

**BY ORDER OF THE COMMANDER,
8TH FIGHTER WING**



**AIR FORCE INSTRUCTION 11-202,
VOLUME 2, CHAPTER 9**

**8TH FIGHTER WING COMMAND
Supplement 1**

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Flying Operations

**AIRCREW STANDARDIZATION/EVALUATION
PROGRAM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This Supplement implements AFI 11-202V2, Aircrew Standardization/Evaluation Program. This supplement applies to all pilots assigned or attached to flying activities within the 8th Fighter Wing (8 FW), Kunsan Airbase, Korea. Insert this chapter behind the basic publication dated 17 June 2002 and PACAF Supplement 1 dated 7 February 2003.

AFI 11-202, Volume 2, dated 17 June 2002 and PACAF Supplement dated 7 February 2003 are supplemented as follows:

Chapter 9

STAN/EVAL LOCAL PROCEDURES SUPPLEMENT

9.1. Purpose.

9.1.1. This chapter implements the 8 FW Standardization/Evaluation (Stan/Eval) Program.

9.2. Applicability.

9.2.1. Policies and procedures contained in this chapter apply to all pilots assigned or attached to the 8 FW.

9.3. Recommended Changes.

9.3.1. Submit proposed changes to this chapter to 8 OG/OGV for review. 8 OG/OGV will submit recommendations to the 8 FW/CC for approval.

9.4. Stan/Eval Organization/Manning.

9.4.1. **Manning.** 8 OG/OGV, 35 FS and 80 FS, Stan/Eval (35 FS/80 FS/CCVs) programs will be organized and manned IAW AFI 11-202V2, Aircrew Standardization/Evaluation Program, and PACAF Supplement 1. The 8 OG/CC may designate additional 8 OG/OGV or attached squadron flight examiners to meet unique mission requirements or flight examiner shortfalls. 8 OG/OGV will notify PACAF/DO in writing IAW AFI 11-202V2 and PACAF Supplement 1, and record such attachment of flight examiners in SEB minutes.

9.4.2. **Flight Examiner Training.** The 35 FS/80 FS/CCs will select flight examiners from the most highly qualified and experienced instructors. Upgrading FE training will be conducted and documented IAW the FE Upgrade Letter (See [Attachment 2](#)) and the 8 FW F-16 Pilot Training Syllabus. Upon completion of training FE certification will be recorded in the unit certification document. Previously qualified FEs does not need to monitor evaluations prior to certification. 8 OG/CC is the waiver authority for program modifications.

9.5. Flight Evaluation Program.

9.5.1. Control of Evaluations.

9.5.1.1. Scheduling of Evaluations. The 35 FS/80 FS/CCs will ensure that all evaluations are scheduled and completed as required by AFI 11-202V2 and PACAF Supplement 1. 35 FS/80 FS/CCs may extend the expiration date of periodic evaluations up to three months for individuals meeting guidelines IAW AFI 11-202V2. 35 FS/80 FS/CCVs will document such extensions with a Memo for Record placed in Section II of the FEF. Evaluation completion goal is the fifth month of the eligibility period. Requisite completion goal is the fourth month of the eligibility period. 35 FS/80 FS/CCVs notify pilots of the type evaluation, requisites and desired completion dates upon entry into an evaluation eligibility period.

9.5.1.2. Evaluation Profiles. The FE of record will determine the evaluation profile ensuring a cross-section the unit DOC, including both day and night missions, and evaluate up to the examinee's highest qualification. A two-ship sortie (vs. four-ship) is acceptable if appropriate to the mission profile. Reference the 8 FW FE Guide for evaluation profile suggestions.

9.5.1.3. No-Notice Evaluations. The objective of the 8 FW No-Notice Evaluation Program is to provide commanders a sampling of daily aircrew performance and an assessment of unit training effectiveness.

The 35 FS/80 FS/CCs goal is to accomplish ten percent of recurring evaluations as no-notice. 8 OG/OGV will track and brief the no-notice rate at the quarterly SEB. Individuals will be notified of a no-notice evaluation no earlier than one workday prior, or the beginning of normal preparation for the mission, as determined by the FE. All No-Notice evaluations require prior coordination with the 35 FS/80 FS/CCs.

9.5.1.4. Completion of Evaluation Requisites. 35 FS/80 FS/CCVs will document pilot requisite accomplishment on the Check-Ride Zone Tracker (See [Attachment 6](#)) and transmit electronically to 8 OG/OGV weekly. 35 FS/80 FS/CCVs will ensure that requisites are completed prior to expiration of individual eligibility periods or by due date IAW AFI 11-202V2.

