

**25 SEPTEMBER 2003**



*Services*

***SUPERVISION OF YOUTH ON BASE (HOME  
ALONE POLICY)***

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction outlines the policy for supervision of youth on Francis E. Warren Air Force Base (FEW) and applies to all personnel assigned to FEW and personnel enforcing this policy. This instruction is in accordance with a policy memorandum issued by HQ USAF/ILV and signed by Arthur J. Myers, Director of Services. Maintain and dispose of records created as a result of prescribed processes in accordance with AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322, Volume 4). Comply with AFI 33-332, *Air Force Privacy Act Program*, for documents containing Privacy Act information. Comply with DoD Regulation 5400.7/Air Force Supplement/AFSPCSUP1, DoD *Freedom of Information Act Program*, Chapter 4, for documents containing For Official Use Only information. In accordance with AFI 33-360, Volume 1, 90 SW Supplement 1, the 90 SW/CC delegates approval authority for this publication to 90 MSG/CC.

***SUMMARY OF REVISIONS***

This publication is revised to update table and rules in **Attachment 1, Table A1.1.**, (paragraph **1.**); add the wording, "and guidance set forth in the attached table" (paragraph **5.**); change the age from 6 to 7 and 12 to 11 for unsupervised outside play and hourly contact to half-hour contact (paragraph **6.**); change the age from 8 to 6 for children being left alone in cars (paragraph **7.**); and change age 9 to **7.** for a reasonable period of time to be left in a car alone (**Attachment 1, Table A1.1.**).

A bar (|) indicates changes from the previous edition.

**1. Standard Guidelines.** The table and rules at **Attachment 1, Table A1.1.**, Youth Supervision Guidelines, provides supervision guidelines for youth remaining at home alone on base. All age group categories are inclusive of ages identified.

**2. Emergency Situations For Children.** In all cases, children should have emergency telephone numbers and a number to locate a parent or designated responsible adult.

**3. Exception to Policy.** Exceptions to this policy will be considered on a case-by-case basis, and reviewed by a panel of appropriate agency members (i.e., Family Advocacy, Family Member Support Flight, Security Forces).

**4. Recommended Training For Youth.** Installation approved baby-sitting course and CPR course are recommended for anyone providing care to children on base.

**5. Parental Discretion for Degree of Supervision.** Parents and legal guardians, to include baby-sitters, must provide children the degree of supervision reasonably prudent and necessary under the circumstances, taking into consideration the child's age, planned activities, potential dangers, and guidance set forth in [Attachment 1, Table A1.1](#).

**6. Minimal Age of Children in Unsupervised Situations.** Children must be at least 7 years of age before they are allowed to play outside base quarters without direct supervision of an individual 11 years of age or older. Children utilizing base playgrounds or facilities should be monitored periodically by parents, guardians or babysitters. Contact with each unattended child is recommended at least every half-hour, unless he or she is participating in a structured activity (e.g., swimming pool, youth open recreation program).

**7. Children left in Vehicles.** Children, age 6 and younger, should never be left unattended in a car. Children age 7 and older should only be left in a car alone as specified in [Attachment 1, Table A1.1](#), for a reasonable period of time, taking hot and cold weather and safety into account.

**8. Violations to Policy.** All violations of this instruction will be reported to the Security Forces for investigation and referral. Initial documentation will be a blotter entry and followed up with an AF Form 3545, **Incident Report**. Any violation could be considered a situation of child neglect.

EVAN J. HOAPILI, Colonel, USAF  
Commander, 90th Space Wing

Attachment 1

YOUTH SUPERVISION GUIDELINES

Table A1.1. Youth Supervision Guidelines.

Age Of Child	Left Without Sitter In Quarters for 2 Hours or Less	Left Without Sitter in Quarters for More Than 2 Hours	Left Alone Overnight	Outside Unattended (To Include Playing)	Left In Car Unattended	Child Sit Siblings	Child Sit Others
Newborn Through Age 4	No	No	No	No	No	No	No
Age 5 Through Age 6	No	No; except at age 6 may walk to and from school	No	Yes; playground or yard with immediate access (visual sight or hearing distance) to adult supervision***	No	No	No
Age 7 Through Age 9	No	No; except may walk to and from school	No	Yes; with access to adult assistance***	Yes; except in hot weather; keys removed and handbrake applied; 5 minutes maximum in hot weather, 15 in other weather, adult within sight	No	No
Age 10 Through Age 11	Yes; with ready access (phone number to an adult supervisor)*/***	No for 10 yr olds; 11 yr olds only with access to adult assistance for no more than 2 hours	No	Yes	Yes; keys removed and handbrake applied	Yes; 11 years old or 6th grade minimum; 2 hours maximum*/**	No
Age 12 Through Age 14	Yes	Yes during daytime hours before curfew; after curfew	No.	Yes	Yes	Yes*	Yes** 12 years of age or 7th grade minimum***
Age 15 Through High School Graduation	Yes	Yes	Yes. - Age 15 or freshmen in high school may be left alone overnight with access to adult supervision; sponsor must be in local area. *** - Age 16 and older may be left alone for short TDYs or leaves, not to exceed 5 consecutive days; these minors must have some type of adult supervision available to make periodic checks.	Yes	Yes	Yes**	Yes**

\* Home-alone training by youth center or other source required.

\*\* Red Cross baby-sitting training or equivalent required.

\*\*\* Adult supervision is defined as someone who has or assumes responsibility for the child, e.g., parent, guardian, care provider, or friend.