

**BY ORDER OF THE INSTALLATION  
COMMANDER**



**AIR FORCE INSTRUCTION 65-301**

**375 AIRLIFT WING  
Supplement 1**

**5 SEPTEMBER 1997**

**Financial Management**

**AUDIT REPORTING PROCEDURES**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

---

**NOTICE:** This publication is available digitally on the AFDPO/PP WWW site at:  
<http://afpubs.hq.af.mil>.

---

OPR: 375AW/FMA (Patricia A. Difatta)

Certified by: 375AW/FM  
(Lt Col Fred W. Freeman)

Supersedes AFR 174-4, 375AWS1, 15 May 1993

Pages: 1

Distribution: F

---

AFI 65-301, 1 March 1996, is supplemented as follows.

1.4.2. (AMC1) (375AW). Upon receiving notification from the Air Force Audit Agency Area Audit Office (AFAAAAO) that an audit report conducted at Scott AFB will be released to Congress, the 375th Comptroller Squadron (CPTS) will notify the appropriate management officials. If management desires to provide updated significant comments (not merely an updated status report), 375 CPTS will ensure the comments are coordinated through the Staff Judge Advocate (375 AW/JA) and appropriate management officials. After coordination is completed, it is signed by the 375 AW Commander or Vice Commander and forwarded to AFAAAAO. Then, AFAAAAO will forward their comments to Congress.

1.5.1. (AMC1) (375AW). The Audit Reports Monitor for 375 AW units located on Scott AFB is 375 AW/FMA. Upon receiving a report of audit, the audit reports monitoring unit will attach a letter of instruction to the OPR. This letter will be the basic guideline for the OPR's response and will include such information as the suspense date and necessary coordination. Suggested formats for initial response and progress reports will be attached to the letter. Initial responses will be coordinated through the 375 AW/JA.

FRED W. FREEMAN, Lt Col,  
USAF Comptroller