

**BY ORDER OF THE COMMANDER,  
36TH AIR BASE WING (PACAF)**



**PACIFIC AIR FORCE  
INSTRUCTION 21-101/36ABW**

**PACIFIC AIR FORCES COMMAND  
Supplement 1**

**4 DECEMBER 2003**

**Maintenance**

**OBJECTIVE WING AIRCRAFT  
MAINTENANCE**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: 36 MXG/QA (TSgt Eric D. Taylor)

Certified by: 36 MXG/CC  
(Colonel Charles G. Crawford)

Supersedes 36 ABWIs 21-102, 21-104, 21-105,  
and 21-106; 36MXGOIs 21-107,  
36 MXGOI 21-101; and  
36 MXG policy letter for  
management of AFTO Form 244

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This publication establishes guidance and procedures for safely and effectively maintaining, servicing, and repairing support and war reserve equipment. It applies to 36ABW and associated units at Andersen AFB. When guidance in this directive conflicts with tenant unit command guidance, the command guidance takes precedence.

***SUMMARY OF REVISIONS***

This supplement incorporates procedures formerly published in the 36th Air Base Wing's and 36th Maintenance Group Instructions. All units are encouraged to review for applicability and relevance to your unit or duty position. A bar ( | ) indicates revision from the previous edition.

**PACAFI 21-101, 16 March 2001, is supplemented as follows:**

| 1.11.2.1. (Added) Each unit's OI program manager is responsible for tracking and notifying the office of primary responsibility (OPR) when an OI requires changes or when the 1-year review is due. Post all OIs on the intranet web pages and maintain the original signed copy in the OI program manager's office.

6.5.1.1. (Added) Manual JCN will consist of Julian date and first available event ID number.

6.8.4. (Added) When equipment use or size makes it hazardous or impractical for the form to accompany the equipment, maintain AFTO Form 244s in a separate file.

6.8.4.1. (Added) Maximum interval between supervisory reviews is 180 days.

6.9.5.3.1. (Added) The owning agency (AGE, Munitions, Armament, etc.) conducts the TCTO planning meetings.

6.9.10. (Added) 36 MXG/QA is responsible for administering and managing the TCTO program for the 36<sup>th</sup> Maintenance Squadron.

6.9.11. (Added) Appoint TCTO monitors in writing.

6.9.12. (Added) TCTO monitors will maintain a continuity book and it will contain the following as a minimum:

6.9.12.1. (Added) Tab A: Letter of Appointment.

6.9.12.2. (Added) Tab B: Status slide of active TCTOs.

6.9.12.3. (Added) Tab C: Active TCTOs.

6.9.12.4. (Added) Tab D: Completed TCTOs.

6.9.12.5. (Added) Tab E: Miscellaneous.

17.6.1.1. (Added) Transient Alert services at Andersen AFB are provided by contracted services. Transient aircraft maintenance at Andersen AFB will be conducted in accordance with PACAF Instruction 21-101, AMC/PACAF Command to Command Agreement (dated June 2002), and the current service-providing contractor Statement of Work (SOW).

19.21.4.2. (Added) The Quarterly Summary Report will include MIs performed for the particular quarter.

19.21.5.1. (Added) MIs listed below are inspected quarterly with emphasis on program administration and compliance.

AREA	INSPECTION QUARTER
Safety (Ground & Weapons), Housekeeping, Training Documentation	Jan, Feb, Mar
Consolidated Tool Kit (CTK) Program,	Apr, May, Jun
Hazardous Waste Program Disposal/Environmental Compliance, Maintenance Documentation (note 1,)	Jul, Aug, Sep
Technical Order Program, One-Time Inspections (OTI), Time Compliance Technical Order Program (TCTO), Time Change Inspection (TCI)	Oct, Nov, Dec

**Note 1:** Maintenance Documentation includes all of the following but is not limited to Core Automated Maintenance System (CAMS), Munitions Control 2000, scheduled and unscheduled maintenance, in-process inspections, clearing red X discrepancies, and impoundment procedures.

