

**BY ORDER OF THE COMMANDER,  
374TH AIRLIFT WING**



**AIR FORCE INSTRUCTION 32-6001**

**374TH AIRLIFT WING COMMAND  
Supplement 1**

**9 MAY 2003**

**Civil Engineering**

**FAMILY HOUSING MANAGEMENT**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: 374 CES/CEH (CMSgt W. B. Harrison)  
Supersedes AFI 32-6001/374 AWSUP1,  
16 April 1999

Certified by: 374 MSG/CC (Col M. A. Correll)  
Pages: 4  
Distribution: F

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This supplement applies to assigned, attached, and associate units and personnel at Yokota Air Base (AB).

**SUMMARY OF REVISIONS**

Updates organization designations, key and essential positions, and office symbols throughout this publication. A bar ( | ) indicates revision from the previous edition.

**AFI 32-6001, 23 January 2002, is supplemented as follows:**

| 3.2.1. The following Military Family Housing (MFH) units at Yokota AB are designated for occupancy of the incumbents of the special command position shown:

3.2.1.1. (Added) 692 - Commander, Headquarters (HQ) United States Forces, Japan (USFJ) (USFJ/J00) and Fifth Air Force (5 AF/CC).

| 3.3.1. The following MFH units at Yokota AB are designated for occupancy of the incumbents of the command positions shown:

3.3.1.1. (Added) 691 - Deputy Commander, HQ USFJ (USFJ/J01).

3.3.1.2. (Added) 693 - Vice Commander, 5 AF (5 AF/CV).

3.3.1.3. (Added) 694 - Chief, Department of Defense (DoD) Special Representative, Japan (DSRJ).

3.3.1.4. (Added) 1022 - Commander, 374th Airlift Wing (374 AW/CC).

3.3.1.5. (Added) 3276 - Command Chief Master Sergeant, 5 AF (5 AF/CCM).

3.3.1.6. (Added) 3277 - Command Chief Master Sergeant, 374 AW (374 AW/CCM).

| 3.4.4. Incumbents of the following positions, which have been designated as key and essential for housing, will be placed at the top of their appropriate housing waiting lists:

3.4.4.1. (Added) Director, Manpower, Personnel, and Support, HQ USFJ (USFJ/J1).

- 3.4.4.2. (Added) Director, Intelligence, HQ USFJ (USFJ/J2).
- 3.4.4.3. (Added) Director, Operations, HQ USFJ (USFJ/J3).
- 3.4.4.4. (Added) Director, Logistics, HQ USFJ (USFJ/J4).
- 3.4.4.5. (Added) Director, Plans and Policy, HQ USFJ (USFJ/J5).
- 3.4.4.6. (Added) Director, Command, Control, Communications, and Computer Systems, HQ USFJ (USFJ/J6).
- 3.4.4.7. (Added) Chief of Staff, HQ USFJ (USFJ/J02).
- 3.4.4.8. (Added) Aide-de-Camp to the Deputy Commander, HQ USFJ (USFJ/J01A).
- 3.4.4.9. (Added) Director, Public Affairs, HQ USFJ (USFJ/J021).
- 3.4.4.10. (Added) Chief of Protocol, USFJ (USFJ/J022).
- 3.4.4.11. (Added) Provost Marshal, HQ USFJ (USFJ/J023).
- 3.4.4.12. (Added) Commander, 605th Air Operations Group, (605 AOG/CC).
- 3.4.4.13. (Added) Deputy Commander, 605 Air Operations Group (605 AOG/CD).
- 3.4.4.14. (Added) Commander, 605th Air Intelligence Squadron (605 AIS/CC).
- 3.4.4.15. (Added) Chief, Civil Engineer, 5 AF (5 AF/CE).
- 3.4.4.16. (Added) Staff Judge Advocate, 5 AF (5 AF/JA).
- 3.4.4.17. (Added) Executive Officer to the Commander, 5 AF (5 AF/CCE).
- 3.4.4.18. (Added) Aide to the Commander, 5 AF (5 AF/CCA).
- 3.4.4.19. (Added) Commander, 605th Air Support Squadron (605 ASUS/CC).
- 3.4.4.20. (Added) Commander, 605th Air Operations Squadron (605 AOS/CC).
- 3.4.4.21. (Added) Commander, 20th Operational Weather Squadron (20 OWS/CC).
- 3.4.4.22. (Added) Vice Commander, 374 AW (374 AW/CV).
- 3.4.4.23. (Added) . Commander, 374th Operations Group (374 OG/CC).
- 3.4.4.24. (Added) . Commander, 374th Maintenance Group (374 MXG/CC).
- 3.4.4.25. (Added) Commander, 374th Mission Support Group (374 MSG/CC).
- 3.4.4.26. (Added) Commander, 374th Medical Group (374 MDG/CC).
- 3.4.4.27. (Added) Inspector General, 374 AW (374 AW/IG).
- 3.4.4.28. (Added) Deputy Commander, 374 OG (374 OG/CD).
- 3.4.4.29. (Added) Deputy Commander, 374 MXG (374 MXG/CD).
- 3.4.4.30. (Added) Deputy Commander, 374 MSG (374 MSG/CD).
- 3.4.4.31. (Added) Deputy Commander, 374 MDG (374 MDG/CD).
- 3.4.4.32. (Added) Commander, 374th Comptroller Squadron (374 CPTS/FM)
- 3.4.4.33. (Added) Chaplain, 374 AW (374 AW/HC).

