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SAFETY AWARDS

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction implements AFRD 36-28, *Awards and Decorations*. It describes the Air Force Safety Program Awards and the purpose, eligibility requirements, selection criteria, and nomination processes for each. Send comments and suggested improvements on AF Form 847, **Recommendation for Change of Publication**, to HQ AFSA/SEDE, 9700 Avenue G, Kirtland AFB NM 87117-5670. Send one copy of major command (MAJCOM), field operating agency (FOA), and direct reporting unit (DRU) supplements to HQ AFSA/SEDE. Using the name of any service in this publication does not mean the Air Force endorses the service.

**(30 SW) "The Paperwork Reduction Act of 1974 as amended in 1996 and AFI 37-160, Volume 8, The Air Force Publications and Forms Management - Developing and Processing Forms, affects this publication."**

**SUMMARY OF REVISIONS**

This is the initial publication of AFI 36-2833, revising AFR 900-26. The revision changes the format of the document and adds **Table 1**. to aid in determining factors peculiar to each award.

**(30 SW) The revision of this publication is to meet the format standards required by the Air Force. No content material has changed. Some required format changes has been made to allow for the conversion process.**

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***Section A—General Information***

**1. Commanders' Program.** The Air Force Safety Program awards outstanding safety acts and achievements. **Table 1.** gives basic information for all awards covered by this instruction. The Air Force encourages commanders to develop and establish incentive systems that complement the USAF Safety Awards Program.

**2. Administrative Procedures:**

2.1. FOAs, the Air National Guard (ANG), the Air Force Reserve (AFRES), and DRUs must follow the instructions for MAJCOMs in this instruction.

2.1.1. ANG and AFRES associated units send their nominations to the Air National Guard Resources Center (ANGRC) and HQ AFRES, with an information copy to the gaining command.

A gaining command that opposes a nomination works with ANGRC and AFRES to resolve differences.

## 2.2. Commanders:

2.2.1. Publicize the awards and review achievements often to make sure deserving persons and organizations receive consideration.

2.2.2. Set up incentive systems that complement the USAF Safety Awards Program.

2.2.3. May nominate individuals or units for more than one award. May nominate an individual or unit for more than one award for the same act.

2.2.3.1. If you nominate more than one person for the same award, tell the MAJCOM your order of preference.

2.2.4. Send MAJCOM nominations (and supporting data) for safety awards to the Air Force Safety Agency (HQ AFSA/SED) by 15 December after the fiscal year award period, unless otherwise specified. Send:

- Each nomination separately.
- Nominations for all awards, except plaques, in a single copy-ready format.
- Two copies for all Explosives, Flight, Missile, and Space Safety, and Nuclear Surety Plaque nominations.

2.2.4.1. Nomination papers should be no longer than two single-spaced, typewritten pages.

2.2.4.2. Let HQ AFSA/SED know about changes in nominees' status, such as reassignments, promotions, adverse actions, and so on, by 1 February.

2.3. HQ USAF may nominate individuals or units for any award another agency sponsors.

## 2.4. HQ AFSA:

2.4.1. Provides funds for safety plaques and trophies that HQ USAF approves.

2.4.2. Notifies personnel flights of awards to update official records. (See AFI 36-2803, *Individual and Unit Awards and Decorations* [formerly AFR 900-48].)

## 2.5. Recipients:

2.5.1. Persons honored for individual actions may wear the Air Force Recognition Ribbon for any of these awards:

- Chief of Staff Individual Safety Award.
- Koren Kolligian, Jr. Trophy.
- Chief of Safety Special Achievement Award.
- Air Force Nuclear Surety Outstanding Achievement Award.
- Safety Career Professional of the Year Award.
- Well-Done Award.

2.5.2. Persons belonging to a group receiving these awards may not wear the ribbon.

2.5.3. Awarded civilians wear the lapel pin instead of the ribbon.

***Section B—Secretary of the Air Force Safety Award***

**3. Purpose.** The MAJCOM with the most effective overall safety program receives this, the highest safety award of the Air Force.

**4. Eligibility:**

- All MAJCOMs.
- Two trophies per fiscal year.
- One trophy (Category I) for MAJCOMs that fly 2 percent or more of the total Air Force yearly flying hours.
- One trophy (Category II) for MAJCOMs that fly less than 2 percent of the total Air Force yearly flying hours or do not fly.

**5. Selection Criteria.** The Air Force Safety Awards Board considers:

- Data that HQ AFSA keeps on each command's safety program.
- Brief statements MAJCOMs make at the end of each fiscal year about special safety programs or missions.
- Combined effectiveness of the flight, missile, nuclear, ground, and explosives safety programs.
- Mission and operational tasks the commands' organizations perform in the award period.
- Command safety inspections and staff visits.
- Quality of mishap investigation, reports, and analysis.