19.21.5.2. (Added) If requested, 36 MXS/CC will provide a functional area expert to assist QA for the duration of the MIs.

19.22.4. (Added) DSV, TDV and UCR reports will be submitted on AF Form 2419.

19.31.2. (Added) Personnel who have a five or more PEs and/or QVIs in a quarter without discrepancies will receive an honorable mention in the quarterly report for their outstanding performance and achievement; however, this does not apply to flights or shops that self-inspect.

19.42.3. Local Workcards, Job Guides, Page Supplements, and Checklists:

19.42.3.1. (Added) OPR prepares a draft of the proposed publication and forwards it with an AF Form 673, **Request to Issue Publication** to the TODO for review.

19.42.3.2. (Added) TODO will assign a publication number and return any drafts with any recommendations to the OPR. After Group Commander approval, the TODO reproduces the required number of copies for distribution.

19.42.3.3. (Added) TODO tracks the new publication in ATOMS, validates each copy, and stamps all distributed copies of the publication; however, the original copy does not get stamped and remains in the TODO Office.

19.42.3.4. (Added) The OPR performs an annual review of all publications that office is responsible for and documents the review on locally developed forms. Also, reviews the publication(s) upon receipt of revision, changes, and supplements to the parent document.

19.42.3.5. (Added) OPR justifies all rescission requests (change in mission, no longer required, etc.) on an AF Form 673, **Request to Issue Publication** with TODO as the approval authority.

20.4.2. Composite Tool Kit (CTK) Program:

20.4.2.1. (Added) Each CTK custodian will maintain a master CTK continuity book and it will contain the following tabs:

20.4.2.1.1. (Added) Tab A: Letter(s) of appointment for CTK custodians and a chit assignment listing, if applicable.

20.4.2.1.2. (Added) Tab B: The chapter on CTK Management from PACAFI 21-101.

20.4.2.1.3. (Added) Tab C: PACAFI 21-101/36ABW Sup 1 section on CTK Program.

20.4.2.1.4. (Added) Tab D: List of all CTK identification numbers assigned.

20.4.2.1.5. (Added) Tab E: Master Inventory Listing (MIL) for assigned CTKs.

20.4.2.1.6. (Added) Tab F: Semi-annual Tool Inspection log.

20.4.2.1.7. (Added) (36ABW). Tab G: Local Manufactured Tools and Equipment Listing (letters and drawings).

20.4.2.1.8. (Added) Tab H: Spare Tool Inventory Listing.

20.4.2.1.9. (Added) Tab I: Miscellaneous items.

20.4.2.2. (Added) CTK Inventories:

20.4.2.2.1. (Added) When a single person must sign “out” and “in” a CTK, a second individual must inventory it the next duty day. The signature in the “out” block will justify completion of the inspection.

20.4.2.2.2. (Added) In the event only one CTK custodian is available, the Element/Flight NCOIC or authorized individual will inventory the tool room.

20.4.2.2.3. (Added) CTK turnover at the jobsite is authorized during exercises and on a limited case-by-case basis determined by the Element supervisor.

The following procedures apply:

20.4.2.2.3.1. (Added) CTKs and equipment will only be turned over once during a 24-hour period.

20.4.2.2.3.2. (Added) Both individual will inventory CTK and equipment.

20.4.2.2.3.3. (Added) The individual taking responsibility of CTK will sign the “in” block and the next proceeding “out” block on PACAF Form 140. For equipment only, sign a new AF Form 1297 filling in the appropriate information blocks.

20.4.2.2.3.4. (Added) Element supervisor will notify support personnel of the turn over and provide the names of the individuals involved.

20.4.2.2.3.5. (Added) Support personnel will clear the chits and/or AF Form 1297 of individual(s) going off-duty, and file AF Form 1297 and/or chits of the individual(s) coming on-duty.

