

21 DECEMBER 2001



Security

**ELMENDORF AFB VEHICLE SEARCH
PROGRAM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the 3rd Wing WWW site at: <http://infonet/irgs/3wg/3sptg/3cs/scs/scsp/pdl/index.htm>. If you lack access, contact your Publishing Distribution Office (PDO).

OPR: 3 SPTG/CCEA (Maj Steve White)

Certified by: 3 STPG/CC (Col T. Van Splunder)

Pages: 4

Distribution: F

This instruction implements AFPD 31-2, *Law Enforcement*, and prescribes procedures for conducting vehicle search operations when required during periods of increased security. It applies to all personnel assigned to Elmendorf Air Force Base, including tenant units. This publication does not apply to Air Force Reserve or Air National Guard units and members.

1. Program Mission. The Vehicle Search Program identifies, places, and trains personnel to assist Security Force personnel during Elmendorf AFB contingencies, wartime, and emergency situations. **NOTE:** Vehicle search team members are **NOT** Security Force personnel/ augmentees and are not authorized to perform duties other than vehicle search operations. Team members will notify Security Force personnel immediately when suspicious vehicles or activities are detected or unusual situations arise.

2. Responsibilities:

2.1. The Installation Commander:

- 2.1.1. Establishes the Vehicle Search Program through implementation of this wing instruction.
- 2.1.2. Designates the Support Group Commander, 3rd Wing as the office of primary responsibility (OPR) for the Elmendorf AFB Vehicle Search program.
- 2.1.3. Will direct use of vehicle search teams, when deemed necessary, for installation security.

2.2. Group and Tenant Unit Commanders:

- 2.2.1. Will appoint a Program Monitor and alternate who are responsible for identifying and tracking members to fill required vehicle search team positions.
 - 2.2.1.1. Identify individuals who are considered highly responsible and reliable using the following allocation:

3 SPTG	20
3 MDG	14
3 LG	20
3 OG	20
3 WG	2
732 AMS	2
381 IS	2

TOTALS 80

2.2.1.2. Personnel selected to perform vehicle search duty must be fit for duty, without medical waivers or restrictions, and have least a **SECRET** clearance. Individuals must not have additional commitments (such as leave, temporary duty (TDY), READY augmentee duty) during the period of vehicle search duties (normally 30 day periods).

2.2.1.3. All personnel selected for vehicle search teams will have at least one year retainability. Replacements must be identified at least 30 days prior to assuming duties.

2.2.2. Will release the vehicle search personnel to the Program Administrator, when directed. Personnel released for vehicle search duty are under the OPERATIONAL control of the Program Administrator. Swaps or replacement requests must be kept to the minimum due to training and equipment issue concerns. Only those essential for mission accomplishment or due to medical reasons will be considered. Request for swaps and/or replacement must be requested and approved by the 3 SPTG/CC or designated representative.

2.3. Program Administrator ((Noncommissioned Officer in Charge (NCOIC), Vehicle Search Section, 3 SFS):

2.3.1. Will oversee vehicle search operations.

2.3.2. Will schedule, coordinate, train, and assign duty for vehicle search personnel.

2.3.3. Will report all late or no-show personnel to the owning unit First Sergeant and Group Program Monitor.

2.3.4. Will use vehicle search personnel as required and release personnel back to their units when their services are no longer required for vehicle search operations.

2.3.5. Will ensure newly assigned search team members are properly trained and equipped for their duties.

2.4. Vehicle Search Team Members:

2.4.1. Vehicle searchers will remain within the immediate vicinity of the area where they can safely and effectively control vehicles entering the search area.

2.4.2. Uniform of the day will be BDUs, unless otherwise directed by the SFS Program Administrator or higher authority. **NOTE:** Vehicle searchers will have their cold weather/rain gear on post at all times.

2.4.3. Will maintain and safeguard user assigned equipment.

2.4.4. Will notify the Program Monitor if a change in availability occurs (that is, medical waiver, TDY, and so forth).

3. Training :

3.1. The Security Forces Squadron is responsible to develop, schedule, and conduct training for vehicle search team members to include Explosive Ordnance Disposal training.

3.2. Recurring training will be established, as needed.

4. Search Team Policy and Procedures:

4.1. All vehicle search teams will comply with SFS Instruction 31-240 regarding vehicle search operations.

4.2. Vehicle searchers will wear reflective equipment at all times while conducting vehicle search operations.

5. Program Funding and Support:

5.1. Program funding will be provided by 3 WG/CC. The 3 SPTG/CCR will have oversight and coordinate funding for vehicle search operations through 3 WG/CV. The Program Administrator will coordinate with 3 SPTG/CCR for equipment requirements.

5.2. Individuals will be issued cold weather clothing as identified below. Units are responsible for issuing and tracking accountable items listed in paragraph 5.3, this instruction. The Program Administrator will ensure vehicle searchers are properly equipped. Units will absorb the cost of cold weather gear for replacements of team members with less than one year of vehicle search duties. This requirement may be waived by the e3 SPTG/CC for unusual circumstances.

5.3. Minimum clothing and equipment requirements (cold weather gear is required 1 Oct through 30 Apr):

Unit Funded Equipment (Reimbursable For Serviceable Items Upon Return To Base Supply)

1 Ea--Rain Poncho

1 Ea--Fat Boy Pants

1 Ea--Parka

Wing Funded Equipment

2 EaPoly Pro--Tops and Bottoms

4 Ea--Wool Socks

1 Ea--Wool Cap/Face Mask

1 Ea--Winter Gloves/Mittens

1 Ea--Pak Boots

1 Ea--Extra Pak Boot Liners

NOTE: Units may purchase and issue additional equipment as desired

DOUGLAS M. FRASER, Brigadier General, USAF
Commander