9.5.1.5. Additional Training Follow-up Procedures. FEs will document additional training requirements on the 8 FW Additional Training/CMR Status Letter (See [Attachment 3](#)), to include supervised status, CMR status, and restrictions. Examinees that receive a Q-2 will be placed on supervised status, while examinees that receive a Q-3 will be placed on supervised status and N-CMR status. FEs will ensure this letter is routed to 35 FS/80 FS/CCs, 35 FS/80 FS/CCVs, 35 FS/80 FS/DOs, 35 FS/80 FS Flt/CCs, and 35 FS/80 FS/DOs for processing of additional training, supervised status, and CMR/N-CMR status. The completed 8 FW Additional Training/CMR Status Letter will be placed in the examinee's grade book in the Additional Training Section until additional training/recheck is complete. Completion of additional training/recheck will be monitored by the examinee's 35 FS/80 FS Flt/CCs and tracked by the 35 FS/80 FS/DOs. When additional training is completed, the 35 FS/80 FS Flt/CCs endorses the additional training letter and returns it to 35 FS/80 FS/CCVs. 35 FS/80 FS/CCVs will ensure completed additional training is annotated on the AF Form 8.

9.5.2. Conduct of Evaluations.

9.5.2.1. 8 OG/OGV Administered Evaluations. 8 OG/OGV or designated representative will administer the following evaluations: 35 FS/80 FS/CCs, FE Objectivity (may be administered by 35 FS/80 FS/CCs if 8 OG/OGV is unavailable and the evaluation is essential to unit mission readiness), rechecks for unqualified evaluations, and other evaluations directed by the 8 OG/CC. 35 FS/80 FS/CCs will be the primary administrator of initial instructor evaluations, but may designate 8 OG/OGV or 35 FS/80 FS/DOs to administer this evaluation.

9.5.2.2. Flight Examiner Responsibilities and Grading Policies. FEs will provide the examinee with specific mission planning guidance not later than the day prior to the evaluation (unless performing a no-notice evaluation IAW paragraph [9.5.1.3](#) above). FEs will conduct a thorough pre-mission and post-mission debriefing to the examinee and applicable flight members. Reference the 8 OG FE Guide for suggested briefing and debriefing items. FEs will debrief but not grade areas/sub areas that were accomplished but unrelated to/not required for the evaluation (i.e., A-G Weapons Employment during an Instrument/Qualification [INSTM/QUAL] evaluation) unless a critical area is involved. FEs will not act as instructors for syllabus upgrades during evaluations.

9.5.2.3. Emergency Procedures Evaluations (EPE). EPE will normally be accomplished in the UTD. If unavailable, the EPE may be accomplished in a CFT or through verbal evaluation. FEs will specify the EPE profile during the pre-mission briefing to include: Callsign, scenario, objectives, overview, configuration, and weather. INSTM/QUAL EPEs will cover local or deployed instrument profiles with emphasis on aircraft systems knowledge, unusual attitudes, checklists and emergency procedures. Orient mission EPEs toward combat mission tasking. Aircraft systems, weapons systems/delivery, OBCM, threat knowledge, and threat reactions will be evaluated as well as emergency procedures. A CAPs examination will be conducted as part of all EPEs. FEs will provide graded Caps exams and signed 8 FW Form 19, Emer-

gency Evaluation Worksheet to 35 FS/80 FS/CCVs for AF Form 8 documentation. UTDs will have FLIP Volume 2, 8 FW IFG, and MDS-1 available. Pilots must bring personal flight publications (MDS-1CL-1, -34).

9.5.2.4. INSTM/QUAL Evaluations. INSTM/QUAL evaluations for non-experienced pilots should be dedicated instrument sorties and should include instrument approaches to a non-U.S. base if possible. Experienced pilots may fly any appropriate training mission, but the instrument/qualification portion will be started with enough time and fuel to complete all required portions of the evaluation. VTR tapes will not be used by the FE to evaluate the examinee's instrument procedures on an INSTM/QUAL check, but the mission will be filmed in the event there is a disagreement with a downgrade. INST/QUAL evaluation requisites and required mission elements are IAW AFI 11-202V2 and AFI 11-2F-16V2.

9.5.2.5. Mission Evaluations. For Initial/RQ Mission Evaluations, squadrons will ensure evaluation profiles are based on primary unit tasking. Specific mission type (Interdiction, X-ATK, X-INT, or CAS) is at the discretion of the FE, and may be dependent on available airspace. Primary weapons delivery will be from medium altitude. Coordinate weapons as necessary if weather precludes visual target identification. Recurring mission evaluations will encompass the full range of 8 FW missions. Squadrons should accomplish ten percent of recurring mission checks at night (per half). The aircraft VTR will be used on mission evaluations for all weapons employment. MSN checks will not be incomplete for VTR malfunctions or unaccessible tapes if the FE still has the ability to assess weapons scores (i.e., scorable range, live weapons). Mission evaluation requisites and required mission elements are IAW AFI 11-202V2 and AFI 11-2F-16V2.