**Table 1. Safety Award Cycle.**

AWARD NAME	RECIPIENT	APPROVAL AUTHORITY	AWARD TYPE	AWARD CEREMONY RESPONSIBILITIES
Secretary of the Air Force	MAJCOM	Secretary of the Air Force	Replica Trophy	HQ USAF
Chief of Staff Individual Safety Award	Individual	CSAF	Trophy	MAJCOM
Maj Gen Foulois Memorial Award	MAJCOM			Order of the Daedalians
Koren Kolligian, Jr. Trophy	Aircrew Member			HQ USAF
Colombian Trophy	Air Force Organization		Plaque	MAJCOM
SICOFAA Flight Safety Award			Rotating Trophy & Certificate	
Col Tubbs Memorial Award for Ground Safety	MAJCOM		Trophy	HQ USAF
Air Force Chief of Safety Special Achievement	Air Force Organization Below MAJCOM	Air Force Chief of Safety	Trophy	MAJCOM
	Person		Plaque	
Safety Career Professional of the Year	Civilian or Enlisted Safety Career Field Person		Plaque	
Nuclear Surety Outstanding Achievement	Person			
Flight Safety Plaques	Air Force Organization	Air Force Safety Awards Board		
Missile Safety Plaques	Below MAJCOM			
Explosive Safety Plaques				
Space Safety Plaques				
Nuclear Surety Plaques				
Air Force Motorcycle Safety Awards			Plaques	
National Safety Council Awards	Air Force Organization	AFSA		
Aero Club Safety Certificates	Air Force Aero Club	AFSA/SED	Certificate	
Nuclear Surety Certificate of Appreciation	DoD Organization or Person	AFSA/SEN		
Well Done Award	Person	AFSA/CC		

- Noteworthy achievements in mishap prevention in all functional areas.
- Safety program administration and direction.
- Effective operations and maintenance.
- Safety engineering that prevents mishaps.
- Mishaps over which MAJCOMs had or shared control.

5.1. A record of mishap prevention spanning 2 or more years merits extra consideration.

**6. Nomination Procedures.** The Awards Board, not the MAJCOM, nominates.

### *Section C—Chief of Staff Individual Safety Award*

**7. Purpose.** This award recognizes Air Force personnel who have significantly contributed to safety.

**8. Eligibility:**

- Officers (colonel and below).
- Enlisted personnel.
- Department of the Air Force (DAF) civilians.

**9. Selection Criteria.** Examples of actions worthy of consideration:

9.1. Developing or implementing outstanding policies, programs, or procedures that:

- Reduce the possibility of mishaps in flight, ground, explosive, missile, space safety, or nuclear surety activities.
- Improve operational effectiveness.

9.2. An invention, development, or research activity that:

- Leads to improved engineering or design.
- Ensures greater safety.

9.3. Outstanding performance of safety duties involving:

- Inspections.
- Education and training.
- Accident investigation, reports, and analysis.
- Enforcement of accepted safety practices.

**10. Nomination Procedures.** Each MAJCOM may nominate one person. Include:

- A concise narrative describing the specific achievement and how the nominee accomplished it and contributed to safety.
- Name, rank, date of separation (DOS), organization.
- An unclassified citation.
- A biographical sketch.
- The mail address of the nominee's servicing personnel flight.

**Section D—Major General Benjamin D. Foulois Memorial Award (Daedalian Flight Safety Award)**

**11. Purpose.** The MAJCOM with the most effective flight safety program for the previous fiscal year receives the Major General Benjamin D. Foulois Memorial Award.

**12. Eligibility.** All flying MAJCOMs.

**13. Selection Criteria.** The Awards Board considers:

- Data HQ AFSA keeps on each MAJCOM's flight safety program.
- Data on flight mishaps, related causes, and safety deficiencies found during inspections.
- Accident potential among different aircraft types and their missions.
- Mishaps over which MAJCOMs had or shared control.

13.1. A record of accident prevention spanning 2 years or more merits extra consideration.

**14. Nomination Procedures.** See paragraph 6..

**Section E—Koren Kolligian, Jr. Trophy**

**15. Purpose.** This award recognizes outstanding airmanship by an aircrew member. The crew member must show extraordinary skill, alertness, ingenuity, or proficiency in averting or minimizing the seriousness of flight mishaps.

**16. Eligibility.** Aircrew personnel of the Air Force, AFRES, and ANG.

**17. Selection Criteria.** The Awards Board selects the aircrew member who most successfully coped with an in-flight emergency. The emergency must have resulted from any of these situations:

- Mechanical difficulty while in flight or in the aircraft or with related equipment on the ground.
- Personnel errors by others, in the air or on the ground.
- Environmental factors beyond the nominee's control.

17.1. Members who prevented a potential mishap that they caused by their own misdeeds, lack of judgment, or foolhardy or excessive risk-taking are ineligible.

**18. Nomination Procedures:**

18.1. The emergency must have occurred in the award fiscal year.

18.2. Each MAJCOM may make three nominations. Even if more than one member handled an emergency, nominate only one person.

18.3. MAJCOMs may nominate the same person for this award and for the Air Force Well-Done Award. However, MAJCOMs must send a separate nomination for the Koren Kolligian, Jr. Trophy. Include:

- The nominee's name, rank, DOS, organization, mail address of the servicing personnel flight, duty assignment, duty Air Force specialty code (DAFSC), date of the event, and type of aircraft.

- An unclassified description detailed enough to allow the Awards Board to evaluate accurately the incident's seriousness and how much corrective action the nominee took.
- A concise, unclassified citation.

### ***Section F—Colombian Trophy***

**19. Purpose.** This award recognizes military flight safety achievements in a tactical organization.

**20. Eligibility:**

20.1. Tactical fighter, attack, and reconnaissance units below the numbered Air Force level engaged in tactical operations are eligible.

