

**BY ORDER OF THE COMMANDER,
374TH AIRLIFT WING**

PACIFIC AIR FORCES INSTRUCTION 23-203



**374TH AIRLIFT WING COMMAND
Supplement 1**

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Supply

**COMBAT ORIENTED SUPPLY
ORGANIZATION (COSO) PROCEDURES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements Air Force Policy Directive (AFPD) 23-2, *Supplies and Materiel Management*. It streamlines local procedures and supplements Pacific Air Forces Instruction (PACAFI) 21-101, *Objective Wing Aircraft Maintenance*, and Air Force Manual (AFMAN) 23-110, Volume 2, *USAF Supply Manual*. It applies to all assigned, attached and associate units.

SUMMARY OF REVISIONS

Rescinds 374 AW Form 17, **Cannibalization Request**. Updates office symbols. A bar (|) indicates revision from the previous edition.

PACAFI 23-203, 26 June 2000, is supplemented as follows:

1.7.1.1.1. (Added) The 374th Logistics Readiness Squadron Materiel Section Flight Service Center (FSC) (374 LRS/LGRDMF) and the Aircraft Parts Store (APS) (374 LRS/LGRDMA) will not function as storage facilities. APS will still maintain a copy of the ACC214, Issue/Stockage Effectiveness Report, listing for 90 days.

1.7.1.2. Use the following application codes: N1-Classified; N2-Oversized items; N3-374 LRS Materiel Section Hazardous Materiel Pharmacy (HAZMART) (374 LRS/LGRDMH); N4-Consumable items (XB3); N5-Multiple organizational use.

1.7.2. XB3 items will be stored in the main warehouse. APS facility is now coexisting with the main warehouse, not requiring any type of XB3 storage.

1.8. The 374 LRS Maintenance Supply Liaison (MSL) (374 LRS/LGRSC) will coordinate quarterly bench stock inspections with the Flying Squadron Support Section (FSSS) and Maintenance Flight Support Section (MFSS). In turn, 374 LRS/LGRSC will identify their findings to the Flight Commander (CC) or Flight Chief of 374 LRS Management and Systems Flight (374 LRS/LGRS) and the inspected agency for action. The 374th Aircraft Maintenance Squadron Maintenance Support Section (374 AMXS/MXA-

SUR) will identify bench stock problems or changes to the 374 LRS Customer Support Section (374 LRS/LGRSC).

1.9.3. Each support section will submit a list of personnel authorized to operate the input devices and controlled Transaction Identification Codes (TRIC) to the 374 LRS/LGRS for approval or validation. Upon validation, the request will be forwarded to the 374 LRS Computer Section (374 LRS/LGRS) for action. Specific TRICs authorized for input are outlined in paragraph 2.3. of PACAFI 23-203.

1.10.2. The Intermediate Repair Enhancement Program (IREP) meeting fills the requirement for key measures of merit review.

1.11.3. The E40, Mission Capability (MICAP) Asset Report, will be used in lieu of the R49, MICAP Status Report.

1.12. Refer to AFMAN 23-110, Volume 2, Part 11, Chapter 1, *Contingency Processing System (CPS)*, for detailed instruction.

1.14. The delivery or Due-In from Maintenance (DIFM) location codes are as follows:

GROUP/SQUADRON	REPAIR SHOP	ORG/SHOP CODE	DIFM LOC
374 MXS	PMEL	111PL	MPM
374 MXS	PROPELLER	147PR	MPR
374 MXS	QUEEN BEE	147QB	MQB
374 MXS	REPAIR AND RECLAM	149AR	MAR
374 MXS	ISO INSPECTION	149PH	MPH
374 MXS	TRANSIENT ALERT	149TA	MTA
374 MXS	WHEEL FOR TIRE	149WT	MWT
374 MXS	ELECTRO ENVIRO	159EV	MEV
374 MXS	FUEL CELL	159FU	MFC
374 MXS	PNEUDRAULICS	159PN	MHY
374 MXS	AGE FLIGHT	166AG	MAG
374 MXS	FAB FLIGHT (METAL TECH)	177MT	MMT
374 MXS	SURVIVAL MAINT	177SE	MSE
374 MXS	STRUCTURAL MAINT	177SM	MSM
374 MXS/353 SOW	KADENA ENGINE	321EN	MKE
374 MXS/353 SOW	KADENA PROPELLER	326PP	MKP
374 MXS/353 SOW	KADENA ISO	695CK	MKI
374 LRS	VEHICLE MAINT	281YS	TYS
374 LRS	VEHICLE MAINT	281YQ	TYQ
374 AMXS	FLIGHTLINE MAINT	150FL	6FM
374 AMXS	FLIGHTLINE MAINT	291AA	6FM
374 AMXS	FLIGHTLINE MAINT	291EE	6FM

GROUP/SQUADRON	REPAIR SHOP	ORG/SHOP CODE	DIFM LOC
374 AMXS	FLIGHTLINE MAINT	291PN	6FM
374 AMXS	FLIGHTLINE MAINT	291GC	6FM
374 AMXS	FLIGHTLINE MAINT	291CN	6FM
374 AMXS	FLIGHTLINE MAINT	291EC	6FM
374 AMXS	DUEL RAILS	291DR	6FM
374 AMXS	PHASE DOCK	291PH	103
374 MOS	GOLD FLAG	145GF	MOS
730 AMS	DET 1 730 AMS	523DG	AMS
374 CES	CE MAT CONTROL	900 ORGS	9CE
374 CS	ZAMA	105MT	ZAM
374 CS	ZAMA	602MT	ZAM
374 CS	COM MAT CONTROL	600 ORGS	6CS

2.1. This chapter of PACAFI 23-203 also applies to the 374th Maintenance Squadron Isochronal Inspection Section (374 MXS/MXMTI).

