

21st Space Wing & PAFB Virus & Incident Checklist

VIRUS

- Physically disconnect your computer from the LAN.
- Do NOT turn off your computer!
- Write down any errors that you observed on your system.
- Mark the computer **"DO NOT USE"**.
- Contact your information system security officer (ISSO) or immediate supervisor.

ISSO: Contact NCC at 4-2666 (4-COMM). Identify if the virus was downloaded from a PeakNet document.

INCIDENT

If classified information is accidentally placed on your system or on PeakNet, do the following **IMMEDIATELY!**

- Do not delete the message/file.
- Turn off your machine and mark it **"DO NOT USE"**.
- Have someone with the appropriate clearance physically guard the machine or secure in area cleared for same classification level.
- Notify, in person or via secure phone, your ISSO and the PeakNet Help Desk at **4-2666**
- Follow Help Desk instructions.

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DO NOT USE

21SWVA33-3, April 2003
Supersedes 21SWVA33-3, June 2002
OPR: 21 SW/IA (TSgt E. Avant)
Certified by: 21 SCS/SCB (CAPT Gagnon)
Distribution: F

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