

**BY ORDER OF THE COMMANDER,  
354TH FIGHTER WING (PACAF)**



**PACIFIC AIR FORCES INSTRUCTION 25-101**

**354TH FIGHTER WING  
Supplement 1**

**5 DECEMBER 2001**

**Logistics Staff**

**WAR RESERVE MATERIEL (WRM) PROGRAM  
GUIDANCE AND PROCEDURES**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(GS-11 Timothy M. Donovan)  
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(Colonel Bruce A Litchfield)  
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**PACAFI 25-101, 12 March 1999, is supplemented as follows:**

***SUMMARY OF REVISIONS***

**This document is substantially revised and must be completely reviewed.**

1.52. Program Element Manager. Any squadron commander not listed in paragraphs 1.42 through 1.51, and whose squadron has WRM commodities will be a program element manager. Program element managers for squadrons not listed in paragraphs 1.42 through 1.51, may be a designated section superintendent WRM program element manager. A designated WRM program element manager will:

1.52.21. Program element manager will have at least a Secret security clearance.

2.23.4. WRMPM has been delegated this responsibility

2.24.2.2. As determined by the WRMO, when the scope of the WRM ERBs are broad enough to cover nearly all of the WRM program, attendance at the WRM ERB will count as annual WRM monitor training.

2.24.3. Training will be documented on a class roster or AF Form 2426, Training Request and Completion. Once training is accomplished, the master WRM Monitor Appointment EXCEL spreadsheet will be updated.

2.24.5. Training received at a WRM ERB will be published in the minutes attendance record.

2.25.3. 354 TRNS/LGTR will accompany the WRMO/WRMNCO during pallet and net inspections. 354 LG/LGQA will accompany the WRMO/WRMNCO during AGE inspections.

2.25.4. (Added) Semi-annually WRM monitors will inspect and document all pallets and nets in their control.

2.25.4.1. (Added) WRM monitors will inspect all the pallets and nets they use during upcoming contingencies/ exercise, and again after completion of use.

2.25.4.2. (Added) WRM monitors will forward a report signed by their squadron commander to 354 TRANS/LGTR within 5 duty days after completion of inspections.

2.25.4.3. (Added) WRM monitors will notify 354 TRANS/LGTR when they swap pallets or nets out with CATO for new or whenever they turn in nets for repair.

11.13. 354 TRNS/LGTR will forward a copy of the Quarterly Pallet and Net Report to 354 LSS/LGLX.

BOB D. DULANEY, Brig Gen, USAF  
Commander