9.5.2.6. Initial Instructor Evaluations. Initial Instructor evaluations will be conducted IAW the 8 FW F-16 Pilot Training Syllabus. The 35 FS/80 FS/CCs should be the primary administrator of initial instructor evaluations. 35 FS/80 FS/CCs may designate 8 OG/OGV or 35 FS/80 FS/DOs to administer this evaluation. There are no requisites for an Initial Instructor evaluation, unless the examinee chooses to simultaneously update his mission evaluation zone.

9.5.2.7. FE Evaluations. FE Objectivity (SPOT) evaluations and FE upgrade sorties will normally be conducted by 8 OG/CC or 8 OG/OGV, and may be accomplished on any type of flight/EP evaluation. No-notice SPOT evaluations will count toward the 8 OG no notice rate goal of ten percent. There are no requisites for a SPOT evaluation.

9.5.3. Documentation of Evaluations.

9.5.3.1. Flight/Emergency Procedures Evaluations. FEs will complete and sign 8 FW Form 9, Mission Evaluation Worksheet, for mission evaluation results, 8 FW Form 29, INSTRUMENT/QUAL Evaluation Worksheet, for instrument evaluation results, or 8 FW Form 19, Emergency Evaluation Worksheet, for emergency procedures evaluation results. FEs will give these forms to the 35 FS/80 FS/CCVs after the evaluation. After a flight evaluation, FEs will also complete a temporary AF Form 8, sign it, and give it to the to 35 FS/80 FS/CCVs to place in the examinee's FEF until the permanent AF Form 8 is completed. A signed 8 FW Form 9, 19 and 29 may serve as the temporary AF Form 8, if an AF Form 8 is lost, provided it contains all the information pertinent to the flight/EPE. If a flight evaluation is conducted before the requisites are completed, the 35 FS/80 FS/CCVs will fill in the requisite information on the temporary AF Form 8 as it is completed.

9.5.3.2. Evaluation Requisites. The 35 FS/80 FS/CCVs will document pilot requisite accomplishment on the Check-Ride Zone Tracker (See [Attachment 6](#)) and temporary AF Form 8. 35 FS/80 FS/CCVs will

retain the requisite records in their files until the examinee's AF Form 8 is signed and posted in the individual's FEF with the AF Form 942, Record of Evaluation, completed.

9.5.3.3. **AF Form 8 Routing.** The 35 FS/80 FS/CCVs is responsible for completing AF Form 8 IAW AFI 11-202V2 and PACAF Supplement 1. Use the 8 OG/OGV AF Form 8 Guide to double check it for accuracy and local convention. 35 FS/80 FS/CCVs will then transmit the draft AF Form 8 electronically to 8 OG/OGV for review prior to signatures. Once approved by 8 OG/OGV, 35 FS/80 FS/CCVs should hand carry AF Form 8 for signatures. The FE's signature will be the first, and the examinee's will be the last dated signature on the AF Form 8. 35 FS/80 FS/CCVs are responsible for maintaining positive control of the AF Form 8 and timely completion of reviews and signatures IAW AFI 11-202V2 and PACAF Supplement 1.

9.5.3.4. **Reviewing and Approving Officials.** Reviewing and approving officials are IAW the 8 OG/OGV AF Form 8 Guide.

9.5.3.5. **Additional Reviews.** After the reviewing officer, approving officer, and examinee have signed the AF Form 8, 35 FS/80 FS/CCVs forward the AF Form 8 to 8 OG/OGV for review. 8 OG/OGV will then take the AF Form 8 to 8 OG/CC and 8 FW/CC, if necessary, and return it to the 35 FS/80 FS/CCVs.

9.5.3.6. **AF Form 8 Filing.** When the AF Form 8 is returned to the squadron, the 35 FS/80 FS/CCV reviews it for completeness, documents it on the AF Form 942, Record of Evaluation, and files it in the examinee's Flight FEF. 35 FS/80 FS/CCVs will maintain a copy of the completed AF Form 8 if mailing the original to a pilot who has PCS'd until it is determined the original has been received.

9.5.4. **Flight Evaluation Folders.** 35 FS/80 FS/CCVs will perform an Initial FEF review on all newly assigned pilots to establish currency and qualification prior to the pilot's first flight. Document the initial review on AF Form 942 IAW AFI 11-202V2 and PACAF Supplement 1. 35 FS/80 FS/CCVs will perform an Annual FEF review within a year of the Initial review for expiration dates of required evaluations. Document the Annual review on AF Form 942 IAW AFI 11-202V2 and PACAF Supplement 1. Major discrepancies (discrepancies that alter the qualification of the affected pilot) discovered during the review process will be documented on a Memorandum for Record IAW AFI 11-202V2 and PACAF Supplement 1. Minor discrepancies (typos, formatting and misspellings) found in individual FEFs will be documented collectively on an Excel table and a hard copy stored with the FEF folders.