20.4.2.3. (Added) Use of chits:

20.4.2.3.1. (Added) Mark chits identifying the owning element, section, flight, or squadron and the chit set number to which it belongs.

20.4.2.3.2. (Added) The Element NCOIC will establish chit quantities in writing.

20.4.2.3.3. (Added) Only, use chits in the immediate shop area and tool room to show the removal of tools and aid in inventory of equipment.

20.4.2.3.3.1. (Added) Red chits: used for removed tools/equipment.

20.4.2.3.3.2. (Added) Yellow chits: used for items at TMDE for servicing.

20.4.2.3.3.3. (Added) White chits: used for items signed out on hand receipt(s).

20.4.2.3.4. (Added) Do not use chits outside the tool room or the immediate shop area. Personnel will place tape over the removed tool location in dispatchable CTKs and equipment.

20.4.2.4. (Added) AF Form 1297, hand receipts are authorized if individual does not have chits assigned.

20.4.2.4.1. (Added) Issue two copies of the hand receipt. Give a copy to the individual signing for the equipment to use for inventory purposes. File the second copy in the tool room.

20.4.2.4.1.1. (Added) Dispose of the AF Form 1297 once all tools/equipment are returned to the tool room.

20.4.2.4.2. (Added) If outside of the immediate work center, carry all tools in some type of container (tool pouch, tool kit) to keep them localized in one area.

20.4.2.5. (Added) Document all removed/missing tools and equipment (broken, lost, TMDE, etc.) on the PACAF Form 140 (reversed), regardless of accountability system used.

20.4.2.6. (Added) Lost Tool/Items:

20.4.2.6.1. (Added) Element/Flight Chief will conduct a thorough search using all available personnel. The search is not to exceed 60 minutes.

20.4.2.6.2. (Added) If the item is not found, notify MOO/MS and squadron FOD NCO and initiate a PACAF Form 140A (Lost Tool–Chit Investigation Work Sheet). Also, contact 36 MXG/QA for a lost tool notification and to obtain a control number for tracking purposes.

20.4.2.6.3. (Added) QA will conduct the final search and review the

PACAF Form 140A. QA will notify 36ABW Base Operations and provide details of the potential FOD hazard. QA will present PACAF Form 140A to the Group Commander for review and signature.

20.4.2.6.4. (Added) Item lost on or around an aircraft, its engine or the flight line, the supervisor will provide Transient Alert (TA) with the aircraft tail and location. TA will notify the affected aircrew and Base Operations of the situation. Also, they will ensure a red X entry is made in the appropriate aircraft forms.

20.4.2.6.4.1. (Added) If the aircraft has departed Andersen, TA dispatch will ask Base OPS to contact the aircraft and relay the information. If the aircraft cannot be contacted TA dispatch notifies the home station of the current situation.

20.4.2.6.5. (Added) If an item is lost and no aircraft is involved, the Element Chief will take measures to ensure equipment associated with the item remains isolated and document the form(s) as applicable.

**Example:** if an item is lost in the AGE yard, no equipment or vehicle involved will be dispatched until the item is found; and/or PACAF Form 140A is initiated; and the search terminated by the investigating official and MOO/MS. The same process applies if items are lost in back or support shops and the munitions areas.

20.4.2.7. (Added) All work centers within 36 MXS that require the use of rags will have a rag control program established and controlled in the following manner:

20.4.2.7.1. (Added) Prior to placement in CTKs or on equipment, rags are controlled the same as replacement/spare tools. CTK custodians will track rags on the MIL when placed in toolboxes and/or on equipment.

20.4.2.7.3. (Added) Rags are issued in bundles of 5 each and inventoried at the beginning/end of each shift.

20.4.2.7.4. (Added) User separates soiled and clean rags prior to turn-in to the tool room.

20.4.2.8. (Added) Mark all personal equipment permanently issued to individuals with their employee number (work gloves, earplug cases, etc.).

