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**Logistics**



**LOGISTICS SUPPORT FOR FOREIGN  
MILITARY AND FOREIGN GOVERNMENT  
AIRCRAFT**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction provides control procedures and support and accounting provisions for services and (or) supplies furnished to foreign military or foreign government aircraft. It provides further guidance for the preparation of billings for maintenance and supply support provided to these aircraft. It applies to Wing Plans, Programs, and Mobility, Base Operations, Consolidated Command Post, Aircraft Maintenance, Supply, Accounting and Finance and other organizations and (or) agencies of McChord AFB .

**1. References.** AFD 25-3, NATO and Allied Logistics Support; AFI 10-1001, Civil Aircraft Landing Permits; AFI 10-1002, Agreement for Civil Aircraft Use of Air Force Airfields; AFI 20-101, Logistics Strategic Planning Procedures; AFMAN 23-110V2, USAF Supply Manual (FOUO); AFR 144-9, Aviation Fuel and Oil Issues to Contract, Charter, and Civilian Aircraft; AFR 170-3, Financial Management and Accounting for Security Assistance and International Programs; AFR 177-8, User Charges; AFR 177-101, General Accounting and Finance Systems at Base Level; and T.O. 00-20-5.

**2. General Information:**

2.1. Foreign military or foreign government-owned non-commercial operated aircraft must have authorization before landing at United States Air Force installations or using United States Air Force facilities and acquiring logistics support. This authorization is provided by the Office of the Under Secretary of the Air Force, International Affairs, Directorate of Visits/Special Projects (SAF/IADV), DSN 225-6057, by message, and includes statements of services to be provided and payment/reimbursement instructions. Civil aircraft landing permits will not occur, nor will landing, parking and storage fees be charged, as set forth in AFIs 10-1001 and 10-1002, unless specified in the SAF/IADV message granting landing authorization. If landing, parking and storage fees are charged, the authority must be reported in the billing notice. Answers to specific questions regarding these service charges may be extracted from AFR 170-3.

2.2. Upon receipt of a message authorizing logistics support of these aircraft, McChord AFB will be responsible for making every effort to provide the required support as expeditiously as possible upon aircraft arrival. The directives referenced in paragraph 1., outline the program and procedures for effecting reimbursement for logistics support provided.

### 3. Procedures:

3.1. 62d Airlift Wing Plans, Programs, and Mobility (62 AW/XP, 4-2571/2557). 62 AW Plans, Programs, and Mobility will:

3.1.1. Receive, process and coordinate all requests for foreign military or foreign government-owned non-commercial aircraft requesting to land at McChord AFB. These requests are in the form of Air Force messages, containing Aircraft Landing Authorization Numbers (ALANs) and other specific information, from the SAF/IADV to the McChord AFB Foreign Disclosure Officer located in 62 AW Plans, Programs, and Mobility.

3.1.2. Notify appropriate 62 AW organizations and (or) agencies immediately upon receipt of SAF/IADV messages to ensure that proper planning for tasked support is accomplished. This will include estimated time of arrival (ETA), required support requirements (fuel, billeting, transportation requirements, etc.) and changes to aircraft and (or) mission schedules. If possible, a copy of the messages should be forwarded to each organization and (or) agency involved and (or) tasked. When forwarding copies of the messages is not appropriate; for example, a message is too cumbersome for multiple copies, is classified, or other relevant reasons apply; notification shall include all necessary information and (or) guidance for organizations and (or) agencies to provide tasked support. The wing organizations normally requiring notification are: 62d Operations Support Squadron Airfield Manager and Base Operations (62 OSS/OSAA, 4-2854, 4-2245), 62 AW Consolidated Command Center (62 AW/CP, 4-3666), 62d Aircraft Generation Squadron Transient Alert Flight (62 AGS/LGGT, 4-2912), 62d Security Police Squadron Control Center (62 SPS/SPCC, 4-3652), 62d Transportation Squadron Vehicle Operations Officer (62 TRNS/LGTO, 4-2752), 62d Supply Squadron Fuels Dispatcher (62 SUPS/LGSF, 4-3334), 62d Aerial Port Squadron Plans (62 APS/TROX, 4-2776) and the Air Force Office of Special Investigations Detachment 305 (AFOSI Det 305, 4-2567).

3.1.3. Notify additional wing organizations, dependent on support requirements and (or) positive publicity joint-services reporting requirements, to include, but not be limited to: 62d Comptroller Squadron (62 CPTS/FMF, 4-5969), 62 CPTS Accounting and Finance Liaison Office (62 CPTS/FMFL, 4-2271), 62d Logistics Support Squadron Readiness and Resources (62 LSS/LGLX, 4-2071), and the 62 AW Public Affairs Officer (62 AW/PA, 4-5637).