- 3.4.4.34. (Added) Commander, 36th Airlift Squadron (36 AS/CC).
- 3.4.4.35. (Added) Commander, 30th Airlift Squadron (30 AS/CC).
- 3.4.4.36. (Added) Commander, 459th Airlift Squadron (459 AS/CC).
- 3.4.4.37. (Added) Commander, 374th Aeromedical Evacuation Squadron (374 AES/CC).
- 3.4.4.38. (Added) Commander, 374th Operations Support Squadron (374 OSS/CC).
- 3.4.4.39. (Added) Commander, 374th Maintenance Squadron (374 MXS/CC).
- 3.4.4.40. (Added) Commander, 374th Aircraft Maintenance Squadron (374 AMXS/CC).
- 3.4.4.41. (Added) Commander, 374th Maintenance Operations Squadron (374 MOS/CC).
- 3.4.4.42. (Added) Commander, 374th Civil Engineer Squadron (374 CES/CC).
- 3.4.4.43. (Added) Commander, 374th Communications Squadron (374 CS/CC).
- 3.4.4.44. (Added) Commander, 374th Mission Support Squadron (374 MSS/CC).
- 3.4.4.45. (Added) Commander, 374th Contracting Squadron (374 CONS/CC).
- 3.4.4.46. (Added) Commander, 374th Logistics Readiness Squadron (374 LRS/CC).
- 3.4.4.47. (Added) Commander, 374th Security Forces Squadron (374 SFS/CC).
- 3.4.4.48. (Added) Chief, Services Division, 374 MSG (374 MSG/SV).
- 3.4.4.49. (Added) Commander, 374th Aerospace Medicine Squadron (374 AMDS/CC).
- 3.4.4.50. (Added) Commander, 374th Dental Squadron (374 DS/CC).
- 3.4.4.51. (Added) Commander, 374th Medical Support Squadron (374 MDSS/CC).
- 3.4.4.52. (Added) Commander, 374th Medical Operations Squadron (374 MDOS/CC).
- 3.4.4.53. (Added) Fire Chief, 374 CES (374 CES/CEF).
- 3.4.4.54. (Added) Commander, 730th Air Mobility Squadron (730 AMS/CC).
- 3.4.4.55. (Added) Deputy Operations, 730 AMS (730 AMS/DO).
- 3.4.4.56. (Added) Deputy Chief, DSRJ (Deputy DSRJ).
- 3.4.4.57. (Added) Chief of Operations, DSRJ.
- 3.4.4.58. (Added) Chief of Communication Center, DSRJ.
- 3.4.4.59. (Added) Commander, 62d Field Investigations Squadron (62 FIS/CC).
- 3.4.4.60. (Added) Commander, Air Force Office of Special Investigations Detachment 621st (AFOSI Det 621/CC).
- 3.4.4.61. (Added) Commander, US Coast Guard Activities, Far East (USCG/CC).
- 3.4.4.62. (Added) Commander, Defense Threat Reduction Agency, On-Site Inspection Directorate, Detachment Japan (DTRA/OSSJ).
- 3.4.4.63. (Added) Commander, Detachment 4, 692 Intelligence Operations Group (Det 4 692 IOG/CC).
- 3.4.4.64. (Added) Director, Defense Finance and Accounting Service-Japan (DFAS-J/D)

3.4.4.65. (Added) Station Manager, American Red Cross (ARC).

3.4.4.66. (Added) Detachment Chief, Detachment 10, Air Force News Agency (DET 10, AFNEWS/BG).

3.4.4.67. (Added) Chief Circuit Military Judge, USFJ Judiciary, Pacific Circuit (AFJUD/CCMJ).

3.4.4.68. (Added) Superintendent, DoD Dependents School, District of Japan (DoDDS/P/J).

5.11. The MFH units 3278, 3279, 3281A/B/C/D/E/F, 3284 A/B/C/D/E/F, 3235 A/B/C/D, and 3246 A/B/C/D are designated for chief master sergeants and will be offered first to the ranks of E9 or E9(S). Other senior noncommissioned officer ranks may be assigned if no E9s are awaiting housing.

10.4. Due to the immediate availability of on- and off-base housing for most categories, Temporary Lodging Allowance (TLA) for inbound families must be justified when families exceed the 15-day point. When on-base housing is not immediately available or projected for availability, the member must actively pursue off-base housing. Members should be able to locate housing within 15 days. However, in unusual circumstances (e.g., large family, temporary duty, illness), additional TLA may be granted. Members who are projected to the first available MFH unit in their category will continue to receive TLA until the day prior to unit occupancy.

10.4.1. (Added) Since all outbound military families are provided with full contract cleaning and loaner furniture, outbound TLA is limited to 3 days for MFH occupants and 8 days for off-base residents.

15.1. All MFH occupants are required to maintain their quarters in compliance with 374 AWPAM 32-8, *Military Family Housing (MFH) Brochure Yokota Air Base (AB), Japan*. Housing or grounds inspections are conducted weekly to ensure compliance. 374 AW Form 21, **Housing/Grounds Inspection Discrepancy Notice**, will be issued in the event that housing standards are not met. Occupants are given the chance to correct write-up items. However, occupants who continue to be in non-compliance with housing standards and have been issued three citations within a year may be subject to termination from government quarters.

15.1.1. (Added) With the exception of fish, small caged birds, and hamsters, guinea pigs or gerbils in standard cages or containers pets are not authorized in towers. Exotic, reptile, farm or wild animals are prohibited. Each family is limited to no more than three pets.

18.3. **Form Prescribed.** 374 AW Form 21, **Housing/Grounds Inspection Discrepancy Notice.**

KENNETH R. WAVERING, Colonel, USAF  
Commander