20.2. Composite wings with a mission of fighter, attack, or reconnaissance are eligible; however, each unit within the wing must meet the mishap eligibility requirements.

20.2.1. Composite wings may not receive this award and the SICOFAA Flight Safety Award in the same fiscal year.

20.3. Squadrons and detachments must be organizationally and operationally distinct. They must also be geographically remote from the parent organization, per AFDIR 37-135, *Air Force Address Directory* (formerly AFR 4-16).

20.3.1. Credit any unit with its own flying time.

20.4. Units that had a Class A or B accident, excluding foreign object damage (FOD) or birdstrike mishap, during the award year are usually ineligible.

20.4.1. The MAJCOM may nominate a unit that had no control over a mishap and that meets all other criteria. (The MAJCOM must send a detailed explanation with the nomination.)

**21. Selection Criteria.** The Awards Board considers nominations and selects the unit based on data it receives.

**22. Nomination Procedures.** MAJCOMs with tactical fighter, attack, reconnaissance, or composite units may nominate one unit for each category (fighter, attack, reconnaissance). Nominate a unit for one category only. Include:

- A brief summary of the unit's flight safety accomplishments, including types of aircraft flown, number of flying hours and sorties, and the tasks supporting the mission.
- Unusual hazards or environmental working conditions.
- Outstanding accomplishments, including awards related to flight safety in the award year.
- Technical order changes, hazard reports, product quality deficiency reports, and safety magazine articles.
- Development of safety education and publicity material.
- Material improvements, research, development, or test programs that contribute to flight safety.
- Safety program management measured by higher headquarters inspections and management innovations.

- Operational readiness.
- Special exercises or deployments.

***Section G—System of Cooperation Among the Air Forces of the Americas (SICOFAA) Flight Safety Award***

**23. Purpose.** This award promotes safety in the Air Forces of Western Hemisphere countries by recognizing flight safety accomplishments of military organizations.

**24. Eligibility.** Each country sets up its own eligibility and award criteria.

24.1. USAF units below the numbered Air Force level with one of these primary mission are eligible: defense, training, transport, refueling, rescue, strategic warning and control, weather reconnaissance, or tactical operations other than fighter, attack, or reconnaissance.

24.2. Composite wings with any of the missions in 24.2.24.1 are also eligible. However, each unit in the wing must meet mishap eligibility requirements. Composite wings cannot win this award and the Colombian Trophy in the same fiscal year.

24.3. Squadrons and detachments must be organizationally and operationally distinct. They must also be geographically remote from the parent organization per AFDIR 37-135. Credit a unit with its own flying time.

24.4. Units that have had a Class A or B aircraft mishap, excluding FOD and birdstrike mishaps, in the award year are usually ineligible. The MAJCOM may nominate a unit that had no control over a mishap and that meets all other criteria. (The MAJCOM must send a detailed explanation with the nomination.)

**25. Selection Criteria.** The Awards Board considers nominations and selects the unit based on data it receives.

**26. Nomination Procedures.** MAJCOMs may nominate two units. Include:

- A brief summary of the unit's flight safety accomplishments, including types of aircraft, number of flying hours and sorties, and the tasks supporting the mission.
- Unusual hazards or environmental working conditions.
- Special exercises or deployments.
- Operational readiness measured by higher headquarters inspections.
- Technical order changes, hazard reports, product quality deficiency reports, and safety magazine articles submitted.
- Safety education and publicity material.
- Material improvements, research, development, or test programs that contribute to flight safety.
- Outstanding accomplishments, including awards related to flight safety in the award year.

***Section H—Colonel Will L. Tubbs Memorial Award for Ground Safety***

**27. Purpose.** This award recognizes the most effective MAJCOM ground safety programs.

**28. Eligibility.** All MAJCOMs are eligible for the two awards given each year:

- One trophy for MAJCOMs with more than 50,000 military and civilian personnel (Category I) during the fiscal award year.
- One trophy for MAJCOMs with less than 50,000 personnel (Category II).

**29. Selection Criteria.** The Awards Board considers:

- Data HQ AFSA keeps on each MAJCOM's ground safety program.
- Lack of military and civilian injuries and fatalities is the primary selection criteria.

**NOTE:**

Ground mishap prevention accomplishments spanning 2 or more years merit extra consideration.

**30. Nomination Procedures.** See paragraph [6](#).

***Section I—Air Force Chief of Safety Special Achievement Award***

**31. Purpose.** This award recognizes an individual or organization for outstanding safety contributions or achievements.

**32. Eligibility.** MAJCOMs and below:

- Officers (colonel and below).
- Enlisted personnel.
- DAF civilians.

**33. Selection Criteria.** The Awards Board considers:

- MAJCOM nominations.
- HQ AFSA safety data on any or all safety disciplines.
- Nominees for other safety awards.
- Safety investigation board members whose findings contribute to preventing future mishaps.
- MAJCOMs or persons who help develop programs or concepts that significantly improve Air Force safety programs.
- Research or design innovation or system safety management that contributes to the safety of developing weapons systems.

**34. Nomination Procedures.** MAJCOMs may nominate one person or one unit. Include:

- A brief summary of specific achievements.
- Name, rank, DOS, organization.
- An unclassified citation.
- The mail address of the nominee's servicing personnel flight.

