

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



**AIR FORCE INSTRUCTION 36-2863
AIR EDUCATION AND TRAINING COMMAND
Supplement 1
13 MARCH 2000**

Personnel

HISTORY AWARDS

"HOLDOVER"

"The basic publication has changed; impact on supplemental information is under review by the OPR. Users should follow supplemental information that remains unaffected."

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the AFDPO WWW site at:
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AFI 36-2863, 1 January 1998, is supplemented as follows:

NOTE: Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule*.

1.1. In coordination with the command history office (HQ AETC/HO), wing and independent group commanders may nominate their local historian for this award. Commanders will complete AF Form 1206, **Nomination For Award**, (two pages maximum), to justify the nomination. The form must be submitted to HQ AETC/HO by 28 February. Comments should address each of the criteria (as applicable) listed in paragraph 1.2 of the basic AFI.

1.2. HQ AETC/HO will convene a panel of three persons, at least one of whom is *not* an historian, to review the publications and determine the AETC award winners. The panel will consider the factors listed in this paragraph of the basic AFI, rank-order the nominees, and forward packages for the top two contenders to HQ USAF/HO to compete for the comparable Air Force Award.

2.1. In coordination with HQ AETC/HO, wing and independent group commanders may nominate local historians for this award. Commanders will complete AF Form 1206 to justify the nomination and submit the form along with three copies of the product to HQ AETC/HO by 28 February.

2.2. HQ AETC/HO will convene a panel of three persons, at least one of whom is *not* an historian, to review the publications and determine the AETC award winners. The panel will consider the factors in

this paragraph of the basic AFI. HQ AETC/HO will forward nomination packages for each command award winner to HQ USAF/HO to compete for the comparable Air Force award.

3. In coordination with HQ AETC/HO, wing and independent group commanders may nominate local historians and museum personnel for this award as follows:

3.1. Commanders will complete AF Form 1206 and submit the nomination along with three copies of the printed material or a single video cassette, photo album, or set of slides as appropriate. Nominations for the previous calendar year should be sent to HQ AETC/HO by 31 May.

3.2. HQ AETC/HO will convene a panel of three persons, at least one of whom is *not* an historian, to review the nominations and determine the AETC award winners. HQ AETC/HO will forward nomination packages for each command award winner to HQ USAF/HO to compete for the comparable Air Force award.

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