

**3 MARCH 1993**



**Supply**

**SUPPLIES AND MATERIEL MANAGEMENT**

---

**NOTICE:** This publication is available digitally on the SAF/AAD WWW site at: <http://afpubs.hq.af.mil>. If you lack access, contact your Publishing Distribution Office (PDO).

---

OPR: HQ USAF/LGSS (Mr Allen Beckett)

Certified by: HQ USAF/LG (Col Jonathan E. Zall)

Pages: 3

Distribution: F

1. Supplies and materiel are required by the Air Force to properly support its weapon systems, facilities, and people. The Air Force must effectively manage its materiel resources from the time they are ordered until they are released for use. This directive provides policies for ordering, receiving, storing, and issuing materials, and ensuring stored materials do not harm the environment.
2. Air Force commanders will ensure that items will be requisitioned from the source of supply and issued according to Department of Defense (DoD) priority systems.
3. The Air Force will ensure that quality petroleum products, cryogenic products, and missile propellants are received, stored, and issued in both a safe and efficient manner.
4. The Air Force will ensure compliance with Air Force Occupational Safety and Health Standards, environmental policies, and associated technical data in the ordering, storing, and issuance of materiel.
5. Air Force commanders will ensure that all Air Force controlled supplies and materiel received, stored, and issued are accurately accounted for and reported to Air Force and DoD agencies, as required.
6. The Air Force will establish programs to ensure that materiel in storage is maintained in a ready status and to prevent its deterioration or loss of materiel.
7. The following responsibilities and authorities are established:
  - 7.1. HQ USAF/LG is responsible for broad policy guidance and oversight of fuels, supplies, and materiel management.
  - 7.2. The Air Force Standard Systems Center is responsible for implementation and maintenance of the associated procedures in the Standard Base Supply System.
  - 7.3. San Antonio Air Logistics Center is responsible for the many functions related to the supply, accounting, and quality assurance of bulk petroleum, chemicals, propellants, and coal.
8. The terms used in this policy are explained as follows:

- 8.1. **Requisition** is the order for materiel, from the source of supply, by an authorized organization.
- 8.2. **Source of Supply** is any government organization exercising control over materiel.
- 8.3. **Standard Base Supply System** is the automated inventory system which provides all base retail activities with supply and property accounting.

**9.** This directive implements Title 10, United States Code, Section 9441 and Section 9832; DoD Directive 4140.1, *Materiel Management Policy*, January 4, 1993; DoD Directive 4140.25, *DoD Bulk Petroleum Policy*, January 8, 1993; DoD Instruction 4140.60, *The DoD Materiel Management*, January 5, 1993; and DoD 4140.27-M, *Shelf-Life Item Management Manual*, August 1990. This directive interfaces with various functional publications and directives. Major related documents include: AFPD 23-1, *Requirements and Stockage of Materiel*; AFPD 23-5, *Reusing and Disposing of Materiel*; and AFM 67-1, *USAF Supply Manual*.

**10.** See [Attachment 1](#) for measures used to comply with this policy.

TREVOR A. HAMMOND, Lt General, USAF  
DCS/Logistics

## Attachment 1

### MEASURING COMPLIANCE WITH POLICY

**A1.1.** Compliance with effective supplies and materiel management policy will be assessed by taking measurement of inventory management accuracy (**Figure A1.1**). The measurement will reflect the percentage of the inventory records that are free from a major variance. Measurement will be charted on a monthly basis to show records accuracy after research has been accomplished through RCS: HAF-LGS(M)7130. Each installation will report to the Standard Systems Center which will report total Air Force data. When message **MINIMIZE** is in effect, the report will be submitted by alternate means (facsimile, mail, etc.). The report carries emergency status code C-3, signifying delayed submission is acceptable during qualifying emergencies.

**Figure A1.1.** Sample Metric of Inventory Accuracy.