***Section J—Safety Career Professional of the Year Award***

**35. Purpose.** This award recognizes an individual in the safety career field for outstanding contributions to the Air Force safety programs.

**36. Eligibility.** Civilian (GS/GM-018/803 occupational series) and enlisted (Air Force specialty code [AFSC] 1S0X1) safety career fields.

**37. Selection Criteria.** The Awards Board considers:

- MAJCOM nominations.
- Duty performance level above the nominee's grade or rank.
- Innovations the nominee developed that reduce mishaps, increase program effectiveness, or enhance the career field.
- Other awards or recognition from the safety field not outlined in this instruction.
- Participation in safety activities of agencies outside the Air Force.
- Actions to involve local agencies in Air Force safety programs.
- Contributions to safety publications.

**38. Nomination Procedures.** MAJCOMs may submit one nomination. Include:

- A narrative justification.
- Name, rank, DOS, organization.
- A recommended citation.
- The mail address of the nominee's servicing personnel flight.

***Section K—Air Force Nuclear Surety Outstanding Achievement Award***

**39. Purpose.** This award recognizes individuals who have significantly contributed to nuclear surety.

**40. Eligibility.** Air Force military and civilian personnel.

**41. Selection Criteria.** The Awards Board selects an individual whose outstanding achievements or contributions enhance nuclear surety and reduce the likelihood of nuclear weapon or nuclear power system mishaps.

**41.1. Weapon Systems.** Accomplishments that affect:

- Maintenance, handling, or loading quality.
- Nuclear logistical movements.
- Personnel Reliability Program.
- Weapons security.
- Technical orders.
- Nuclear surety inspections.

- Education and training.
- Operational employment.
- Mishap investigation, reports, and analysis.

**41.2. Power Systems.** Accomplishments that affect:

- Operation and maintenance quality.
- Security.
- Education and training.
- Nuclear reactor audits.
- Incident investigation, reports, and analysis.

**42. Nomination Procedures.** Include:

- Biographical sketch (name, rank, DOS, organization, job title, mail address of servicing personnel flight, and unclassified summary of assigned duties).
- Classified or unclassified narrative of how the nominee accomplished specific achievements that improved nuclear surety. Prepare and mail classified nominations per security procedures in AFI 31-401, *Information Security Program Management* (formerly AFR 205-1).
- A brief unclassified award citation.

**Section L—Flight Safety Plaques**

**43. Purpose.** These awards recognize Air Force organizations below numbered Air Force level for outstanding mishap prevention.

**44. Eligibility:**

44.1. All flying wings and groups, including squadrons or detachments organizationally and operationally distinct, and geographically remote from the parent organization per AFDIR 37-135 are eligible. Credit the unit with its own flying time.

44.2. Units that had a Class A or B mishap, excluding FOD and birdstrike mishaps, in the award year, are usually ineligible. The MAJCOM may nominate a unit that had no control over a mishap and meets all other criteria. (The MAJCOM must send a detailed explanation with the nomination.)

**45. Selection Criteria.** The Air Force awards approximately 50 Flight Safety Plaques annually, basing selection on each MAJCOM's allotment and the command priority preference list.

45.1. Each flying MAJCOM receives at least one flight safety plaque to promote safety interest and awareness.

45.2. The MAJCOM allotment depends on percentages of the total USAF flying hours and sorties flown. In some cases, this formula needs a little adjusting for the aircraft types, unusual hazards or environmental working conditions, and outstanding unit accomplishments.

**46. Nomination Procedures.** Units nominate themselves as **Figure 1.** shows. MAJCOMs verify the information, select units, prioritize the selected units, and send a prioritized list and each unit's nomination.

**Figure 1. Format for Flight Safety Plaque Nominations.**

1. Name of unit.
2. Locations of nominated unit and parent unit.
3. Diversity of aircraft. List each type and model of aircraft the unit flies.
4. Flying hours by aircraft type.
5. Date of last Class A or B mishap, excluding FOD and birdstrikes.
6. Summary of Achievements. Summarize the unit's flight safety achievements during the award period, including exercises, deployments, higher headquarters inspection, submission of materiel, technical data, or flight manual deficiencies, and so on, in a paragraph no longer than half a typewritten page.

**Section M—Missile Safety Plaques**

**47. Purpose.** These awards recognize organizations below MAJCOM level for outstanding achievement and contribution to missile safety.

**48. Eligibility.** Units that had a Class A or B missile mishap due to personnel error, in the award year, are usually ineligible. The MAJCOM may nominate a unit that had no control over a mishap and meets all other criteria. Eligible organizations:

**48.1. Category I.** FOAs, wings, groups, or separate operating squadrons or detachments that own, use, or maintain air-launched missiles. Missile support organizations that help air-launched missile safety through research, design, development, material engineering, range safety, or launch support.

**48.2. Category II.** FOAs, wings, groups, or separate operating squadrons or detachments that own, use, launch, or maintain ground-launched missiles. Missile support organizations that help ground-launched missile safety through research, design, development, material engineering, range safety, or launch support.

**48.3. Category III.** FOAs, wings, groups, or separate operating squadrons or detachments that own, use, launch, or maintain remotely piloted vehicles (RPV).

**49. Selection Criteria.** The Awards Board considers:

- Unit achievements and contributions to missile safety.
- The complexity and types of missiles and the tasks supporting the mission.
- Unusual hazards or environmental working conditions.
- Outstanding accomplishments, including awards related to missile safety in the nomination period.
- Technical order changes, hazard reports, product quality deficiency reports submitted.