9.6. Unit Testing Program.

9.6.1. **Testing Location.** 8 OG/OGV is the OPR for all requisite, periodic, and flight surgeon examinations. All tests will be administered at the 8 OG/OGV testing area except periodic tests which will be distributed to the 35 FS/80 FS/CCVs for unit testing. 8 OG/OGV will forward test results to 35 FS/80 FS/CCVs for proper AF Form 8 documentations.

9.6.2. **Open Book Question Sources.** ACCR 51-1, ACCR 55-9, ACCR 55-22, ACCR 60-8, MDS-1, -1-1, -1-2, -1CL-1, -34, 1-1M-34, FLIP, AFI 11-202V3, AFI 11-2F-16V3, AFI 11-214, AFMAN 11-217 and AFI 11-401. Prior to taking the open book examination, pilots will have their required flight publications (T.O. 1F-16C/CG-1CL-1, T.O. 1F-16C/CG-34-1-1CL-1, 8 FW Inflight Guide) checked by 35 FS/80 FS/CCVs. Pilots must present the Publications Check Letter (See [Attachment 4](#)) to 8 OG/OGV before taking the exam. Publications are available at 8 OG/OGV for testing purposes. 8 OG/OGV will maintain two open book exams consisting of a minimum of 40 questions each.

9.6.3. **Closed Book Question Sources.** All closed book questions are derived directly from PACAF and local MQF. 8 OG/OGV will maintain two closed book exams consisting of a minimum of 40 questions each. CAPs examinations will be administered during the requisite EPE.

9.6.4. **Instrument Test.** The IRC and Instrument test are administered by 8 OSS/OSCT. Instrument test questions are derived from the Instrument MQF maintained by the AFFSA. 8 OSS/OSCT will forward test results to 8 OG/OGV for record keeping and trend analysis. 8 OG/OGV will forward test results to 35 FS/80 FS/CCVs for proper AF Form 8 documentations. 8 OG/OGV will maintain a current copy of the Instrument Test to facilitate testing not concurrent with the IRC.

9.6.5. **Periodic Testing Program.** 8 OG/OGV will develop and distribute a periodic examination to be administered semi-annually IAW AFI 11-202V2 and PACAF Supplement 1. This test will consist of a minimum of 25 questions, and be given during the 2nd and 4th quarter of the calendar year. Minimum passing score is 85% correctable to 100%. Results and percentage tested will be reported in the quarterly SEB.

9.6.6. **Flight Surgeon Examination.** The 8 OG/OGV will conduct flight surgeon testing IAW AFI 11-202V2. 35 FS/80 FS/CCVs are responsible for ensuring flight surgeons complete an aircrew examination every 17 months. 8 OG/OGV will forward test results to 35 FS/80 FS/CCVs for proper documentation of the test date. Flight surgeons will not fly on USAF aircraft as crewmembers until successful completion of the exam. Flight surgeon examinations will be corrected to 100 percent.

9.6.7. **Procedures for Grading and Recording Scores.** 8 OG/OGV will grade tests immediately and record applicable examination scores on the examinee's Publications Check Letter (See [Attachment 4](#)). Passing score for all requisite examinations is 85 percent-corrected to 100 percent. 8 OG/OGV will send scores electronically to 35 FS/80 FS/CCVs for proper AF Form 8 documentation. For failed requisite open book, closed book, or instrument examinations 8 OG/OGV will also immediately contact 35 FS/80 FS/DOs with test results. Pilots failing the requisite open book, closed book, or instrument examination will be placed on supervised status until a successful reexamination is completed. Pilots failing a CAPs exam will not fly until a successful reexamination is accomplished.

9.6.8. **MQF and Requisite Test Review.** MQFs and requisite examinations will be reviewed annually to reflect recent changes to systems and/or operational procedures. 8 OG/OGV will change 50 percent of the questions on requisite exams every calendar year.

9.7. Trend Program.

9.7.1. **Trend Definition.** 8 OG/OGV will identify formal trends for examinations and evaluations using the following criteria: For less than five samples, only areas of special significance as determined by 8 OG/OGV; for samples of five to ten, greater than or equal to a 35 percent occurrence rate; for greater than ten samples, greater than or equal to a 20 percent occurrence rate. Identified trends will be reported in the quarterly SEB, and trend data maintained for at least one year.

9.7.2. **Trend Analysis.** The 8 OG/OGV will determine examination trends from periodic and requisite testing. 35 FS/80 FS/CCVs will compile all flight and EPE information from AF Form 8s and document that information on the electronic 8 OG Trend Tracker program monthly. 8 OG/OGV will calculate flight and EPE evaluation trends from the Trend Tracker program. Identified trends will be reported in the quarterly SEB.

