

**BY ORDER OF THE COMMANDER  
45TH SPACE WING**

**AFMAN 23-110, VOLUME 2, PART 2,  
CHAPTER 22**



**45TH SPACE WING  
Supplement 1**

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**Supply**

**EQUIPMENT MANAGEMENT**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This supplement implements and extends guidance of Air Force Manual (AFMAN) 23-110V2PT2CH22, *Equipment Management*, and AFMAN 23-110V2PT2\_AFSPCSUP1. This supplement describes 45 SW procedures for use in conjunction with the basic AFMAN and AFSPC Supplement. It applies to all 45 SW activities, tenants and contractors operated or supported by the USAF Standard Base Supply System. This supplement does apply to Air Force Reserve Command and Air National Guard units.

22.5.5. Requests for AFEMS user ID and passwords will be submitted to Records Management . The Records Management Supervisor has been delegated the authority to sign AFEMS access requests for user ID's at base level and for providing training on the AFEMS.

22.12. A maximum of 15 workdays will be allowed for processing EAID requests (AF Form 601, Equipment Action Request, and AF Form 2005, Issue/Turn-In Request) for other than turn in of assets. A maximum of 20 workdays will be allowed for processing turn-ins.

22.23.2. Although the Q09/GV901 will be used as outlined, a local program is used for the special allowance flag review.

22.23.4. The ASC listing is updated as required by EME (Equipment Management Element).

22.25.2.1.1. **NOTE :** The Supply Manager elects to use an automated control register, which will contain the same data as the AF Form 601 and AF Form 600 Log.

22.28.1. **NOTE:** The term "organization commander" is expanded to include: squadron commander, detachment commander, operating location commander (or senior member), 45 SW staff agency chiefs (two-letter office symbol level) and flight commanders or chiefs within 45 OG, 45 MSG, 45 MDG and 45 MXG.

22.47.1.1. (Added) The Records Management Section Supervisor acts in the capacity of the MMO (Material Management Office(r)). The authority to sign FEC output documents is delegated to the EME.

**Attachment 22C1**

22C1.2.1. A listing will be maintained as outlined in 22C1.2.3.

J. GREGORY PAVLOVICH, Brigadier General, USAF  
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