- Safety education and publicity material for Air Force or command safety publications.
- Materiel improvements, research, development, or test programs that contribute to missile safety.
- Safety program management measured by accident experience and higher headquarters inspections.

**50. Nomination Procedures.** MAJCOMs send nominations as **Figure 2.** shows, along with a prioritized list of nominated units. (Do not include any other correspondence.)

### *Section N—Explosives Safety Plaques*

**51. Purpose.** These awards recognize organizations below MAJCOM level for outstanding achievement in, or contribution to, explosives safety.

**52. Eligibility.** Units whose personnel error caused a Class A or B explosives mishap, in the award year, are usually ineligible. The MAJCOM may nominate a unit that had no control over a mishap and meets all other criteria.

**52.1. Category I.** FOAs, wings, groups, separate operating squadrons or detachments, or comparable organizations actively engaged in explosives operations.

**52.2. Category II.** Organizations that contribute to explosives safety through research, design, test and evaluation, logistics, or training.

**53. Selection Criteria.** The Awards Board considers:

- Achievements and contributions to prevent mishaps involving explosives.
- Complexity and types of munitions and tasks supporting the mission.
- Unusual hazards or environmental working conditions.
- Outstanding feats, including awards received for accomplishments relating to explosives safety in the period the nomination covers.
- Technical order changes, hazard reports, product quality deficiency reports submitted.
- Operational procedures setup.
- Educational and publicity material developed for Air Force or command publications.
- Materiel improvements, research, development, and testing that contributes to explosives safety programs.
- Safety program management, measured by mishap experience and inspection.
- Other information about explosives safety.

**54. Nomination Procedures.** **Figure 2.** shows how MAJCOMs send nominations. MAJCOMs may nominate organizations in each eligible category, but need nominate only one. Support nominations with clear, concise, and pertinent facts.

*Section O—Space Safety Plaques*

**55. Purpose.** These awards recognize organizations below the MAJCOM level for outstanding achievement in, or contribution to, space safety.

**56. Eligibility.** Units that manufacture, handle launch, or command and control space assets. This excludes:

- ICBMs that section M covers.
- Units that had a Class A or B space mishap due to personnel error, in the award year, are usually ineligible. The MAJCOM may nominate a unit that had no control over a mishap and meets all other criteria.

**57. Selection Criteria.** The Awards Board considers:

- Unit achievements and contributions to space safety.
- Complexity and types of equipment used and the tasks supporting the mission.
- Unusual hazards or environmental working conditions.
- Outstanding accomplishments, including awards related to space safety during the nomination period.
- Extraordinary success in launch, early orbit, and space operations.
- Technical order changes, hazard reports, material deficiency reports submitted.
- Software changes or improvements.
- Educational safety and publicity material developed for Air Force, command, or other safety publications.
- Material improvements, research, development, test programs, software improvements, or operational procedures that contribute to space safety.
- Safety program management measured by mishap experience and higher headquarters inspections.

**58. Nomination Procedures.** [Figure 2.](#) shows how MAJCOMs send nominations with a prioritized list of nominated units. Do not include any other correspondence.

**Figure 2. Format for Missile, Explosives, and Space Safety Plaque Nominations.**

1. Plaque type and category, if applicable, of nomination.
2. Unit name and location.
3. Mission. (Explain complexity and number of tasks).
4. Hazardous or environmental operating conditions.
5. Outstanding operational accomplishments.
6. Actions taken to prevent mishaps.
7. Educational and publicity materials.
8. Materiel improvements.
9. Safety program management.
10. Additional comments or relevant information.

***Section P—Nuclear Surety Plaques***

**59. Purpose.** These awards recognize organizations below MAJCOM level for outstanding achievements or contributions to the Air Force nuclear weapon system and nuclear power system programs.

**60. Eligibility.** Any Air Force organization with a nuclear-related mission may compete in one category.

**60.1. Category I.** Wings, groups, squadrons, detachments, or comparable organizations that handle, mate or demate, maintain, load or unload, employ, launch, or store nuclear weapons.

**60.2. Category II.** Organizations responsible for nuclear weapon research, design, or development or organizations with engineering, logistical airlift, training, or contingency missions that involve nuclear weapons or nuclear components.

**60.3. Category III.** Wings, groups, squadrons, detachments, or comparable organizations that design, construct, test, maintain, or operate nuclear reactor facilities.

**61. Selection Criteria.** The Awards Board considers:

- Unit nuclear surety performance records and achievements.
- The complexity and types of support tasks the mission requires.
- Results of nuclear surety inspections by higher headquarters. (A less than satisfactory rating during the award period disqualifies the unit.)
- Policies, programs, or procedures that reduce the possibility of a nuclear mishap or improve operational or maintenance effectiveness.
- Quality of nuclear mishap investigation, reports, and analysis.
- Nuclear logistical movements.
- Research, design, development, engineering, logistics, transportation, and materiel that contribute to nuclear surety.

- Improvements to loading procedures and maintenance tasks.
- Management of the unit's nuclear surety program.
- Demonstrated ability to act appropriately during an actual incident.
- Security program management that includes proficient security forces, security planning, upgrade programs, and entry control procedures.