2.2.15. Do not forward a copy of 296 rejects to the 374 LRS/LGRSC; instead, the unit reject monitor will monitor these daily using the D818, Cumulative Reject Listing. After the Core Automated Maintenance System (CAMS) rejects the issue request, reprocess as a post-post issue document with J activity code and 8000 series serial number via the Standard Base Supply System (SBSS). This will ensure the reject is recorded in SBSS and create a document audit trail. If the asset is located in other than the 374 LRS/LGRDMA, call-in the request to the 374 LRS/LGRSC (Demand Processing Function) providing the rejected 8000 series document. The unit reject monitor will inquire the system daily to monitor the status of the frozen item record. When the freeze code is removed, process the post-post issue request with a Transaction Exception (TEX) code 6 that will update the item record and clear the unit's reject. If the item remains frozen for more than 3 workdays, contact the 374 LRS/LGRSC for resolution as outlined in AFMAN 23-110, Volume 2, Part 2, Chapter 27, *Research and Records Maintenance*, Section J, paragraph 27.102.

2.3.2. Refer to AFMAN 23-110, Volume 2, Part 2, Chapter 3/374 AWSUP 1, *Data Elements and Definitions*, for 8000 series serial numbers.

2.3.5. Under the "One Stop Shopping" concept, the point of contact for delivery problems is the 374 LRS/LGRSC at 225-7150.

2.3.6. The 374 LRS One Stop Shop (374 LRS/LGRSC) will process new item record loads.

2.3.9. Post-post procedures are outlined in AFMAN 23-110, Volume 2, Part 11.

2.3.9.2. The 374 LRS/LGRDMA will act as the central point for after-hours post-post processing.

2.3.11. The 374 LRS/CC or Director of Operations will approve or disapprove initial issue requests. The 374 LRS/LGRS Superintendent will monitor the Base Supply Surveillance Report (D20) (Part 2) to ensure the transactions processed in a timely manner and file the issue requests with this report. Requesting commanders may want requests coordinated with their resource advisors before approval. For those

organizations with no supply support, the 374 LRS/LGRSC (Demand Processing function) will process the issue request with a demand code "I" in position 44.

2.6.1.3. Repair shops will move property to the 374 LRS/LGRDMF. The exceptions are local manufacture items, the 374 MXS Fabrication Flight (374 MXS/MXMF), and non-COSO units. The 374 LRS/LGRDMF will pick up assets from these work centers.

2.12. The 374 LRS/LGRDMF is responsible for receiving, storing and managing excess reusable containers. They are located in the north end of building 4145. Additional information is published in AFMAN 23-110, Volume 1, Part 1, Chapter 10, *Supply Management Procedures/Special Equipment and Supplies*, Section W, and AFI 24-202, *Preservation and Packing*, Chapter 3.

2.12.1. (Added) The 374 LRS/LGRDMF will ensure Special Packing Instruction (SPI) numbers are not removed or obliterated. They will devise and update a listing of excess reusable containers and distribute it monthly to the 374 LRS Cargo Movement Element (374 LRS/LGRDC) and 374 LRS Cargo Movement Inbound Element (374 LRS/LGRDCI).

2.12.2. (Added) Supervisors of storage facilities will ensure items are issued in the correct reusable container and will teach warehouse personnel how to identify the SPI number on the property and DD Form 1348-1A, **Issue Release/Receipt Document**. If a container is not issued or you received the wrong one, stamp all copies of the issue (ISU) or due-out release (DOR) document "**NO REUSABLE CONTAINER ISSUED.**"

2.12.3. (Added) The 374 LRS/LGRDMF or the 374 LRS/LGRDCI will reference the SPI number on the DD Form 1348-1A with the SPI number on the reusable container. During post-post or off-line processing, the Post-Post Control Team (PPCT) will use the SPI Reconciliation Listing (S02) or the SPI Indicator List (L31) for verification purposes.

2.12.4. (Added) The 374 LRS/LGRDCI will stamp the DD Form 1348-1A, Block GG, "**NO REUSABLE CONTAINER RECEIVED**" when property is received from other bases or Air Logistics Centers without a reusable container or wrong container. When this occurs, they will initiate SF 364, **Report of Discrepancy**, in accordance with (IAW) AFI 24-202.

2.12.5. (Added) The 374 LRS/LGRDMF will not accept turn-ins without a reusable container or AF Form 451, **Request for Packaging Service**, unless the customer provides an issue or original DD Form 1348-1A, properly indicating a reusable container was not received.

