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Bionvironmental Engineering

PREPARATION AND USE OF 440 AW FORM 13

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements and extends the guidance of AFPD 48-1, *Aerospace Medical Program*. It establishes the use of 440 AW Form 13, **Environmental Sampling Request**. The 440 AW Form 13 is an administrative form used by Bioenvironmental Engineering Services (BES). This instruction applies to all personnel assigned to General Mitchell IAP ARS WI.

SUMMARY OF REVISIONS

This revision contains no changes. Update is necessary for new format.

1. Completing the 440 AW Form 13. The top portion of 440 AW Form 13 is completed by a supervisor or by a technician under the direction of a supervisor. The form is completed for the purpose of requesting chemical sampling and analysis services from BES in order to characterize a waste stream or to identify a pollution prevention opportunity in an industrial process.

1.1. The individual who completes the top portion of 440 AW Form 13 should identify the process, waste or material to be sampled, the location where sampling is to take place, and the analysis that he or she wishes to be done on the sample. They should also indicate the purpose for sampling.

1.2. The bottom portion of 440 AW Form 13 is completed by SPTG/PB in order to assign priority to the sampling, to accept or decline the request, and to assign the sampling work to a technician.

2. Obtaining the 440 AW Form 13. The 440 AW Form 13 can be obtained as an electronic form by accessing the base LAN system.

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