

**BY ORDER OF THE COMMANDER,
374TH AIRLIFT WING**

**AIR FORCE MANUAL 23-110, VOLUME 2,
PART 2, CHAPTER 11**



**374TH AIRLIFT WING COMMAND
Supplement 1**

5 SEPTEMBER 2003

Supply

ISSUE SYSTEMS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement applies to assigned, attached, associate, and satellite units.

SUMMARY OF REVISIONS

Updates office symbols. A bar (|) indicates revision from the previous edition.

AFMAN 23-110, Volume 2, Part 2, Chapter 11, is supplemented as follows:

11.2.2. Computer-generated facsimiles may be used.

| 11.3.2.2. The 374th Logistics Readiness Squadron Customer Support Section (374 LRS/LGRSC) will perform these duties.

11.4.1.2. NOTE: Preserialize AF Forms 2005, **Issue/Turn-in Request**, to determine the next available serial number; file for 30 days.

| 11.12. Forward requests for exception and phrase processing to the 374 LRS Management and Systems Flight (374 LRS/LGRS) for approval. The request must indicate the exception notice code (ENC), exception phrase, and office of primary responsibility (OPR) responsible for managing the exception code.

11.13.1.3.1. Process urgency of need designator (UND) B issue requests for items undergoing inventory.

| 11.14.1. The 374 LRS Fuels Management Flight (374 LRS/LGRF) will purchase liquid oxygen or liquid nitrogen (LOX/LIN) through local Government Purchase Card (GPC) purchase. The 374 LRS Distribution Flight (374 LRS/LGRD) will manage deicing fluid.

11.30.1. The 374 LRS Materiel Section Hazardous Materiel (HAZMART) Pharmacy (374 LRS/LGRDMH) will perform these duties.

| 11.31. The 374 LRS Materiel Section Flight Service Center (374 LRS/LGRDMF) is the focal point for the Local Manufacture Program. Refer to 374 AWI 23-201, *Local Manufacture Procedures*.

11.37. The 374 LRS Management and Systems Flight Commander (374 LRS/LGRS) or Flight Chief will approve or disapprove initial issue requests.

11A9.3. Send requests to add, change, or delete local issue exception (IEX) codes to the 374 LRS Procedures and Accountability Section (374 LRS/LGRSP) for approval. The request for addition must show ENC, exception phrase to be loaded, and the manager. Procedures to load, change, delete, and control codes are in AFMAN 23-110, Volume 2, Part 2, Chapter 19, *Stock Control*, Attachments 19A-10 and 19A-11. Exception phrase record procedures are in AFMAN 23-110, Volume 2, Part 2, Chapter 27, *Research and Records Maintenance*, Section R. Locally assigned IEX codes are as follows:

Table 11A9.2. ENC Codes.

Code	ENC	Exception Phrase	Manager
P	R	DO NOT ISU TO MUNITIONS ORGS SEE ECC	374 LRS/LGRSC
R	R	HAZARDOUS MATERIAL PHARMACY ITEM	374 LRS/LGRDMH
V	R	BLUE LIGHT SPECIAL	374 LRS/LGRSC
Y	R	BIOENVIRONMENTAL ENGINEERING	374th Aerospace Medicine Squadron Bioenvironmental Engineering (374 AMDS/SGPB)
Z	R	463L EQUIP 374 APS APPROVAL REQUIRED	374 LRS Stock Control Section (374 LRS/LGRSC)

NOTE 2a. Change the ENC to R (reject) for IEX codes 8 and 9.

NOTE 3c. The following are local processing instructions and loading phrases.

Table 11A9.3. (Added) Local Processing Instructions and Loading Phrase.

Processing Instructions	Loading Phrases
ORDER NEXT HIGHER ASSEMBLY	ORDER NEXT HIGHER ASSEMBLY
USE REPLACEMENT STOCK NUMBER	(EXAMPLE) USE 1560001234567
ORDER REPAIR KIT	ORDER REPAIR KIT
ITEM OBSOLETE/NONPROCURABLE	DISCONTINUE/REQ 1348-6
ORDER COMPONENT PARTS	ORDER COMPONENT PARTS
NOT FOR AIR FORCE USE/DEPOT OVERHAUL	REQUIRES JUSTIFICATION

11A15.3.2.2.1. All copies are destroyed. The 374 LRS/LGRSC contacts the customer by phone and asks for further processing instructions. The customer's name is annotated on the AF Form 2005 and filed for 60 days.

11A15.4.2. The management notice is destroyed. The 374 LRS/LGRSC contacts the customer by phone. If the requirement is cancelled, the name of the individual authorizing the cancellation is entered in block C of the AF Form 2005 and filed for 60 days.

MARK O. SCHISLER, Colonel, USAF
Commander