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AIRLIFT WING COMMANDER**



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**375TH AIRLIFT WING
Supplement 1**

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Flying Operations

C-9 AIRCREW EVALUATION CRITERIA

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 11-2C-9V2, C-9 Aircrew Evaluation Criteria, 1 July 2000, is supplemented as follows: This supplement sets guidance for local C-9A Standardization and Evaluation functions operating under the direction of the 375/932 AW. The Chief, 375th Operations Group (OG) Standardization/Evaluation (375 OG/OGV) has overall responsibility for the administration of this supplement. Send comments and suggestions regarding this supplement on AF Form 847, **Recommendation for Change of Publication**, through channels to 375 OG/OGV, 859 Buchanan Street, Scott AFB IL, 62225-5118, or Email to: <mailto:375og-ogv@scott.af.mil>

Chapter 5

LOCAL C-9 PROCEDURES

5.1. General. This supplement defines local evaluation criteria and procedures for all 375/932 AW C-9A crew evaluations; applies to both active duty and Air Force Reserve Command (AFRC) personnel. This supplement is intended to standardize local evaluation profiles across all 375 AW/932 AW C-9 units. Evaluators should use this guidance in conjunction with AFI 11-2C-9V2, *C-9 Aircrew Evaluation Criteria*, AFI 11-202V2, *Aircrew Standardization/Evaluation Program*, and 375/932 OGV program guides.

5.2. (Added) Evaluation Profiles. The following 375/932 AW guidance is provided as recommended profiles for flight evaluations.

5.2.1. (Added) General Evaluation Requirements.

5.2.1.1. (Added) All evaluations will include: Boldface testing (boldface test completed with closed book test satisfies this requirement; however, the evaluator should still sample boldface during the evaluation), systems review, emergency equipment, and publications check.

5.2.1.2. (Added) All applicable items on AF Form 3862, **Aircrew Evaluation Worksheet**, will be evaluated. Please note the tolerances for different flight parameters found in AFI 11-2C-9V2. Each crewmember is required to be safe and proficient during all flying requirements.

5.2.1.3. (Added) HQ AMC/DOV, 4 AF, 15 AF and 375/932 AW special interest areas/items will be emphasized.

5.2.1.4. (Added) Supervisor attendance at the evaluation debrief is encouraged. Annotate supervisory attendance on AF Form 8, **Certificate of Aircrew Qualification**.

5.2.1.5. (Added) Report fight evaluations graded Q-3 to the appropriate OG/OGV NLT the end of the next duty day with a copy of the draft AF Form 8 detailing subareas graded Q-/U and the flight examiner's comments.

5.2.2. (Added) Specific Evaluation Requirements.

5.2.2.1. (Added) 375/932 OG/OGV expectations for each major evaluation are outlined in the following paragraphs. These guidelines will aid in preparation; evaluators may use variations as necessary IAW all applicable requirements/directives.

5.2.2.2. (Added) Recurring Qual/Instm/Msn. Pilots must possess knowledge of aircraft systems and procedures commensurate with their training level/crew position. This entails knowing the "why" behind steps of emergency procedures and understanding the implications of aircrew actions.

5.2.2.2.1. (Added) The ground phase portion of the evaluation would be tailored to the individual's qualification level to include the Emergency Procedures Evaluation (EPE).

5.2.2.2.2. (Added) The evaluator will check publications for currency.

5.2.2.2.3. (Added) The evaluation will normally be performed in the local area utilizing both civilian and military airports/approaches.

5.2.2.2.4. (Added) Instructor Pilots (IP) may perform from either seat.

5.2.2.2.5. (Added) Evaluators evaluate items listed in AFI 11-2C-9V2 and AF Form 3862 provided by 375/932 OG/OGV.

5.2.2.2.5.1. (Added) A full procedure turn instrument approach may be used in lieu of holding.

5.2.2.3. (Added) Instructor Evaluations.

5.2.2.3.1. (Added) Initial Instructor evaluations will normally be accomplished at the Combat Crew Training School (CCTS) and do not count toward the Qual/Instm/Msn evaluation requirement (CAT II ILS not graded). If an experienced crewmember is upgrading locally, consult closely with the respective OST, OGV, and the Combat Crew Training School (CCTS) for applicable guidance.

5.2.2.3.2. (Added) Recurring IP evaluations are completed in conjunction with the Qual/Instm/Msn evaluation. The IP's ability to critique, debrief, and instruct will be evaluated.

5.2.2.3.2.1. (Added) Units may be creative in the ground portion of the instructor evaluation. The evaluator may choose a particular subject for the IP to brief or the IP may select the subject for the briefing. The evaluator can set up the EPE or the IP can work an EPE scenario into the briefing.

5.2.2.3.2.2. (Added) Instructor recurring evaluations may be scheduled with the evaluator or student in the seat with the IP. The IP would be expected to set up the flight profile to accomplish evaluation requirements. If weather does not permit the completion of the required items, the IP is expected to brief options to the evaluator. Ultimately, the evaluator will decide if the evaluation can be completed.