9.7.3. **Trend Nomination.** Flight Examiners, Instructor Pilots, and unit supervisors may nominate informal trend areas to 8 OG/OGV for performance during or outside of evaluations. For informal trend areas

8 OG/OGV will assign an OPR, recommend corrective action, and report trend areas and status during the quarterly SEB until closed. Trends will be closed when they are determined and resolved by training, testing, questionnaires, SII etc.

9.8. Stan/Eval Board.

9.8.1. 8 OG/OGV is the OPR concerning scheduling, attendance, agenda, and reporting. The SEB will be conducted quarterly (January, April, June and October). Board members will include: 8 FW/CC/CV, 8 OG/CC/CD/OGV, 8 OSS/CC/OSA, 35 FS/80 FS/CCs, 35 FS/80 FS/CCVs, and all FEs.

9.9. Supplementary Evaluation Program.

9.9.1. **Programs.** Supplemental Evaluations will evaluate specific programs to ensure compliance with HHQ guidance and program effectiveness. Evaluations will be conducted at the discretion of the 8 OG/CC. 8 OG/OGV will retain copies of all reports for one year and will include Supp Eval results at the quarterly SEB IAW AFI11-202V2 and PACAF Supplement 1. 8 OG/OGV is responsible for developing a quarterly Supplementary Evaluation schedule and forwarding to 35 FS/80 FS/CCVs.

9.9.2. **Ground Supplementary Evaluations.** Areas may include: SOF, SRO, FCF, Inspections of Squadron Stan-Eval programs, inspections of Airfield Operations Flight Planning Facility and operations related ground training (IRC, Simulators, Intel training, and life support training etc.).

9.9.3. **In-flight Supplementary Evaluations.** These evaluations will be conducted on selected areas to provide feedback to the 8 OG/CC, and 35 FS/80 FS/CCs. Areas may be selected on the basis of past adverse trends, current SII, FCIFs, RFIs, or any other flying related items of interest.

9.9.4. **Procedures.** 8 OG/ OGV will prepare checklists outlining the specific objectives of the evaluations and determine the appropriate method of evaluation. For ground Supplementary Evaluations 8 OG/OGV will forward a copy of the Supplementary Evaluation Notification Letter (See [Attachment 5](#)) to the appropriate agency one week prior to the evaluation. After the evaluation, 8 OG/OGV will prepare a formal report listing all discrepancies, recommended corrective actions, suspense dates, and OPR for corrective action. This report is sent to the affected agency through the 8 OG/CC and will be briefed at the quarterly SEB. Supplementary Evaluations may be conducted without notice at the discretion of 8 OG/CC.

9.10. FCIF Program.

9.10.1. **FCIF Functional Publications Library.** 8 OG/OGV will establish and maintain the Master FCIF Library IAW AFI11-202V2 and PACAF Supplement 1. 8 OG/OGV will appoint a 8 FW FCIF monitor who will oversee the 35 FS/80 FS/CCVs appointed FCIF monitors. 35 FS/80 FS/CCVs will provide 8 OG/OGV with a current letter of appointment. Monthly, 8 OG/OGV will transmit Part A, Master Index specifying required items for Volumes I-IV, to the 35 FS/80 FS/CCVs nominated FCIF monitor for updating purposes. FCIF monitors will perform a quarterly review of the entire FCIF library to ensure all publications are current and complete. Discrepancies noted will be brought to the attention of 8 OG/OGV ASAP for correction and/or clarification. Volume V may be used as a Safety Read File, but must be inspected quarterly by the FCIF monitor to ensure it contains current and accurate information.

9.10.2. **FCIF Distribution and Posting.** 8 OG/OGV will normally distribute FCIFs (RFIs, SRFs) and the associated Index Page electronically via e-mail to all affected agencies, particularly 35 FS/80 FS/CCVs FCIF monitors and squadron duty desks for posting. Upon receipt, 35 FS/80 FS/CCVs will ensure accurate posting of the FCIF prior to the "Post NLT" time. Individuals posting the FCIF will enter date,

time and initials in the appropriate blocks. SARMS personnel will ensure the new FCIF item is entered on the Go/No-Go Document and 8 FW Form 11, *Flight Crew Information Card*, if applicable.

9.11. Go/No-Go Procedures.

9.11.1. **Go/No-Go Documentation.** Squadrons will utilize the 8 FW Form 11 for positive control of required items prior to flight. Individuals will initial and enter a date accomplished for those Go/No-Go items they are required to complete or review prior to flight. SARMS personnel will use a tail number denial system for all Go/No-Go items. Multi-block qualified pilots will maintain an 8 FW Form 11 in each squadron.