**62. Nominating Procedures.** Units nominate themselves to their MAJCOM. If more than one unit nominates itself, the MAJCOMs validates the information, select and prioritizes units, and sends a prioritized list with:

- Unit name and nomination category (I, II, or III).
- Classified or unclassified narrative about significant achievements based on the selection criteria in paragraph 61. and their impact on nuclear surety. Prepare and mail classified nominations per security procedures in AFI 31-401.
- A brief unclassified citation to accompany the award.

### *Section Q—Air Force Motorcycle Safety Awards*

**63. Purpose.** These awards recognize organizations below MAJCOM level for outstanding achievement in, or contribution to, mishap reduction and motorcycle safety education.

**64. Eligibility.** All wings, groups, or comparable organizations. Nominate units in one of three categories according to the number of registered motorcycles in the unit.

CATEGORY	NUMBER OF MOTORCYCLES REGISTERED
I	1-250
II	251-700
III	701 or more

**65. Selection Criteria.** The Awards Board considers:

- Achievements and contributions to motorcycle safety.
- Safety management that prevents motorcycle mishaps.
- Motorcycle safety education programs.
- Publicity programs that contribute to safe motorcycling.
- Motorcycle safety program management measured by inspections and management innovations.
- Reduced number of motorcycle mishaps.

**66. Nomination Procedures.** MAJCOMs may submit one nomination in each category. Include:

- Motorcycle safety accomplishments.
- Initiatives in motorcycle mishap prevention.
- Motorcycle safety education.

- Number of motorcycles registered in the unit.
- Back-up material, for example, a newspaper clipping about the activities described.

### ***Section R—National Safety Council Awards***

**67. Purpose.** Three plaques and an engraved letter from the President of the NSC recognize mishap reduction in ground safety. Air Force organizations that significantly reduce ground mishap may be considered for:

- Award of Honor.
- Award of Merit.
- Award of Commendation.
- President's Award Letter.

**68. Eligibility.** Every organization that meets personnel numbers requirements and loses no workdays because of an on-duty reportable accident. Units with imperfect records are eligible if they have no on-duty fatalities and meet the specified rate reduction and personnel numbers requirements. Fatalities caused by factors outside the unit's control do not disqualify the unit.

**68.1. Award of Honor and Award of Merit.** DAF, MAJCOMs, wings, and groups with 1000 personnel (civilian and military) or more.

**68.2. Award of Commendation.** Organizations with 500 to 999 personnel (civilian and military). Units must be organizationally and operationally distinct. They must also be geographically remote from the parent organization per AFDIR 37-135.

**68.3. President's Award Letter.** Organizations with 50 to 499 personnel (civilian and military). These units must be organizationally, operationally, and geographically separate from the parent organizations per AFDIR 37-135.

### **69. Selection Criteria:**

**69.1. General Information.** Selection is based on the organization's on-duty composite ground mishap rate. (The total number of civilian and military injuries and fatalities per 200,000 work hours.)

**69.2. The Award of Honor.** To receive the highest award, an eligible organization must have:

- A perfect record or a reduction of 10-percent or more in the ground mishap rate compared to the average of the 2 previous fiscal years.
- A composite rate better than the Air Force composite rate for the fiscal award year and better than its own rate for the previous fiscal year.
- Zero on-duty ground mishap fatalities (for units below MAJCOM).

**69.3. The Award of Merit.** To receive second highest award, an eligible organization must have:

- A perfect record or a reduction of at least 5 percent in the ground mishap rate compared to the average of the 2 previous fiscal years.
- A composite rate better than the Air Force composite rate for the fiscal year.
- Zero on-duty ground mishap fatalities (for units below MAJCOM).

**69.4. The Award of Commendation.** To receive this award, smaller organizations must meet the criteria for the Award of Merit.

**69.5. President's Award Letter.** An organization must have a perfect ground accident record in the fiscal year.

**70. Supplementary Selection Criteria.** In unusual circumstances, HQ AFSA may consider other criteria to make deserving units eligible. If a unit does not meet all award criteria, the MAJCOM may send additional justification and a recommendation, along with a nomination worksheet ( **Figure 3.**).

#### **71. Nomination Procedures:**

71.1. Units nominate themselves to their MAJCOM using the format in the Nomination for National Safety Council Awards Worksheet ( **Figure 3.**).

71.2. AFRES and ANG units with combined strengths exceeding 499 must modify **Figure 3.**

- Item 2, Line A - the military average monthly personnel (Line 1A) multiplied by 672 for AFRES units or 566.4 for ANG units.
- Item 2, Line B - the civilian average monthly personnel (Line 1B) multiplied by 2016.
- Item 2, Line C - the total of Line 2A and Line 2B.
- Item 4 - Present composite rate equals Line 3C multiplied by 200,000, divided by Line 2C, carried out to four decimal points.
- Complete the rest of **Figure 3.** as needed.