5.2.2.3.2.3. (Added) As a minimum, instructors should critique one approach flown by the other pilot. Evaluators in the seat should not intentionally try to trip up the IP. For example, the evaluator should not intentionally miss checklist items to see if the IP catches them. However, in the pre-brief, the evaluator may "simulate" a pilot training guide write up that says the pilot has had trouble with crosswind landings or erratic power control. The evaluator could fly erratically to see what "techniques" the IP may offer to help.

5.2.2.3.2.4. (Added) During a no-notice IP evaluation, the evaluator should normally evaluate from the jump seat.

5.2.2.4. (Added) Aircraft Commander (AC) Operational or En Route Mission Evaluations.

5.2.2.4.1. (Added) En route mission evaluations are no longer required for 375 AW (AC) certification. However, AMC guidance does allow a unit commander to direct a mission evaluation--this is the exception rather than the rule. The 932 AW members will comply with current AFRC guidance.

5.2.2.4.2. (Added) Following certification, no-notice mission evaluations may be conducted on operational missions. The commander will determine the need for such evaluations and follow guidance in AFI 11-202V2 and the local supplement.

5.2.2.4.3. (Added) The pilot must possess and demonstrate operational knowledge and application of procedures to command a successful line mission.

5.2.2.4.4. (Added) Emphasis will be placed on comprehension of all applicable directives and publications including AFI 11-202V3, *General Flight Rules*, AFI 11-2C-9V3, *C-9 Operations Procedures*, Dash 1, Flight Crew Bulletins (FCB), and wing/squadron operating procedures.

5.2.2.5. (Added) Spot. When assigned as a crewmember on a flight where the other crewmember is receiving a check ride (i.e., commander-directed mission evaluation), the secondary pilot is still subject to a spot evaluation and should normally be given an evaluation.

5.2.2.6. (Added) No-Notice. AFI 11-202V2/AW1 provides no-notice evaluation program guidance. The no-notice evaluation program provides unit commanders a sampling of daily aircrew performance and an assessment of unit training effectiveness.

5.2.2.6.1. (Added) An evaluator should be in the observation mode on a no-notice evaluation, but this does not restrict an evaluator from asking questions (special interest area/items). When an evaluator does ask questions, the evaluator must make it clear to the crewmember that running the mission is the first priority.

5.2.2.6.2. (Added) Newly upgraded ACs and IPs will be considered for a no-notice evaluation 3 to 6 months following their initial upgrade.

5.2.2.7. (Added) Requalification.

5.2.2.7.1. (Added) Q-3 Evaluation. As a minimum, complete all subareas previously graded Q-3 (demonstrated to Q or Q-/debriefed). The flight examiner may evaluate additional subareas as deemed appropriate by the evaluator.

5.2.2.7.2. (Added) Loss of Currency. Reference AFI 11-2C-9V1, *C-9 Aircrew Training*, and determine requirement based upon time unqualified. Unit commanders may determine any additional training requirements.

5.2.2.7.3. (Added) Prior qualified C-9 ACs and above returning to the C-9 will complete the MP upgrade as outlined in the Pilot Training Guide and should, at a minimum, observe a 1-day mission observation flight and perform AC responsibilities on at least one overnight operational mission. Additional requirements will be as directed by unit commanders. Final evaluation and/or certification will be IAW respective MAJCOM directives.

5.2.2.7.4. (Added) Requalification instructor evaluations for prior qualified C-9 IPs and higher will be conducted IAW this paragraph. Candidates should complete IP upgrade training as outlined in the Pilot Training Guide or as directed by the unit commander prior to evaluation.

5.3. (Added) Emergency Procedures Evaluation. During evaluations, evaluators will evaluate an aircrew member's knowledge of emergency procedures and systems knowledge for all qualifications. The EPE will include areas commensurate with the examinee's graduated training level.

5.3.1. (Added) Evaluators will present realistic scenarios that require situational awareness as well as crew coordination. The EPE must cover emergency signals, ground emergencies, in-flight emergencies, and/or landing emergencies. Additionally, an awareness of each crewmember's responsibility during emergencies should be included in the scenario.

5.3.2. (Added) The EPEs should be carried to a logical conclusion and allow the evaluator to sample overall systems knowledge and application.

5.4. (Added) Special Interest Items/Areas. Special interest items/areas are listed in the FCB/Flight Crew Information Folder and will be sampled on all evaluations.

5.5. (Added) CCTS/Schoolhouse Instructor Pilot Upgrade Process. The 375 OSS Operating Instruction 11-201, *C-9 Combat Crew Training School Upgrade Policy*, dictates policy and requirements for CCTS IP upgrade.

5.6. (Added) Forms Adopted. AF Form 8, **Certificate of Aircrew Qualification**, AF Form 847, **Recommendation for Change of Publication**, and AF Form 3862, **Aircrew Evaluation Worksheet**

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFI 11-202V3, *General Flight Rules*

375 OSS OI 11-201, *C-9 Combat Crew Training School Upgrade Policy*

Abbreviations and Acronyms

AC—Aircraft Commander

AFRC—Air Force Reserve Command (Unit Designation)

CCTS—Combat Crew Training School

FCB—Flight Crew Bulletin

IP—Instructor Pilot

OG—Operations Group (Unit Designation)

OSS—Operations Support Squadron (Unit Designation)

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