20.4.2.9. (Added) As a minimum, section chiefs will ensure CTKs are inspected for serviceability and corrosion quarterly.

20.4.2.10. (Added) CTKs, test equipment, and containers subject to use on the flight line, outside of the tool room, or outside the work center must be outlined with 2-inch reflective tape or paint. If a lid in an open position obstructs reflective surfaces, then the lid will also have reflective surfaces applied.

20.4.2.11. (Added) Regardless of the accountability system used, etch all tools/equipment in a CTK large enough to etch, (i.e. drills bits, Allen wrench sets, apexes, container and lid, etc.).

20.4.2.11.1. (Added) The exception is if the etching makes the item unserviceable or hampers its function, or the item is composed of a hardened material. Place those items and items too small to etch in a container and mark in accordance with PACAFI 21-101, paragraph 20.8.1. If a container is not appropriate, place the item in an inlay or a silhouette.

20.4.2.11.2. (Added) Track the container and its contents on the MIL. *Example:* Track a film case, with 5 items inside as 1 set composed of 7 pieces

(the film case top and bottom plus the 5 items inside the case).

20.4.2.12. (Added) Tools/equipment, which are no longer a part of a CTK, will have its inlay, silhouette, and compartment permanently filled-in.

20.4.2.13. (Added) Replacement/spare tools:

20.4.2.13.1. (Added) Keep all tools in a locked container separated from assigned CTKs.

20.4.2.13.2. (Added) Only the CTK custodians and the element NCOIC shall have access to the tools.

20.4.2.13.3. (Added) Maintain a PACAF Form 140 for each container.

20.4.2.13.4. (Added) NCOIC will inspect replacement/spare tool semi-annually and document it on locally approved form.

20.4.2.14. (Added) Warranty/Quality Tool Program:

20.4.2.14.1. (Added) Items purchased from the base service store will be returned for replacement if found defective.

20.4.2.14.2. (Added) Replace/repair items purchased from vendors on the open market in accordance with the vendors established warranty.

20.4.2.15. (Added) Depot Teams, Factory Representatives and Contract Field Teams when working on equipment within the unit will maintain control and inventory of their equipment.

20.4.2.15. (Added) CTK numbers assigned to the 36 MXS:

FLIGHT	ELEMENT	CTK NUMBER
AGE	N/A	E72 thru E95 (includes all single alpha character suffixes)
Transient Alert	N/A	E04 and A01 Government Furnished Equipment (includes all alpha character suffixes) ATA: Contractor Owned Equipment
Accessories	Electro/Environmental	01EE (includes all single alpha character suffixes)
	Pneudraulics	A20 thru A25
	Fuels	A10 thru A13
	Wheel and Tire	WT01
Fabrication	NDI	E370 (includes all single alpha character suffixes)

FLIGHT	ELEMENT	CTK NUMBER
	Metals Technology	F300 thru F302 (includes all single alpha character suffixes) and F350 through F355
	Structural Maintenance	F330 (includes all single alpha character suffixes)
Munitions	Armament	E97, E98, E28 thru E40 (includes all single alpha character suffixes)
	CALCM	M1 thru M15 (includes all single alpha character suffixes)
	Munitions Inspection	E107, E107A
	Trailer Maintenance	E27, E27A thru E27D
	Storage and Handling	E105
	Conventional Maintenance	CX1, CX2, CX3, E100, E100SB, E101A, E101B, E102A, E102B, E103, E108A, E108B, E108C, E100S, E101C MO1, MO1A, MO2
	Standardization	E200, E200SB

#### 22.12.5. Hot and Aircraft to Aircraft Refueling Procedures:

22.12.5.1. (Added) Appoint a fuels specialist (2F071), with a minimum grade of E-6 to certify and conduct recurring training of all trainers/evaluators/certifiers (T/E/C) in the Fuels Flight.