71.3. MAJCOMs verify eligibility of subordinate units and send nominations.

71.4. The Air Force automatically considers MAJCOMs with a full-time safety staff; they need not nominate themselves.

**Figure 3. Format for NSC Award Nominations.**

<p>FISCAL YEAR</p> <p>Instructions:</p> <ul style="list-style-type: none"> <li>• Submit worksheet on regular bond or tabulated paper.</li> <li>• Exclude all instructions (this block, or those enclosed in parentheses, and omit sections that do not apply to your organization).</li> <li>• Bottom margin must be a minimum of 1 and 1/2 inches.</li> <li>• Follow procedures line by line, unless instructions indicate otherwise.</li> </ul> <p><u>Nominee Organizations, Installation, State/Country:</u></p> <p><u>Parent Organization, Installation, State/Country:</u> (Omit if not applicable or nominee strength exceeds 999.)</p> <p><u>Intermediate Command, Installation, State/Country:</u> (Omit if not applicable or nominee strength exceeds 999.)</p> <p><u>MAJCOM/FOA/DRU, Installation, State/Country:</u></p> <p>1. Average monthly strengths: (FY total strength/12)</p> <p>A. Military ____ B. Civilian C. Combined ____</p> <p>2. Hours of Exposure: (Combined strength, line 1C * 2016) . (Omit if combined strength is less than 500.)</p>
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**Section S—Aero Club Safety Certificates**

**72. Purpose.** Safety certificates promote aviation safety and award the Air Force Aero Club for flight safety achievements.

**73. Eligibility.** All Air Force Aero Clubs listed in the *USAF Aero Club Directory* that HQ AFSVA/SVP compiles and maintains are eligible if they reported no mishap due to pilot error, maintenance, or supervision. The MAJCOM may nominate an Aero Club that had no control over a mishap and meets all other criteria. (The MAJCOM must send a detailed explanation with the nomination.)

**74. Nomination Procedures:**

74.1. Aero Club safety officers, together with the wing or base safety officer, advise the MAJCOM through command channels of a club's eligibility.

74.2. MAJCOMs verify the data and satisfactory safety program management and send a list of eligible clubs.

**Section T—AF Form 1514, Nuclear Surety Certificate of Appreciation**

**75. Purpose.** The award recognizes outstanding DoD organizations, units, or individuals whose contributions to nuclear airlift missions contributed to the overall effectiveness of the Air Force Nuclear Weapons Surety Program.

**76. Eligibility.** All local organizations, units, or individuals that directly or indirectly support a nuclear airlift mission.

**77. Selection Criteria.** Selection criteria include demonstrated timeliness, preparedness, and expertise in supporting a nuclear airlift mission. This includes support for:

- Aircraft security, marshaling, servicing, and maintenance.
- Cargo download, upload, and preparation for shipment.
- Command post, base operations, air refueling, weather, and firefighting support.
- Crew billeting, transportation, and meal availability.

**78. Nomination Procedures.** The nominating official (aircraft commander or HQ AFSA/SEN inspection team chief) nominates on AF Form 1513, **Checklist for Award of the Nuclear Surety Certificate of Appreciation**, using objective, mission-oriented statements. Use the *Air Force Nuclear Weapons Security Classification Guide* and the *Special Weapons Overflight Guide* to determine the proper security classification. Prepare and mail the classified recommendations using procedures in AFI 31-401.

**Section U—Well-Done Award**

**79. Purpose.** This award recognizes personnel whose outstanding airmanship or support to aircrew prevented, or reduced the impact of, a serious flight mishap.

**80. Award Description.** The Well-Done Award is presented in the *Flying Safety* magazine. Through HQ AFSA and the MAJCOM, the recipient receives a certificate and letter of commendation from the Commander, Air Force Safety Agency.

**81. Eligibility.** Pilots, other aircrew members, and people who support flight operations directly.

**82. Selection Criteria.** Demonstrated skill or ingenuity that prevented or reduced injury to personnel, loss of life, or aircraft or other property damage.

82.1. The skill or ingenuity must be above that expected of personnel with like training and experience in a like situation.

82.2. Error or neglect disqualifies the nominee, even though the nominee's later actions satisfy other criteria.

**83. Nomination Procedures.** Any person, other than the nominee, who knows about an individual's action may send nominations to the MAJCOM Safety Office. Include:

- Nominee's name, organization, DOS, mail address of servicing personnel flight, date of event, and type of aircraft.

- A brief, unclassified description of the event that prompted the nomination, including how each nominated individual acted. The narrative must specifically and factually tell how serious the incident was and how nominees took action. Avoid generalities, broad or vague terms, local acronyms, contractions, abbreviations, or restatement of normal duties.
- A glossy 8- by 10-inch photograph showing the nominee or nominees clearly. It may be a photograph taken either beside the aircraft or in the work environment. Do not staple the photograph.

**NOTE:**

The MAJCOM reviews and endorses the nomination before forwarding it to HQ AFSA. HQ AFSA must receive nominations within 6 months after the event.

**Section V—Safe Driver Award**

**84. Purpose.** The Safe Driver Award recognizes personnel for the safe operation of Air Force-owned motor vehicles. This program is optional; implementation and program criteria are determined by MAJCOM, FOA, and DRU, or implementing base. The award is not an Air Force-level award. However, the Air Force authorizes use of the forms identified in **85.1** because the award is common in more than one MAJCOM.

**85. Award Description.** The following Air Force awards may be used to recognize safe driving:

85.1. AF Form 192, **Safe Driver Award**. This is a wallet-sized card that recognizes 36 consecutive months of safe motor vehicle operation.