9.11.2. **Situational Emergency Procedures Training (SEPT).** Pilots will complete one SEPT each month IAW AFI 11-2F-16V1, and log it on the Go/No-Go Document for the following month's flying. Pilots will accomplish the SEPT in the UTD or CFT with an IP to the maximum extent possible. Table-top SEPT may be accomplished under extenuating circumstances (UTD non-availability, etc.) in groups of two to three pilots with an IP leading the discussion. An EPE may count as a SEPT. SEPT should be completed prior to the last day of the month. If not completed prior to the last day of the month, a SEPT must be completed prior to the next flight.

9.11.3. **Critical Action Procedures (CAPs).** All pilots will complete a CAPs test before the first flight of each week. CAPs completion is a Go/No-Go item. Pilots failing the CAPs test will be grounded until it is successfully re-accomplished.

9.11.4. **FCIF Review.** Pilots will review all FCIF Part B/C items prior to their first flight in the 8 FW or after 90 days inactive from flying. Additionally, SARM personnel will ensure all assigned, attached, and HHQ visiting pilots accomplish an annual FCIF Part B/C item review prior to their first flight in each new calendar. Document these reviews in the "Initial/Annual Review" block at the top of the Go/No-Go Document. Pilots will document subsequently released FCIFs in the appropriate block (Part B/C).

9.11.5. **Flight Publications.** Upon issue, required flight publications (T.O. 1F-16C/CG-1CL-1, T.O. 1F-16C/CG-34-1-1CL-1 and 8 FW Inflight Guide) are considered Go/No-Go items. Pilots will initial the Go/No-Go Document to indicate receipt and proper posting of the publication.

9.11.6. **Off Station Go/No-Go Procedures.** Before takeoff from cross-country or divert bases, pilots will confirm if any new Go/No-Go items, particularly Volume I, part B, FCIF items have been released. Operations Supervisors (Top 3) through SARMS personnel will contact TDY out-based pilots with any Go/No-Go changes, and place those procedures in the SARM opening checklist.

9.12. Aircrew Flight Manuals.

9.12.1. **Control and Distribution.** 8 OG/OGV is the OPR for the 8 FW Inflight Guide, AFI 11-202V2, Chapter 9/8 FW Sup 1, AFI 11-418, SOF QRC, 8 FW Flight Examiner Guide, and AFI 11-2F-16V3, Chapter 8/8 FW Sup 1. 35 FS/80 FS/CCV is responsible for ordering necessary technical orders and flight publications for squadron requirements, including all assigned, attached, and visiting pilots. 35 FS/80 FS/CCVs will implement a program to monitor and track the distribution of these publications. 35 FS/80 FS/CCVs will also ensure squadron compliance with the annual flight manual program review required by AFI 11-215 and PACAF Sup 1. 8 OG/OGV is responsible for updating the publications in the following areas: 8 FW/CC, 8 OG/CC, SRO suitcase, Command Post Battle CAB, UTDs, and SOF station. UTDs will have FLIP, 8 FW Inflight Guide, and MDS-1 available. Pilots must bring flight publications (MDS-1CL-1, -34) for personal use.

9.13. AF Form 847, Recommendation for Change of Publication.

9.13.1. 8 OG/OGV is responsible for AF Forms 847 processing IAW AFI11-202V2/PACAF Sup 1, and AFI 11-215/PACAF Sup 1. 35 FS/80 FS/CCVs will ensure squadron members are familiar with the publication process and squadron procedures. 35 FS/80 FS/CCVs will assist in preparation of an AF Form 847 as required. Once completed, forward the original to 8 OG/OGV and maintain a copy in the squadron. Electronic coordination should be utilized to the maximum extent practical. 8 OG/OGV will forward an approved AF Form 847s to HQ/PACAF. 8 OG/OGV will periodically inform 35 FS/80 FS/CCVs of the AF Form 847's status. AF Form 847 status will also be briefed at the quarterly SEB.

9.14. Briefing Facilities.

9.14.1. Squadron briefing room required items are IAW [Attachment 7](#).

9.15. Forms Prescribed:

8 FW Form 9, *Mission Evaluation Worksheet*.

8 FW Form 19, *Emergency Evaluation Worksheet*.

8 FW Form 29, *Instrument/Qual Evaluation Worksheet*.

Attachment 1**GLOSSARY OF REFERENCES, ABBREVIATIONS AND ACRONYMS*****References***

AFI 11-2F-16V1 – F-16--Aircrew Training

AFI 11-2F-16V2 – F-16--Aircrew Evaluation Criteria

AFI 11-202V2 and PACAF Supplement 1 – Aircrew Standardization/Evaluation Program

AFI 11-202V3 – General Flight Rules

AFI 11-2F-16V3 – F-16--Operations Procedures

AFI 11-214 – Air Operations Rules and Procedures

AFI 11-215 and PACAF Sup 1 – Flight Manuals Program (FMP)

