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Safety

FACILITIES AND AREA CLEANUP

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes procedures for hangar, shop and facility cleanup. It implements AFD 91-3, *Occupational Safety and Health*. It also references AFOSH Standard 91-66, *General Industrial Operations* (formerly AFOSH STD 127-66). It applies to all personnel assigned to the 419th Logistics Group (LG) and 466th Flying Squadron Maintenance (FSM).

SUMMARY OF REVISIONS

East break room in the LG hangar is no longer a designated smoking area. A (I) indicates revisions from the previous edition.

1. Procedures:

1.1. Shop, work, and facility cleanup is accomplished prior to the end of each work shift. A general area cleanup is accomplished in all maintenance buildings and shops every Friday afternoon. Reference **Attachment 1** for LG and FSM Hangar sweeping assignments.

1.2. Scrap lumber is disposed of by the shop that generates the debris. Contact dumpster disposal contractor for pickup. All large cardboard items can be cut up and put into recycle dumpsters. Reusable containers are turned back to base supply system. Any non-reusable wood containers are disposed of as scrap lumber.

1.3. Hangar Break Room. People using the east break area, must keep it clean at all times. Ensure tables are clean. Housekeeping in the break room is our responsibility and not contract cleaning personnel.

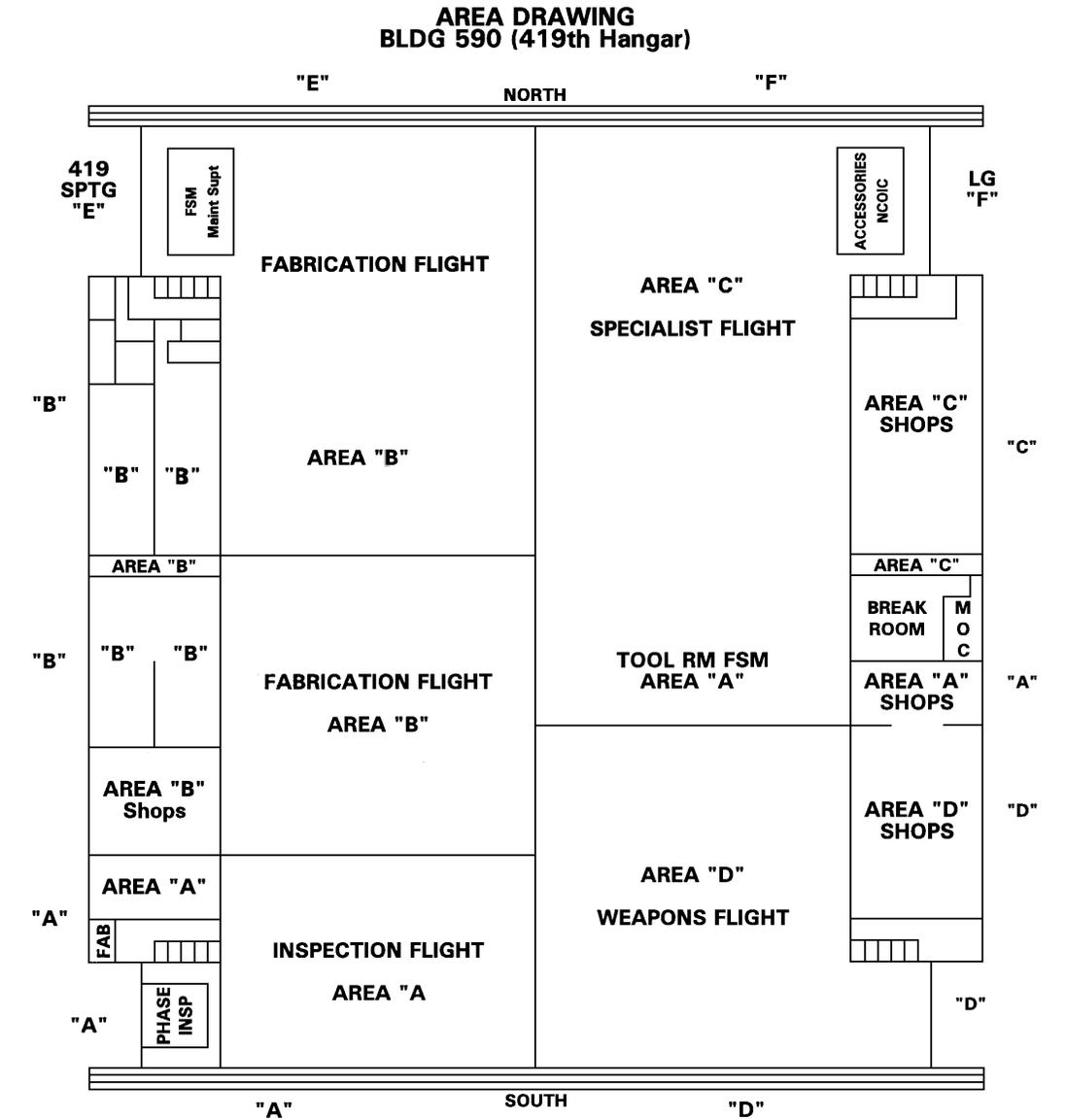
2. Responsibilities. Each individual in the hangar has the responsibility for keeping all maintenance facilities and areas clean. Ensure proper housekeeping procedures are employed.

- 2.1. When dispatched to the hanger for maintenance on aircraft, ensure area is cleaned up after completing all maintenance tasks.
 - 2.1.1. Ensure all electrical power cords, hydraulic stand hoses and power cords are stored.
 - 2.1.2. Wipe up oil and fuel spots, and sweep the floor.
 - 2.1.3. Clean all rags, paper, wire, and debris from maintenance stands. Stow maintenance stands away from aircraft.
- 2.2. Day shift supervisors ensure compliance at the end of the first shift.
- 2.3. Work Center Supervisor:
 - 2.3.1. Ensures that their respective area is maintained in a neat and orderly manner at all times.
 - 2.3.2. Ensures desks and workbenches are cleaned off, floors swept, dirty rags and trashcans emptied at the end of each work shift.
 - 2.3.3. Ensures the facility area immediately outside and around their respective shops, and storage areas and where their assigned equipment is stored, is clean and neat.
- 2.4. Ranking swing shift supervisor or representative from LG and the FSM:
 - 2.4.1. Personally inspects the hangar at the end of the shift.
 - 2.4.2. Ensures that flight supervisors are aware of any cleanup problems and enables them to get to the source of any problems prior to leaving the building at night.
- 2.5. Flight Production Supervisor. Ensure that oil and fuel spills are cleaned up around aircraft.
- 2.6. All Personnel Working on the Flightline:
 - 2.6.1. Ensures area of work is kept clean at all times. Foreign object removal is required during all maintenance to eliminate any and all foreign object trash from being scattered on the ground.
 - 2.6.2. Conducts regularly scheduled FOD walks for the LG, and FSM as directed by the FOD monitor.

DAVID E. TANZI, Brig Gen, USAFR
Commander

Attachment 1

LG AND FSM HANGAR SWEEPING ASSIGNMENTS



1. AREA "A" Inspection Flight & FSM
2. AREA "B" Fabrication Flight
3. AREA "C" FSM Specialist Flight
4. AREA "D" FSM Weapons Flight
5. AREA "E" Support Group
6. AREA "F" Logistic Group

- HALLWAYS
EAST AREA "C"
WEST AREA "B"