

**BY ORDER OF THE COMMANDER,
374TH AIRLIFT WING**



**AFMAN 23-110, VOLUME 2,
PART 2, CHAPTER 31**

**374TH AIRLIFT WING COMMAND
Supplement 1**

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Supply

**BASE CIVIL ENGINEER SUPPLY
SUPPORT PROCEDURES**

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This supplement applies to all assigned, associate, and satellite units.

SUMMARY OF REVISIONS

This revision renumbers and updates all paragraphs to correspond to the basic manual. A bar (|) indicates revision from the previous edition.

AFMAN 23-110, Volume 2, Part 2, Chapter 31, is supplemented as follows:

31.3.1. (Added) The 374th Civil Engineer Squadron Chief of Operations (374 CES/CEO) is the certifying official for base civil engineer (BCE) inventories.

| 31.7.3.1.1. (Added) Equipment authorization in-detail (EAID) items will not be tracked through the civil engineering materiel acquisition system (CEMAS).

31.9.2. BCE logistics personnel will assume the responsibilities for terminal operations. The following inputs are authorized for processing through the standard base supply system (SBSS) terminal.

31.9.3. Issue (ISU) request for items assigned issue exception code G, valid BCE work, or job orders.

31.9.3.1. Inquiry (INQ).

31.9.3.2. Item Record Load (FIL).

31.9.3.4. BCE logistics personnel will use the D818, Reject Management Program, to clear rejects.

| 31.10. BCE logistics personnel will generate a list of issue exception code G items semiannually to review non-standard items via automated stock number user directory (ASNUD). The 374th Logistics Readiness Squadron Customer Support Section Stock Control Element (374 LRS/LGRSC) at 225-7150, in coordination with records maintenance personnel, will act as the point of contact.

31.14.2. BCE logistics personnel will perform the necessary research prior to loading new item's records into CEMAS and SBSS.

31.15.1. (Added) BCE bench stock procedures will be accomplished as prescribed in Option 1.

31.17.2. The Pacific Air Forces Regional Supply Squadron (PACAF RSS) Computer Operations Section will produce the M09, BCE Due-Out Status Listing, monthly. The M09 with end-of-month options and M09 monthly report is available through the PACAF web site. BCE will notify the 374 LRS Computer Operations Section (374 LRS/LGRSS) when reports are inaccessible.

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