AFMAN 11-217 – Instrument Flight Procedures

AFI 11-401 – Aviation Management

AFI 11-418/8 FW Sup 1 – Operations Supervision

ACCR 51-1 – Flying Training Low Level Navigation

ACCR 55-9 – Procedures for Use of Training Areas

ACCR 55-22 – Air-to-Ground / Air-to-Air Training Procedures

ACCR 60-8 – Korean Buffer Zone and Tactical Zone Flight Operations and Procedures for the Prevention of Inadvertent Overflight of Non-Friendly Borders

T.O. 1F-16C/CG-1CL-1 –

T.O. 1F-16C/CG-34-1-1CL-1 –

Abbreviations and Acronyms

AFFSA—Air Force Flight Standards Agency

CAP—Critical Actions Procedures

CFT—Cockpit Familiarization Trainer

CMR—Combat Mission Ready

EP—Emergency Procedure

EPE—Emergency Procedures Evaluations

FCF—Functional Check Flight

FCIF—Flight Crew Information File

FE—Flight Examiner

FEF—Flight Evaluation Folder

FLIP—Flight Information Publications
INSTM/QUAL—Instrument/Qualification
IRC—Instrument Refresher Course
MQF—Master Question Files
OBCM—On-Board Counter Measures
PGM—Precision Guided Munitions
RFI—Read File Item
SARMS—Squadron Aviation Resource Managers
SEB—Stan/Eval Board
SEPT—Situational Emergency Procedures Training
SII—Special Interest Items
SLD—System Level Deliveries
SOF—Supervisor of Flying
SRF—Safety Read File
SRO—Special Reconnaissance Operations
Stan/Eval—Standardization/Evaluation
UTD—Unit Training Device

Attachment 2

FLIGHT EXAMINER UPGRADE LETTER

1. _____ (Rank/Name) is entered into FE upgrade training. He will complete the following program.

Total Flying Time	
F-16 Flying Time	
Previous FE Qual Date	

FS/Commander/Date

Initials/Date

2. Publication Review: (AFI 11-401, AFI 11-202V2/PACAF Sup 1, Chapter 9/ 8 FW Sup 1, AFI 11-2F-16V2, 8 OG/OGV AF Form 8 Completion Guide, 8 OG FE Guide). _____/_____

3. Brief from 35 FS/80 FS/CCVs (if FE qualified) or 8 OG/OGV in following areas: _____/_____ (Testing, conduct of EPEs, flight evaluations, no-notice evals, AF Form 8, trend analysis, supp evals)

4. Observe FE administer, critique, and document an EPE. _____/_____

5. Observe FE administer, critique, and document a Flight Evaluation. _____/_____

6. Take FE Examination at 8 OG/OGV. _____/_____

7. Administer an EPE (Monitored by 8 OG/OGV). _____/_____

8. Administer Flight Evaluation (Monitored by 8 OG/OGV). _____/_____

9. Complete Interview with Chief of 8 OG/OGV. _____/_____

10. _____ has completed Flight Examiner Upgrade Training IAW AFI 11-202V2, Chap 9/8 FW Sup 1. Recommend approval for duties as a Flight Examiner.

Chief, Stan/Eval Division

11. Complete Interview with 8 OG/CC.
Approved/Disapproved.

Commander, 8th Operations Group

Attachment 3

ADDITIONAL TRAINING/CMR STATUS LETTER

MEMORANDUM FOR ___ 35 FS/80 FS/CCV
___ 35 FS/80 FS/DO
___ 35 FS/80 FS/CC
___ 35 FS/80 FS/DOT

Date _____

FROM: Flight Examiner

SUBJECT: Additional Training/CMR Status

1. _____ displayed MARGINAL/UNSATISFACTORY performance/knowledge in the following:

() Failed CAPs test: Pilot will not fly until successful re-test.

() Failed OPEN/CLOSED/INSTRUMENT examination: Pilot must successfully re-test NLT _____. The pilot is in SUPERVISED STATUS (may fly only with an IP/Supervisor in the same aircraft or element) until successfully retesting.

() EPE. Pilot will accomplish the following additional training NLT:

() Flight Evaluation. Pilot will accomplish the following additional training NLT:

2. Supervised Status: ___ Yes ___ No

3. CMR Status: ___ N-CMR ___ CMR/BMC

4. Restrictions: _____

5. Endorse this letter when additional training is complete and/or when the pilot is ready for retesting/reevaluation, as appropriate.

Flight Examiner

() Additional training completed on _____.

() Pilot is ready for retesting/reevaluation.

Commander

Attachment 4

PUBLICATIONS CHECK LETTER

MEMORANDUM FOR _____

DATE _____

FROM: Your Office Symbol

SUBJECT: Publications Check

1. _____ is in the zone for an Instrument/Qualification flight evaluation. The pilot's individual publications listed below have been checked and are current:

T.O. 1F-16C/CG-1C/CL-1.

