

**BY ORDER OF THE COMMANDER
90TH SPACE WING**

**AIR FORCE MANUAL 23-110, VOLUME 2,
PART 13, CHAPTER 5**



**90TH SPACE WING
Supplement 1**

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Supply

DUE-OUT PROCESSING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFMAN 23-110, Volume 2, Part 13, Chapter 5, 1 July 2002, is supplemented as follows and applies to 90th Space Wing Organizations. It provides guidance to customers supported by Transtecs Corporation Supply. This chapter covers due-out processing from a monitoring aspect and explains how to update, review, validate, and cancel due-outs. This publication does not apply to Air Force Reserve and Air National Guard Units. Maintain and dispose of records created as a result of prescribed processes in accordance with AFMAN 37-139, Records Disposition Schedule (will become AFMAN 33-322, Volume 4). Comply with AFI 33-332/AFSPC Sup 1, Privacy Act, for documents containing privacy act information. For official use only information, comply with DoDR 5400.7, DoD Freedom of Information Act Program, Air Force Supplement/AFSPC Sup 1, Chapter 4.

SUMMARY OF REVISIONS

This publication is revised to create a separate chapter supplement to AFMAN 23-110V2PT13, and generally revises routine follow-up procedures.

5.8. Submit routine requests for follow-up to the Customer Service Element (CSE) for approval. Before taking any action, review the R31 and allow 30-45 days from date of order. CSE will obtain the status on routine requests and forward replies to the organization.

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