

**BY ORDER OF THE COMMANDER
341ST SPACE WING**

**AIR FORCE MANUAL 23-110, VOLUME II,
PART TWO, CHAPTER 20**



**341ST SPACE WING
Supplement 1**

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Supply

INVENTORY PROCEDURES

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The OPR for this supplement is PMI-DCSI SBSS (Mrs. M. Budzienski). This supplement implements and extends the guidance of AFMAN 23-110, Volume II, Part Two, Chapter 20, **Inventory Procedures**. This supplement describes Malmstrom Air Force Base's (MAFB) procedures for use in conjunction with the basic AFMAN. This supplement applies to all personnel assigned to the 341st Space Wing and subordinate units, and personnel assigned or attached to, or supported by, MAFB. Maintain and dispose of records created as a result of prescribed processes in accordance with AFI37-139, **Records Disposition Schedule**.

SUMMARY OF REVISIONS

This document corrects paragraph numbering (paragraph **20.5.2.3.**) adds references to total line item loss procedures (paragraph **20.10.4.**) and repair cycle inventories (paragraph **20.31.**), changes the OPR for inventory analyses (paragraph **20.14.1.4. (Added)**) and deletes a reference to product distribution. A bar (|) indicates revisions from the previous edition.

20.5.2.3. Perform inventories annually.

20.10.4. NOTE. Reporting total line item losses under \$1,000.00 will be determined on a case-by-case basis between the Supply Manager and the Functional Director.

20.12.2.11. NOTE. DD Form 139, Pay Adjustment Authorization.

20.14.1. Maintain combined monthly and trend charts in Inventory. Track the following:

20.14.1.2. (Added) Total adjustments.

20.14.1.3. (Added) Warehouse refusals.

20.14.1.4. (Added) 290 rejects (insufficient quantity).

| 20.14.2.2. (Added) The semi-annual inventory analysis is performed by Inventory.

20.23.5. There is no requirement to maintain the D818.

20.27.1.4. Produce the R12.

20.31. Repair Cycle conducts supply point inventories.

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