22.12.5.2. (Added) Units hosting deployed units who are requesting to conduct hot pit refueling operations will:

22.12.5.2.1. (Added) Inform 36 LRS/LGRF, 36 OSS, 36 ABW/SE, and 36 CES/CEF on the requested hot refueling operation date(s).

22.12.5.2.1.1. (Added) 36 LRS/LGRF will review training of technicians and provide the type of equipment used for hot refueling at each site or determine need of peacetime use of WRM assets.

22.12.5.2.1.1.1. (Added) Only qualified personnel will perform hot refueling operations. Designated hot refueling certifier will accompany individuals in training.

22.12.5.3. (Added) 36 ABW/SE will ensure unit(s) aircraft MDS is IAW TO 00-25-172, and complies with quantity-distance separation.

22.12.5.4. (Added) 36 CES/CEF will post the required vehicle to the hot refueling operation site until the hot refueling operation is completed.

22.12.5.5. (Added) HQ USAF/ILXX approval is mandatory for the release of WRM to non-AF users and for release of Bare Base WRM (PACAFI 25-101, paragraph 6.6.2.1.). Units must submit Peacetime use request letter to 36 LRS/LGR, 45 days prior to WRM asset release date for use of 36LRS/LGRF GRU 17E (pantograph) equipment.

22.12.5.6. (Added) In case of a spill, user/maintainer is responsible for cleanup unless Incident Commander states cleanup exceeds user/maintainer capabilities.

22.29.23. Foreign Object Damage (FOD) Prevention:

22.29.23.1. (Added) Keep all areas where aircraft are towed, taxied, or parked; shops and maintenance areas where equipment or components are worked on; and entry points to the flight line free of debris, stones, hardware, etc.

22.29.23.2. (Added) All TDY units using the airfield are required to submit CTK identifiers to the 36ABW FOD Monitor within 72 hours of their arrival.

22.29.23.3. (Added) Inventory and account for all tools, equipment, and hardware at the start and completion of each task.

22.29.23.4. (Added) Secure all identifying tags, labels, chits, dogs tags, dust caps, etc., attached to tools/equipment in a manner that precludes the possibility FOD.

22.29.23.5. (Added) Each dispatchable CTK will contain a FO pouch/bag with minimum 2" contrasting letters (FOD) stenciled on it. Track the pouch/bag on the MIL and empty it when full and at the end of the shift.

22.29.23.6. (Added) Units using the airfield will appoint, in writing, a primary and alternate FOD prevention monitor, and forward the signed copy to 36ABW/ FOD Monitor.

22.29.23.6.1. (Added) Unit representatives are responsible for managing their unit's FOD prevention program.

22.29.23.6.1.1. (Added) Ensure daily cleanup of the immediate work area(s); trash dumpster doors, at facilities located next to the flight line, remain closed at all times; and as a minimum, schedule and support monthly FOD walks.

22.29.23.6.1.2. (Added) Disseminates information, ideas, areas of concern, and update material distributed throughout their unit concerning FOD issues through any means available i.e., via the LAN, Commander's calls, bulletin boards, and/or briefings.

22.29.23.7. (Added) All FOD monitors will maintain a continuity book and it will contain the following as a minimum:

22.29.23.7.1. (Added) Tab A: Letter of Appointment:

- 1) Wing FOD Monitor.
- 2) Unit FOD Monitor.

22.29.23.7.2. (Added) Tab B: PACAFI 21-101, FOD and Dropped Object Prevention sections.

22.29.23.7.3. (Added) Tab C: PACAFI 21-101, 36ABW Sup 1: FOD and Dropped Object Prevention sections

22.29.23.7.4. (Added) Tab D: FOD walk procedures:

- 1) FOD walk checklist.
- 2) Flight line map of area of responsibility.
- 3) Monthly FOD walk log.

22.29.23.7.5. (Added) Tab E: Miscellaneous/Memos

22.29.23.8. (Added) All individuals should review inspections procedures and maintenance/operational practices for potential FO hazards.