3.2. Distinguished Visitors (DVs): If any crew members or passengers are designated as DVs (military or civilian), at a rank of 0-6 equivalent, or above, 62 AW Plans, Programs, and Mobility will notify the 62 AW Protocol Office (62 AW/CVP, 4-2788) and the 62 AW Commander (62 AW/CC, 4-2621), as appropriate. Planned DV aircraft parking locations and aircraft servicing requirements will be determined immediately upon receipt of message notification. DV parking will be coordinated through the 62 AW's Maintenance Aircraft Coordination Center (MACC). Dependent upon the level and nature of visiting DVs, 62 SPS Operations Section (SPOF) may be tasked to provide aircraft security for the period that the aircraft is parked at McChord AFB.

3.3. Logistics Requirements for Foreign Aircraft Visits to McChord AFB. 62 AW Plans, Programs, and Mobility coordinates all incoming logistics requirements for foreign aircraft visits to McChord AFB. If messages and (or) taskings for foreign aircraft requesting landing authorization and logistics support are received by any other organization, or 62 AW/XP is not indicated as information or action addressee, the messages and (or) taskings **must** be copied and delivered to 62 AW/XP **as soon as possible**.

3.4. Base Operations (62 OSS/OSAA, 4-5611). Base Operations will:

3.4.1. Notify the MACC and Vehicle Operations of aircraft ETA and changes to previously tasked support requirements. Request aircraft parking spot.

3.4.2. Notify 62 SUPS Fuels Dispatcher (62 SUPS/LGSF, 4-3334) of aircraft ETA, parking locations, and fuel requirements.

**NOTE:** Occasionally, SAF/IADV messages designate that visiting foreign aircraft will pay cash for their fuel, aircraft supplies and additional service requirements. Please ensure that persons authorized to accept cash are available, when this request is made. As much advance notice as possible will be given for this type of payment request.

3.4.3. Notify Air Terminal Operations Center (ATOC) of aircraft ETA, parking designation and changes to previously tasked requirements. ATOC will notify border clearance officials (Customs, Agriculture and Immigration) for those aircraft requiring border clearance.

3.5. 62 AGS Transient Alert (62 AGS/LGGT, 4-2912). Transient Alert will:

3.5.1. Complete an AF Form 726, Transient Aircraft Service Record, each time they provide off-equipment maintenance, parts, lubricants, or oxygen. Transient Alert will ensure all specialists furnishing off-equipment maintenance support also complete an AF Form 726 and provide it to Transient Maintenance immediately upon completion of their work. The Transient Supervisor will ensure that each AF Form 726 is properly completed, assigned a control number and processed through the Accounting and Finance Liaison Office (62 CPTS/FMFL, 4-5969) IAW T.O. 00-20-5, paragraph 1-17.

3.5.2. Ensure that all parts/supplies for foreign aircraft are ordered from Base Supply using the Transient Maintenance Shop code, proper demand code and standard reporting designator (SRD) of AHX or XH4. When specialists perform maintenance on subject aircraft, they will advise the Transient Maintenance Supervisor of all parts or supplies requirements. This will require prior coordination with the aircraft commander or his or her representative to determine whether repairable parts will be given to Maintenance for repair and returned to United States Air Force Supply stock, or be retained by the foreign country without repair. Maintenance specialists will not order parts/supplies until directed to do so by the aircraft commander or his or her representative.

3.6. 62 SUPS Weapons Support Flight (62 SUPS/LGSW, 4-5500/5508). The Weapons Support Flight will:

3.6.1. Process Transient Maintenance demands for parts and supplies IAW AFMAN 23-110, Volume II, Part Two, Chapter 11.

3.6.2. Process petroleum, oils, and lubricants (POL) requirements IAW AFMAN 23-110, Volume II, Part Two, Chapter 34; and AFR 144-9. Forward a copy of AF Form 1995, Fuels Issue/Defuel Document (Non-DOD), to the Accounting and Finance Liaison Office (62 CPTS/FMFL, 4-2271).

3.7. The Accounting and Finance Liaison Office (62 CPTS/FMFL, 4-2271) will process for reimbursement action all AF Forms 315, United States Air Force Avfuels Invoices, and DD Form 1348-1, DOD Single Line Item Release/Receipt Document, and charges, received from the Maintenance Aircraft Coordination Center. These charges will be forwarded to the San Bernardino Operations Location (OPLOC), California, for 62d Airlift Wing cost reimbursement action.

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