T.O. 1F-16C/CG-34-1-1CL-1.

8 FW Inflight Guide.

2. Pilot must bring this letter to 8 OG/OGV when testing.

35 FS and 80 FS/CCV

3. _____ completed the requisite testing with the following scores: (NOTE: In addition to scoring tests after completion, 8 OG/OGV will electronically forward test scores to 35 FS/80 FS/CCVs as a back up).

TEST	DATE	SCORE
Instrument	_____	_____
Open Book	_____	_____
Closed Book	_____	_____

Chief of Stan Eval Division

Attachment 5

SUPPLEMENTARY EVALUATION NOTIFICATION LETTER

MEMORANDUM FOR _____

Date _____

FROM: 8 OG/OGV

SUBJECT: Notification of Supplementary Evaluation

1. Under the authority of AFI 11-202V2, 8 OG/OGV will conduct a supplementary evaluation of your program/organization on _____.

2. To assist you in preparing for the evaluation, a copy of the inspection checklist and last inspection results, if available, are attached.

Chief, Stan/Eval Division

2 Attachments

1. Inspection Checklist
2. Last Inspection Results

Attachment 6

CHECKRIDE ZONE TRACKER

Table A6.1. 8 FW Check-Ride Zones by Month.

Name	Flt	Type	Date Accomplished					DEROS
			Check	EPE	Instrument	Closed	Open	
MONTH 6 (Nov)								
		MSN						
MONTH 5								
		MSN						
		MSN						
MONTH 4								
		I/Q						
MONTH 3								
		I/Q						
MONTH 2								
		I/Q						
MONTH 1								
		I/Q						
ON DECK								
		I/Q						
		MSN						
NON-ZONE CHECKS COMING(STS) UP								
		INIT INSTR						
		FE OBJ						
		INIT MSN						

*IAW AFI 11-202V2, pilots who PCS within three months of the end of their zone must complete the Check-Ride here (if follow-on is an F-16 assignment). The displayed sixth month is their last flying month on the ROK. *Italics* = PCS to a non-F-16/flying job and will receive waiver for check ride IAW AFI 11-202V2, or they do not have to take it (but will be given the option pending TDY) because they are PCS-ing in the first three months.

**Denotes an SFO was not accomplished on last INSTM/QUAL and must be done on next MSN evaluation. "PCS" denotes pilot will depart prior to end of zone to a non F-16 assignment or will depart prior to 4th month to an F-16 assignment and does not require check. "PCS-WVR" denotes pilot will depart to a non F-16 assignment within three months of end-of-zone and does not require check.

Attachment 7**BRIEFING ROOM REQUIRED ITEMS**

A7.1. To standardize between the two Fighter Squadrons, the following guidelines apply to the briefing rooms:

A7.1.1. Pull-out slides:

- A7.1.1.1. Air-To-Air Training Rules.
- A7.1.1.2. Air-To-Ground Training Rules.
- A7.1.1.3. Divert Airfield Map.
- A7.1.1.4. Koon-Ni range Map.
- A7.1.1.5. Air Refueling.
- A7.1.1.6. Airfield Diagram.
- A7.1.1.7. VFR Pattern.
- A7.1.1.8. Squadron Specific.

A7.2. Publications (Items 1 through 9 organized in binders).

A7.2.1. Briefing Guide. As a minimum will include:

- A7.2.1.1. Index.
- A7.2.1.2. Briefing Guides.
- A7.2.1.3. Special Interest Items.
- A7.2.1.4. EP of the Day.
- A7.2.1.5. Wing Standards.
- A7.2.1.6. Training Syllabus.
- A7.2.2. AFI 11-F-16V3, Chapter 8/8 FW Sup 1.
- A7.2.3. AFI 11-214.
- A7.2.4. T.O. 1F-16C-1 or T.O. 1F-16CG-1.
- A7.2.5. T.O. 1F-16C-1-2 or T.O. 1F-16CG-1-2.
- A7.2.6. T.O. 1F-16C-34-1-1 or T.O. 1F-16CG-34-1-1.
- A7.2.7. ACCR 55-5 and ACCR 55-22.
- A7.2.8. Range Photos.
- A7.2.9. Inflight Guide.
- A7.2.10. T.O. 1F-16C-1CL-1 or T.O. 1F-16CG-1CL-1.
- A7.2.11. T.O. 1F-16C-34-1-1CL-1 or T.O. 1F-16CG-34-1-1CL-1.
- A7.2.12. Weapons Attack Guide.

A7.2.13. FLIP Pubs.

A7.2.13.1. Flight Information Handbook.

A7.2.13.2. Approach Plate (Pacific Vol 2) and TCN if applicable.

A7.2.13.3. IFR Supp.

A7.2.13.4. Enroute charts 3/4 and 5/6.

ROBIN RAND, Colonel, USAF
Commander