22.29.23.9. (Added) In case of incident, the individual discovering the condition will immediately contact their supervisor and provide the preliminary details. The supervisor will investigate the condition and determine if it is FOD. Upon positive determination, the supervisor will complete the 36 ABW Form 1, FOD Report, and notify the unit's FOD representative.

22.29.23.10. (Added) Performed FOD checks on the ramps/aprons before arrival and after departure of all aircraft and helicopters.

22.29.23.11. (Added) Each unit will coordinate FOD walks with 36 OSS/OSAM.

22.29.23.11.1. (Added) Maintain the effectiveness of the walk by ensuring the distance between team members do not exceed 4 feet apart on paved surfaces and 10 feet apart in grassy areas. Also, maintain a "line abreast" formation pausing to reform if necessary.

22.29.23.12. (Added) Each unit as a minimum will perform a monthly FOD walk. Once completed, the unit FOD monitor will document the FOD walks and report its completion to the 36 ABW FOD Monitor.

22.29.23.13. (Added) Each unit's area of responsibility for FOD walks:

22.29.23.13.1. (Added) **36 LRS** : South Ramp 1, Taxilane B – spots S-1, S-25 thru S-50, to include Taxiway F, however **do not enter the South Runway**.

22.29.23.13.2. (Added) **36 MXS** : Taxilane B - spots S-52 thru S-77, to include Taxiway G and H, however **do not enter the South Runway**. The following buildings require FOD checks: 2820, 51104, 18004, 18017, 18018, 18020, 18021, and 18027.

22.29.23.13.3. (Added) **34 AMS** : South Ramp 2, Taxilane A – spots S-2 thru S-22, Taxilane B – spots 77 thru 98, and Taxiway J, however **do not enter the South Runway**. The following buildings require FOD checks: 18010, 18013, 18019, 19019, 19020, and 19028.

22.29.23.13.4. (Added) **36 CES** : Center Ramp – spots C-2 thru C-70, Taxiway F thru Taxiway K, however **do not enter the North and South Runway**. The following buildings require FOD checks: 2659 and 17002.

22.29.23.13.5. (Added) **36 OSS** : South Ramp 3, DV parking ramp. The following building requires FOD check: 2510.

22.29.23.13.6. (Added) **HC-5** : North Ramp areas 1 and 2, Taxilane D – spots N1 thru N29, however **do not enter the North Runway**, and building 20641.

22.29.23.13.7. (Added) **36CS** : The following buildings require monthly FOD checks: 2661, 2665, 2675, 2810, and 2861.

22.29.23.13.8. (Added) All units will FOD walk North Ramp 3 prior to use.

22.29.23.14. (Added) Notify 36 OSS Airfield Management, 36 ABW FOD Monitor, and 36 ABW Safety Office of any potential FOD condition existing on the flightline, maintenance hangars, and/or airfield.

22.29.23.15. (Added) Individuals will receive initial and recurring FOD prevention training from the Unit Training Management Section. Also, include it in flightline driving training course.

22.29.23.16. (Added) 734<sup>th</sup> Air Mobility Squadron and HC-5 will follow their published procedures for the FOD incident reporting.

22.29.23.16.1. (Added) Both units are required to forward a copy of the report to 36 ABW FOD Monitor for trending purposes.

22.32.2. (Added) The 36 ABW FOD Prevention Program requires active involvement at both the organizational and individuals levels. The intent of the program is to reward FOD conscious personnel who take extra steps to identify and correct potential FO hazards, on and off the flightline. 36 ABW FOD Monitor manages the program consisting of the FOD find of the Month Award and FOD Poster Contest.

22.32.2.1. (Added) The FOD Find of the Month promotes attention to detail by identifying and eliminating potential sources of FO.

22.32.2.1.1. (Added) To be eligible, submit the FO found, on/off the flightline, to 36 ABW FOD Monitor with name of the individual who found the item(s), a contact number, and where the item(s) was found on base.

