

**BY ORDER OF THE COMMANDER,
374TH AIRLIFT WING**

**AIR FORCE MANUL 23-110, VOLUME II,
PART THIRTEEN**



**374TH AIRLIFT WING COMMAND
Supplement 1**

30 AUGUST 2000

Supply

**USAF SUPPLY MANUAL (STANDARD BASE
SUPPLY CUSTOMER'S PROCEDURES)**

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This manual implements AFD 23-2, *Supplies and Materiel Management*. It applies to all assigned, attached, tenant, and satellite units.

SUMMARY OF REVISIONS

This supplement renumbers and updates all paragraphs to correspond to the basic manual. A bar (|) indicates revision from the previous edition.

AFMAN 23-110, Volume II, Part Thirteen is supplemented as follows:

| 1.3.5.3. In addition to Combat Oriented Supply Organizations (COSO), units with assigned supply personnel and decentralized Standard Base Supply System (SBSS) capability will assume Demand Processing and Mission Capable (MICAP) responsibility.

1.15. The 374th Supply Squadron Chief Inspector (374 SUPS/LGSCD) is the point of contact (POC) for the Precious Metal Recovery Program.

1.17.1. The 374 SUPS Training Section (374 SUPS/LGSPT) offers the following customer training courses.

Table 1.5. (Added) Customer Training Courses.

Title	Frequency	Date
Block I, General Supply Indoctrination	Once a month	1st Wednesday
Block IIA, Bench Stock Management	Once a month	2nd Wednesday
Block IIB, Repair Cycle Management	Once a month	3rd Wednesday
Block III, Equipment Management	Twice a month	2nd and 4th Friday

3.4. Customers will provide three copies of the AF Form 2005, **Issue/Turn-In Request**, for issue request items and one copy of the 374AW Form 5, **Equipment Request**, for all equipment items to the 374 SUPS Customer Service Center (CSC) (374 SUPS/LGSPC).

3.6. The 374 SUPS Bench Stock Support Section (374 SUPS/LGSPCO) has been realigned under CSC.

3.7.1. NOTE . This option will be used. Coordination between the supported organization and CSC must take place.

3.7.2. Under the “One Stop Customer Service” concept, CSC will accomplish all bench stock management duties with the exception of updating placards and weekly walk-through of all supported bench stocks. The 374 SUPS Receiving Section (374 SUPS/LGSCDR) will move property, control all auditable documents, and update placards with information provided by CSC.

3.7.3. Organizations with the SBSS decentralized supply capability will assume responsibilities outlined in paragraph 3.7.2 of basic manual.

3.14. Customers will utilize the International Merchant Purchase Authorization Card (IMPAC) for Non-National Stock listed items under \$2,500, desired through local purchase. This does not include the purchase of aircraft parts or hazardous materials. All other requests for local purchase items will be submitted to the CSC.

3.16.1. The CSS is the POC for all Defense Reutilization and Marketing Office (DRMO) transactions.

3.23. Request for local purchase hazardous materiel will be submitted to the 374 SUPS Hazardous Material (HAZMART) Pharmacy (374 SUPS/LGSCDH) for approval.

4.3. The 374 SUPS/LGSCDR will pick-up equipment and consumable items and the maintenance customers will move repair cycle XD/XF assets to the 374 SUPS Flight Service Center (374 SUPS/LGSCFS) as referenced in PACAFI 23-203, *Combat Oriented Supply Organization (COSO) Procedures*, Chapter 4.

4.4.2.4. Locally determined pick-up points are as referenced in AFMAN 23-110, Volume II, Part Two, Chapter 13/374 AWSUP1, *Turn-In Procedures*, paragraph 13.23.2.1.

4.4.2.6. Organizations will use the Waste Buster Program procedures; serviceable and unserviceable materials will be turned in through the 374 SUPS/LGSCDR.

4.5.1. Customers will coordinate all equipment turn-ins through CSC by submitting five copies of AF Form 2005. The form will be signed by the Equipment Liaison Office personnel after validation of National Stock Number (NSN), detail number and on-hand quantity. Copy 3 will be filed in the Custodian Authorization/Custody Receipt Listing (CA/CRL) Jacket File.

5.4. The CSC is responsible for updating due-outs.

6.3.2. The Repair Cycle Support Section has been realigned under the 374 SUPS/LGSCFS.

6.5.1. Maintenance organizations will follow PACAFI 23-203, Chapters 1, 2, and 7 to update status and location of Due-In From Maintenance (DIFM) details.

6.12. All Awaiting Parts (AWP) transaction coordination is done through the Pacific Air Forces (PACAF) Regional Supply Squadron (RSS), Mission Support Section.

8.23.1.3. Refer to AFMAN 23-110, Volume II, Part Two, Chapter 22/374 AWSUP1, *Equipment Management*, paragraph 22.24.1.2.

8.23.2. The CSC will process all Non-Equipment Authorization Inventory Data (Non-EAID) item requests.

8.23.4. The CSC is the central call-in point for equipment requests.

8.23.4.3. Customers may use the walk-through procedures, Monday through Thursday, 0830-1500 hours. In this event, contact the CSC at 225-7151.

8.23.5. Refer to paragraph [8.23.2.](#) of this supplement.

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