85.2. AF Form 193, **Safe Driver Award Certificate**. This certificate is for 5, 10, 15, and 20 years of safe driving.

**Section W—(Added) 30 SW Safety Awards****Table 2. (30SW) Safety Award Criteria**

<b>AWARD</b>	<b>RECIPIENT</b>	<b>SEND NOMINATIONS TO</b>	<b>BY</b>	<b>APPROVAL AUTHORITY</b>	<b>AWARD RESPONSIBIL- ITY</b>
<b>Individual Safety Award</b>	<b>30 SW Personnel</b>	<b>30 SW/SE</b>	<b>31 Oct</b>	<b>30 SW/SE</b>	<b>30 SW/SE</b>
<b>Unit Safety Award</b>	<b>30 SW Personnel</b>	<b>30 SW/SE</b>	<b>31 Oct</b>	<b>30 SW/SE</b>	<b>30 SW/SE</b>
<b>Quarterly Significant Contribution to Safety Award</b>	<b>30 SW Personnel</b>	<b>30 SW/ SE</b>	<b>Qtrly</b>	<b>30 SW/SE</b>	<b>30 SW/SE</b>

**86. (30SW) 30 SW Annual Individual Safety Award.**

**86.1. (30SW) Purpose of Award.** The 30 SW Annual Individual Safety Award is presented to Vandenberg personnel at all levels for outstanding achievement in or contribution to safety.

**86.2. (30SW) Who is Eligible.** All Air Force personnel, military or civilian, regardless of their duty position or unit of assignment.

**86.3. (30SW) Selection Criteria.** The selections are based on individuals who, in the opinion of their commanders, made an outstanding contribution to the safety program, either by a specific event or a continued term of service.

**86.4. (30SW) Nomination Procedures.** Each unit may submit their nomination to Ground Safety (30 SW/SEGB) by 31 October. Limit nomination letters to two single spaced typewritten pages. The format for nomination letters is as follows:

- Name and rank of nominee.
- Nominee's organization, include office symbol.
- Job title.
- A concise narrative stating:
  - What was done.
  - How it was done.
  - Its contribution to safety.

**86.5. (30SW) Selection Procedures.** The 30 SW Safety staff reviews nominations for accuracy and completeness and submits recommendations to the Chief of Safety (30 SW/SE) for approval.

**86.6. (30SW) Awards Ceremony.** An award certificate is presented at the January Quarterly Commander's Combined Safety Council.

**87. (Added-30SW) 30 SW Annual Unit Safety Award.**

**87.1. (30SW) Purpose of the Award.** The 30 SW Annual Unit Safety Award is presented to the unit for outstanding achievement in, or contribution to, the Vandenberg AFB Mishap Prevention Program.

**87.2. (30SW) Who is Eligible.** All host/tenant units, regardless of size, assigned to Vandenberg AFB.

**87.3. (30SW) Selection Criteria.** The selections are based on a contribution to the base Mishap Prevention Program.

**87.4. (30SW) Nomination Procedures:** Each unit may submit their nomination to 30 SW/SEGB by 31 October. Limit nomination letters to two single spaced typewritten pages. The format for nomination letters is as follows:

- Organization and number of personnel assigned.
- A brief summary of the unit's safety accomplishments.
- Unusual hazards or environmental working conditions abated by the unit.
- AF Form 3, Hazard Abatement Plan open/closed for the reporting period.
- Participation/attendance of unit safety representative (USR) at USR meetings.

**87.5. (30SW) Selection Procedures.** The 30 SW Safety staff reviews nominations for accuracy and completeness and submits recommendations to 30 SW/SE for approval.

**87.6. (30SW) Awards Ceremony.** An award certificate is presented at the January Quarterly Commander's Combined Safety Council.

**88. (Added-30SW) 30 SW Quarterly Significant Contribution to Safety Award.**

**88.1. (30SW) Purpose of the Award: The 30 SW Quarterly Significant Contribution to Safety Award is presented to the individual who identifies the most significant hazard to their commander, Unit Safety Representative, or 30 SW Ground Safety.**

**88.2. (30SW) Eligibility: All personnel who identify and submit a significant hazard on AF Form 457, USAF Hazard Report, to 30 SW/SE.**

**88.3. (30SW) Selection Procedures: The 30 SW Ground Safety staff, will review all significant hazards/contribution reports and make a selection.**

**88.4. (30SW) Awards Ceremony: The award certificate is presented at the Quarterly Commander's Combined Safety Council.**

JAMES L. COLE, JR., Brig General, USAF  
Chief of Safety

**Attachment 1****GLOSSARY OF ABBREVIATIONS AND ACRONYMS***Abbreviations and Acronyms*

**ANG**—Air National Guard

**ANGRC**—Air National Guard Resources Center

**Awards Board**—The Air Force Safety Awards Board

**DAFSC**—Duty Air Force Specialty Code

**DOS**—Date of Separation

**DRU**—Direct Reporting Unit

**FLIP IFR**—Flight Information Publications, Instrument Flight Rules Supplement

**FOA**—Field Operating Agency

**FOD**—Foreign Object Damage

**HQ AFRES**—Headquarters Air Force Reserve

**HQ AFSA/SED**—Headquarters Air Force Safety Agency, Safety Education Division

**HQ AFSVA/SVP**—Headquarters Air Force Service Agency

**MAJCOM**—Major Command

**RPV**—Remotely Piloted Vehicle

**SICOFAA**—System of Cooperation Among the Air Forces of the Americas