2.12.6. (Added) The 374 LRS/LGRDMA and the 374 LRS Storage Section (374 LRS/LGRDMS) will initiate fabrication of reusable containers for property already in stock IAW AFJMAN 23-210, *Joint Service Manual (JSM) for Storage and Materials Handling*.

2.13. The 374 AMXS/MXASUR will process SBSS administrative mark-for changes to include aircraft tail numbers, job control numbers, and delivery destinations. They will notify the Pacific Air Forces Regional Supply Squadron (PACAF RSS) of any mark-for changes.

3.2.6. Refer to paragraph **2.3.9.2.** of this supplement.

3.2.8. The APS element will manage War Consumables Distribution Objectives (WCDO) items.

3.3.3. Property will be coordinated for delivery through 374 LRS Vehicle Management Flight Vehicle Operations (374 LRS/LGRVO).

3.3.4. The 374 LRS/LGRDMF will hand carry accountable documents to the 374 LRS Accountability Section (374 LRS/LGRSP) daily.

3.4. The ACC214 will be maintained for 90 days, but application code "NO" will be loaded to all assets recommended for APS storage.

4.1. Due to space limitations and implementation of Two-Level Maintenance (2LM), the 374 LRS/LGRDMF will not maintain a warehouse.

4.2.2. The 374 LRS/LGRSC will act as the submission point for issue requests during these times.

4.2.3. When a DIFM requires multiple repair actions, the 374 MXS will move it to the first repair shop. Thereafter, the losing repair shop will move the reparable to the next repair facility until it is ready for turn-in to supply. The gaining repair shop will update the DIFM status (TRIC: DFM) through either CAMS or SBSS.

4.2.16. The 374 LRS/LGRDMS Superintendent will ensure the 374 LRS/LGRDCI limited inspectors are qualified and update their training records.

4.4.1.2. The AF Form 2005, **Issue/Turn-In Request**, prepared in two copies, will be used as a source document and document control copy for turn-in actions: copy 1 is used for computer processing and document control copy; copy 2 will be attached to the property for reference purposes.

4.4.3. The 374 LRS/LGRDMS will maintain the storage area for unserviceable assets awaiting disposition instructions.

4.6.6. The 374 LRS/LGRDMF will load the designated repair activity (organization and shop code) to the repair cycle records. Use the shop codes referenced in paragraph 1.14. of this supplement.

4.8.1. The local manufacture function is assigned to the 374 LRS/LGRDMF. Refer to the 374 AWI 23-201, *Local Manufacture Procedures*, for detailed instructions.

5.2.4. The 374 LRS/LGRSC will conduct annual supply procedural surveillance visits to the COSOs, the 374th Mission Support Group (374 MSG) and the 374th Maintenance Group (374 MXG). Afterwards, provide a copy of the finalized report to the 374 LRS/LGRSP.

5.2.9. The 374 LRS/LGRSC will coordinate in the development and update of the Quick Reference List (QRL).

5.2.14. The 374 LRS/LGRSC will act as the recorder for the IREP forum.

5.3.3. Refer to paragraph 2.13. of this supplement.

5.5.2.2.1. After-hours procedures are outlined in 374 LRS Operating Instruction (374 LRS OI).

5.5.2.2.2. Refer to paragraph 5.2.4. of this supplement.

5.5.3.1.1. The 374 LRS/LGRSC will transfer issue submission points to the 374 LRS/LGRDMA as part of after-hours operations.

5.5.3.1.2. Refer to paragraph 2.3.6. of this supplement.

5.6.1. The forum leader position has been delegated to the 374 MSG/CC and the 374 MXG/CC. IREP participants will include representation from the 374th Maintenance Operations Squadron (374 MOS), the 730th Air Mobility Squadron (730 AMS), the 374th Civil Engineer Squadron (374 CES), 374th Commu-

nications Squadron (374 CS), the 374 MXS, the 374 LRS Operations Management (374 LRS/LGR) and the 374 LRS/LGRS. The forum will meet quarterly.

6.1.10.2. The 374 LRS/LGRDMF Time Compliance Technical Order (TCTO) Manager will perform this function IAW AFMAN 23-110, Volume 2, Part 2, Chapter 14/374 AWSUP 1, *Storage and Related Operations*, paragraph 14.27.1.

6.1.11. The TCTO requirements will be reconciled during the Quarterly TCTO Reconciliation Meeting.

7.2.16. Follow procedures outlined in paragraph 2.2.15. of this supplement.

7.3.2. Refer to AFMAN 23-110, Volume 2, Part 2, Chapter 3/374 AWSUP 1 for 8000 series serial numbers.

7.3.5. The 374 LRS/LGRSC will process new item record loads.

7.3.9. Post-post procedures are outlined in AFMAN 23-110, Volume 2, Part 11.

7.9. When processing cross-organizational cannibalizations, PACAF RSS will ensure the delivery destination is updated.

7.11. PACAF RSS will process SBSS administrative mark-for changes and ensure the delivery destination is corrected.

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