22.32.2.2. (Added) The FOD Poster Contest promotes awareness and prevention. Posters submissions may be hand drawn or computer generated. A poster will be selected quarterly from the monthly winners enlarged and posted in squadrons. Also, quarterly winners have an opportunity to have their posters submitted to PACAF FOD Poster Contest.

22.32.2.3. (Added) Monthly/quarterly winners will have their names and poster submissions forwarded to 36 ABW/PA for possible inclusion in the base newspaper as space permits. Also, the winners will have their artwork submitted for possible inclusion on the Commander's Access Channel (Andersen TV, Channel 28).

22.32.2.4. (Added) All FOD Prevention Program winners receive a Certificate of Recognition and a Letter of Appreciation from the 36 ABW/CV authorizing a one-day pass.

22.39.5. Dropped Object (DO) Prevention:

22.39.5.1. (Added) The dropped object awareness training video is located in 36 MXS Training Office.

22.39.5.2. (Added) The owning aircraft organization is responsible for any Mission Design Series particular requirements and PDQR.

22.39.5.3. (Added) 734<sup>th</sup> Air Mobility Squadron and HC-5 will follow their published procedures for the DOP incident reporting. Forward a copy of the report to 36 ABW DOP Monitor for trending purposes.

22.39.5.4. (Added) The 36 ABW DOP Monitor with the assistance of an aircraft/airframe specific specialist will investigate DO from transient aircraft.

22.81.2. (Added) Due to crew chief manning constraints and lack of assigned aircraft, Andersen AFB's crash recovery capability is very limited. HQ PACAF/LGMM waived portions of the crash recovery section in PACAF 21-101 for these reasons. Although not required by current higher headquarter guidance, the 36<sup>th</sup> Maintenance Squadron (36 MXS) created the Initial Aircraft Response Team (IART) which will assume a limited role in aircraft recovery operations until the aircraft's owning organization's crash recovery team (or other designated team) arrives on station.

22.114. Impoundment of Aircraft and Equipment:

22.114.1. (Added) Use 36 ABW Form 6 to document the impoundment process.



- d. Screen 122 Maintenance Snapshot Inquiry
- e. Screen 72 SBSS Issue Request Transaction
- f. Screen 55 Due-Out Detail Update
- g. Screen 499 Supply Data Record Maintenance

22.158.5. (Added) Reconcile items ordered to replace CANN items against supply documents.

22.158.6. (Added) Supervisor notifies the CANN Authority upon the completion of all actions.

22.158.7. (Added) If the broken/damaged part is stored away from the CANN unit attach an AFTO 350 tag to the item with the appropriate blocks fill out; however, if broken/damaged part is installed/attached to CANN unit, no AFTO 350 tag is required.

22.158.8. (Added) (36ABW). Flight Chief will appoint CANN Monitor in writing.

22.158.9. (Added) CANN Monitor will maintain a continuity book containing the following tabs as a minimum:

22.158.9.1. (Added) Tab A: Squadron CANN Authority Appointment Letter

22.158.9.2. (Added) Tab B: CANN Monitor Appointment Letter

22.158.9.3. (Added) Tab C: Section on CANN procedures from AFI21-101

22.158.9.4. (Added) Tab D: Section on CANN actions from TO 00-20-2

22.158.9.5. (Added) Tab E: 36ABW Form 14, Cannibalization Action Log

22.159. Forms Prescribed: 36 ABW Form 1, *FOD Report*. The purpose of this report is to document and report FOD incidents. 36 ABW Form 6, *Equipment Impoundment Worksheet*. The purpose of this worksheet is to document, investigate, and report equipment impounded. 36 ABW Form 14, *Cannibalization Action Log*. The purpose of this log is to document CANN actions and serve as a backup during computer downtime.



JOSEPH F. MUDD, JR., Colonel, USAF  
Commander, 36th Air Base Wing