN 692-3469 - CML (719) 554- FAX DSN 692-9865	1W	HQ AFCESA/DMGLS139 BARNES DR TYNDALL AFB FL 32403-5319 DSN 523-6397 - CML (904) 283- FAX DSN 523-6499
2G	HQ AFBS/LGS 1015 BILLY MITCHELL RD KELLY AFB TX 78241-5601 DSN 945-8951/2/ 3 CML (210) 925-8951 FAX DSN 945-8862	2U	HQ AFSVA/SVPCO10100 REUNION PLACE STE402 SAN ANTONIO TX 78216-4198 DSN 487-4198 - CML (210) 652- FAX DSN 487-2383
3P	US CENTRAL COMMAND ATTN: CCJ4/7-SP7115 SOUTH BOUNDARY BLVD MACDILL AFB FL 3321-5101 DSN 968-5836 FAX DSN 968-6186	3X	USCENTAF/LGSX524 SHAW DR SHAW AFB SC 29152-5029 DSN 965-3654 - CML (803) 668- FAX DSN 965-5751
4W	AFMLO/FOR1423 SULTAN ST FT DETRICK MD 21702-5006	4Z	ANGRC/LGSP3500 FETCHET AVE ANDREWS AFB MD 20331-5157
51	HQ AFMC/DRJ 4170 HEBBLE CREEK RD STE 1 WPAFB OH 45433-5644 DSN 787-1012 CML (513)257- FAX CML ONLY (513)259-0311	41	JCSE/LGS MARINER DR MACDILL AFB FL 33608-7010 DSN 968-4162, CML (813)830-4162 FAX DSN 968-5973
88	DMACSC/PM MAIL STOP D016 6001 MACARTHUR BLVD BETHESDA MD 20816- DSN 287-2692 - CML (301) 227-5001 FAX DSN 287-2498		

## Attachment 4

### ACTIVITY SERIAL NUMBERS

The following activity serial numbers are assigned to a command or activity. They are used as the last four digits of the DoDAAC (does not apply to EY, EZ, or FY accounts).

SERIES	COMMAND OR ACTIVITY TO WHICH ASSIGNED
0001-1999	Air Force Station/Contractor
2000-2284	Air Force Materiel Command
2000-2019	Newark AFS
2020-2029	Ogden ALC
2030-2039	Oklahoma City ALC
2040-2049	Sacramento ALC
2050-2059	San Antonio ALC
2060-2069	Warner Robins ALC
2070-2079	Reserved for Expansion
2080-2089	Reserved for Expansion
2090-2099	Reserved for Expansion
2100-2179	Reserved for Expansion
2180-2199	Reserved for Expansion
2200-2284	Reserved for Expansion
2285-2299	Air Force Materiel Command
2300-2399	Air Force Materiel Command
2400-2499	Office for Aerospace Research
2500-2599	HQ AFSPACECOM
2600-2624	AF Inspection & Safety Center
2625-2649	Air Force Operational Test & Evaluation Center (AFOTEC)
2650-2699	AF Audit Agency
2700-2799	AF Office of Special Investigation
2800-2809	AF Engineering/Services Agency
2830-2839	AF Legal Services Center
2840-2859	AF Service Information & News Center
2860-2869	AF Operations Staff
2870-2879	Defense Audiovisual Agency
2880-2889	Military Assistance Program

SERIES	COMMAND OR ACTIVITY TO WHICH ASSIGNED
2890-2899	Reserved for Expansion
2900-2999	Reserved for Expansion
3000-3099	Air Education and Training Command (AETC)
3100-3124	Reserved for Expansion
3125-3299	Reserved for Expansion
3300-3399	Air University
3400-3999	Reserved for Expansion
4000-4399	Reserved for Expansion
4400-4499	Air Mobility Command
4500-4799	Air Combat Command
4800-4899	Air Combat Command
4900-4910	Joint Communications Support Element (JCSE)
4911-4999	US Central Command
5000-5099	Pacific Air Force
5100-5184	Air Intelligence Agency
5185-5199	Reserved for Expansion
5200-5299	Pacific Air Force
5300-5699	United States Air Force (Europe)
5700-5799	Reserved for Expansion
5800-5899	ACC Contingency (AFCSSO)
5900-5999	Reserved for Expansion
6000-6009	National Guard Bureau
6010-6019	Alabama ANG
6020-6029	Arizona ANG
6030-6039	Arkansas ANG
6040-6059	California ANG
6060-6069	Colorado ANG
6070-6079	Connecticut ANG
6080-6089	Delaware ANG
6090-6099	Florida ANG
6100-6109	Georgia ANG
6110-6119	Idaho ANG
6120-6129	Illinois ANG
6130-6139	Indiana ANG

SERIES	COMMAND OR ACTIVITY TO WHICH ASSIGNED
6140-6149	Iowa ANG
6150-6159	Kansas ANG
6160-6169	Kentucky ANG
6170-6179	Louisiana ANG
6180-6189	Maine ANG
6190-6199	Maryland ANG
6200-6219	Massachusetts ANG
6220-6229	Michigan ANG
6230-6239	Minnesota ANG
6240-6249	Mississippi ANG
6250-6259	Missouri ANG
6260-6269	Montana ANG
6270-6279	Nebraska ANG
6280-6289	Nevada ANG
6290-6299	New Hampshire ANG
6300-6309	New Jersey ANG
6310-6319	New Mexico ANG
6320-6329	New York ANG
6330-6339	North Carolina ANG
6340-6349	North Dakota ANG
6350-6369	Ohio ANG
6370-6379	Oregon ANG
6380-6389	Pennsylvania ANG
6390-6399	Rhode Island ANG
6400-6409	South Carolina ANG
6410-6419	South Dakota ANG
6420-6429	Tennessee ANG
6430-6439	Texas ANG
6440-6449	Utah ANG
6450-6459	Vermont ANG
6460-6469	Virginia ANG
6470-6479	Washington ANG
6480-6489	West Virginia ANG
6490-6499	Wisconsin ANG

SERIES	COMMAND OR ACTIVITY TO WHICH ASSIGNED
6500-6509	Wyoming ANG
6510-6519	District of Columbia ANG
6520-6529	Alaska ANG
6530-6539	Hawaii ANG
6540-6549	Puerto Rico ANG
6550-6559	Not Assigned
6560-6569	Oklahoma ANG
6570-6599	Air Force Personnel Center
6600-6799	Air Force Reserve
6800-6994	Not Assigned
6995-6999	Air Force Materiel Command
7000-7009	USAF Academy
7010-7019	HQ USAF
7020-7024	Defense Mapping Agency
7025-7039	Air Intelligence Agency
7040-7044	AF Accounting & Finance Center
7045-7049	Air Intelligence Agency
7050-7059	HQ USAF
7060-9999	Reserved for Expansion