

**BY ORDER OF THE COMMANDER,  
354TH FIGHTER WING (PACAF)**



**AIR FORCE INSTRUCTION 40-301**

**354TH FIGHTER WING  
Supplement 1**

**29 JUNE 2001**

**Medical Command**

**FAMILY ADVOCACY**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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**AFI 40-301, 22 July 1994, is supplemented as follows:**

This instruction supplements information and procedures contained in AFI 40-301. The commander and supervisor should ensure provisions are complied with. This publication does not apply to the Air National Guard (ANG) or US Air Force Reserve (USAFR) units or members.

**SUMMARY OF REVISIONS**

A bar (|) indicates revision from the previous edition.

- 1.4. The Vice Wing Commander is delegated the authority to implement the Family Advocacy Program.
- 1.5. The Family Advocacy Committee (FAC) will meet biannually or at the call of the chairperson.
  - 1.5.1. The FAC will also include the following representative/members:
    - 1.5.2. Chief, Pediatric Clinic
    - 1.5.3. First Sergeant Representative
    - 1.5.4. Director Family Support Center
    - 1.5.5. Incident Status Determination Reviewer
  - 1.6.3. The Chief of Clinical Medicine and the Exceptional Family Member Program (EFMP) Officer are delegated the responsibility of screening AF Form 1466, **Request for Family Member's Medical and Education Clearance for Travel**.
- 2.2.3.1.1. (Added) ) The FMCMT additionally will consist of the following appointed members:
  - 2.2.3.1.1.1. A voting First Sergeant representative (rotating every 6 months)
  - 2.2.3.1.1.2. A voting representative from the Division of Family and Youth Services (DFYS)

2.2.3.2. The High Risk for Violence Response Team (HRVRT) will be established by the FAC to manage potentially dangerous situations involving FAP clients when either:

2.2.3.2.1. Members of a family or unit may be in imminent danger of being harmed by other family members

2.2.3.2.2. Staff members may be in imminent danger of being harmed by a family advocacy client or ex-client.

2.2.3.2.3. HRVRT members will include the family advocacy officer (FAO), FAP staff member working the case, SFS, operational flight commander, mental health provider and OSI.

2.2.3.2.4. The HRVRT team members will meet semi annually to clarify roles and provide education regarding family violence and safety planning.

2.3.1.1. The CSMRT additionally will consist of the following appointed member: A representative from the Division of Family and Youth Services (DFYS)

2.3.1.2. The CSMRT will meet at least semi-annually to clarify roles and responsibilities for the initial response to child sexual maltreatment allegations.

BOB D. DULANEY, Brig Gen, USAF  
Commander