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Personnel

RECOGNITIONS PROGRAM

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This supplement establishes the policies and procedures for recognizing the personnel assigned and attached to the 419th Fighter Wing with the award of a commander's and/or quality coin. It supports the requirements of AFI 36-2805, Special Trophies and Awards, as well as outlining the Enlisted Recognition Awards Program. References are as follows: AFI 36-2805, Special Trophies and Awards; AFI 36-2819, Mission Support Awards Program; AFRCI 36-2801, AFRC Awards Program; AFRCI 36-2803, AFRC Medical Award; AFRCI 36-2804, AFRC Services Unique Awards Program; AFRCI 36-2807, AFRC Operations Awards; AFRCI 36-2810, AFRES Chaplain Service Awards; AFRCI 2811, AFRC Communication and Information Awards; AFRCI 36-2817/AFRC Sup 1, Civil Engineer Awards Program; AFI 36-2818/AFRC Sup 1, The USAF Logistics Award Program; AFI 36-2855/AFRC Sup 1, Judge Advocate General Awards.

1. General Program Objectives:

- 1.1. This supplement provides for personal recognition and appreciation by the wing commander, vice commander, group commander, squadron commander and command chief master sergeant of individuals in the Wing. The wing or squadron coin will be presented to military and civilian personnel, who, by their dedicated individual effort, have facilitated the successful accomplishment of a particular program, function, or mission. The purpose of this coin is to provide senior leadership with an informal means to show special recognition of and appreciation for a job well done.
- 1.2. Recognize on a continual, as needed basis, the wing personnel who exemplify the Air Force's whole person concept.
- 1.3. 419th Fighter Wing members recognize accomplishment of exceptional duty performance, outstanding leadership, and significant self-improvement.
- 1.4. Establishes uniform guidelines for squadron performance in-house recognition programs.

2. Responsibilities:

- 2.1. Each group within the 419th Fighter Wing will administer the recognition program for their respective squadrons and maintain a recognition program continuity folder; determine sufficient justification for award; assure that awards are maintained at Group level; recorded, and accounted for.
- 2.2. Squadron commanders will review, approve and forward supervisors award nominations to group level. Squadron commanders can nominate their members through verbal communication with the group commander.
- 2.3. Supervisors may nominate individuals by submitting in writing a nomination, no more than one page in length, detailing specific achievement, performance, etc.
- 2.4. Nominees must meet criteria and eligibility listed in Sections 3 and 4.

3. Criteria:

- 3.1. Members nominated for awards can be in any of the following categories: Attain 419th Fighter Wing or higher recognition for awards outlined in the AFI 36 series awards. Demonstrate performance, leadership, or dedication well-above individuals peers for a single specific achievement. Member must not have been recognized with the same award within the previous 12 months and not recognized more than twice with the same award.

4. Eligibility:

- 4.1. Each nominee must meet the following quality standards:
 - 4.1.1. Nominees must be assigned to the squadron for the period of the specific achievement.
 - 4.1.2. Nominees in upgrade training must be making satisfactory progress.
 - 4.1.3. Nominees must not have an open unfavorable information file (UIF) other quality factors, while not disqualifying, should be considered.
- 4.2. Awards may be made to any individual, civilian or military, providing justification is met.

5. Recognition:

- 5.1. Members will be presented the appropriate commander's award or quality coin in front of their peers either informally or at a commander's call at the discretion of the commander making the presentation.
- 5.2. Periodically the members who have received this recognition will be listed in the wing newspaper (Heads-Up) either by squadron, group or event.

F. C. WILLIAMS
Brigadier General, USAFR
Commander