

**BY ORDER OF THE COMMANDER,  
374TH AIRLIFT WING**



**AIR FORCE INSTRUCTION 31-205**

**374TH AIRLIFT WING COMMAND  
Supplement 1**

**14 FEBRUARY 2003**

**Security**

**THE AIR FORCE CORRECTIONS SYSTEM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This supplement applies to all Yokota Air Base (AB) organizations.

### **SUMMARY OF REVISIONS**

Updates paragraph numbers to comply with basic instruction dated 9 April 2001. Includes rank requirements for escorts. Clarifies the medical information requirements. New or revised material is indicated by a (|).

**AFI 31-205, 9 April 2001, is supplemented as follows:**

4.3.3. The parent unit commander is responsible to ensure confined personnel are provided access to natural light for a minimum of 3 hours daily. This does not apply to maximum custody, administratively or disciplinary segregated inmates. All escort requirements apply.

5.3. The parent unit commander or designated representative in the grade of MSgt or above will be present during the inprocessing of his or her confined personnel. This is to ensure all required items are accounted for and all contraband released.

5.3.1.1. The 374th Security Forces Squadron Corrections Officer (374 SFS/SFO) and Noncommissioned Officer (374 SFS/SFOX) have a need to know the status of an inmate's psychiatric health. Medical personnel shall share information regarding suicidal/homicidal ideation or plans. When 374 SFS establishes clear and compelling need for further information, the Military Treatment Facility Commander (or his/her designee) will provide a summary of pertinent information in the medical record.

6.1.6. The use of any tobacco products by inmates is prohibited.

6.3.1. Telephone privileges must be earned. Inmates may make two phone calls, not to exceed 15 minutes in length total, between 0800-1000 on Sunday. All other phone calls must be approved by the Corrections Officer/NCO using DD Form 510, **Request for Interview**.

6.4.1. Inmate visiting hours are from 1500-1700 on Sundays and federal holidays. A maximum of four visitors, at any one time are allowed to visit the inmate, unless pre-approved by the Corrections Officer or NCO.

6.5.5.3. (Added) Inmates will only consume food at the designated government dining facility. When dining, inmates, regardless of custody grade, will be segregated from duty airmen.

8.2. Local area escorts will be provided by the parent unit. Parent units assign personnel of the same sex and who obtain a grade of SSgt or above, as escorts. This includes providing the required escort(s) at least once a week to check mail, once a week to get a haircut, and as required for other appointments.

11.2. The parent unit commander is responsible to ensure confined personnel are provided access to correctional treatment programs (i.e., Alcoholics Anonymous, Behavioral Health, etc.) and adult basic education programs.

11.3. The parent unit commander is responsible to ensure confined personnel are escorted to physical fitness training at least 1 hour, three times a week.

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Commander