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OCCUPATIONAL HEALTH SERVICES

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This instruction describes the functions of the Aeromedical and Health Education Programs at Youngstown Air Reserve Station. It provides procedures by which all 910 Airlift Wing (AW) medical and supervisory personnel will implement the requirements of the Occupational Medicine Program, including health education for all personnel. It pertains to all base and tenant units and implements AFD 48-1, Aerospace Medical Programs.

SUMMARY OF REVISIONS

This is the initial publication of 910 AWI 48-102, revising 910 AGR 161-1.

1. Pre-Employment Examinations.

1.1. This examination will be given to all personnel prior to being assigned duty in one of the health hazard areas. This examination will determine the health status of the individual to facilitate suitable placement of the employee, and their capacity to accomplish the work to which they are being assigned. The examination will be accomplished at the contract medical facility for the base. The applicant will not be charged for this examination.

2. Periodic Examinations.

2.1. These examinations are a basic requirement of an occupational medical program. This examination is to ensure that personnel potentially exposed to hazardous materials are evaluated to determine any adverse effects on the body's organs and to ensure their health is not impaired due to hazards in the work environment.

2.2. Supervisors are required to record on Supervisor's Employee Brief the date of the last medical examination. Refer to the OHN any employee assigned to a hazardous noise area for two weeks or more.

3. Termination Examinations. This examination will determine the health status of an employee upon termination of employment at their base. This examination will apply only to those individuals working in asbestos or noise.

4. Injuries and Illnesses.

4.1. Refer injuries/illness to the fire department.

4.2. Supervisors may allow employees who become ill on the job to go home without clearing through Medical. However, they should keep in mind that a decision allowing an ill employee to leave the base without medical attention could have an adverse effect on the employee's health. Whenever any doubt exists, refer the employee to the OHN for medical care and recommendation for disposition.

4.3. Notify the OHN when an employee returns to work after an extended illness or injury if occurred on the job.

4.4. Notify Civilian Personnel (DPC) and the OHN when there are deficiencies in an employee's performance and it is evident that the deficiencies are due to a medical condition.

5. The Occupational Health Nurse.

5.1. Arranges physical examinations for employees exposed to potentially toxic materials or hazardous noise. The extent of the examinations will be determined by the Aerospace Medicine Council of the 910 AW Medical Squadron.

5.2. Schedules examinations with assistance from the employee's supervisor.

5.3. Establishes a reference audiogram for each new employee and for those personnel who will be assigned to a hazardous noise area for more than two weeks.

5.4. Conducts a follow-up audiometric examination 90 days after an employee is assigned to a hazardous noise area (or when termination of assignment is between 2 weeks and 90 days) and annually thereafter until the employee is removed from the area.

5.5. Counsels employee on personal protection equipment requirements and usage.

6. Diagnosis, Treatment and Other Actions.

6.1. Occupational illness or injury medical services are available to Federal civilian employees. Hospital and outpatient care at government expense for employees injured or ill as a direct result of their duties are provided according to the Federal Employee's Compensation Act.

6.2. When an employee returns to light duty following an occupational injury or illness, the following action will be taken.

6.2.1. Upon receipt of CA-17, **Duty Status Report**, the supervisor will review it with the OHN to establish the employee's physical limitations.

6.2.2. The immediate supervisor and other levels of supervision in organizations where the employee is assigned will make every effort to assign the employee work commensurate with their physical limitation. However, if suitable work is not available, the supervisor will consult with DPC for further advice.

6.3. Any pregnant employee will notify the supervisor of the Estimated Delivery Date (EDD).

6.3.1. The supervisor will contact the OHN immediately after notification from the pregnant employee and request a review of the work environment and working conditions. Any required adjustments to the employee's work assignments will be coordinated effort between the employee's supervisor, the OHN and DPC.

6.3.2. The OHN reviews the work environment upon notification from the employee's supervisor.

7. General.

7.1. The OHN:

7.1.1. Review civilian medical records periodically to ensure that any employee whose record indicates a need for guidance and education in personal medical matters has the benefit of personal consultation.

7.1.2. Provide health education handout material for base personnel. Screen all handout material for applicability, content, technical accuracy, undesirable advertising, etc.

PETER K. SULLIVAN, Colonel, USAFR
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