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**Space, Missile, Command, and Control**

**SECONDARY CRASH NETWORK**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This instruction implements AFPD 13-2, ***Air Traffic Control, Airspace, Airfield, and Range Management***, and establishes procedures and guidelines for the Secondary Crash Net (SCN). This instruction is consistent with guidance provided in AFI 13-213, ***Air Field Management*** and AFSPC Supplement 1. It applies to all 21st Space Wing, Air Force Reserve, and tenant SCN agencies. Maintain and dispose of records created as a result of prescribed processes in accordance with AFMAN 37-139, *Records Disposition Schedule* (will become AFMAN 33-322 Vol. 4).

**SUMMARY OF REVISIONS**

This revision adds responsibilities (paragraph 1); updates organizational changes and users list (paragraph 2.5); prescribes each user agency to provide standby information to the Wing Operations Center (21SW/DOC) for after duty hour notifications (paragraph 2.6.); updates references (attachment 1); and makes various administrative changes.

**1. Responsibilities:**

1.1. The Airfield Operations Flight, 21 OSS/OSA, as the OPR for the SCN, is the approving authority for all SCN work requests, including phone relocations or system modifications, requests from agencies to be added to the SCN, and is authorized to remove any user agency from the SCN.

1.2. All SCN user agencies, listed in paragraph 2.5, will comply with this instruction and any additional guidance provided by 21 OSS/OSA.

**2. Procedures:**

- 2.1. Each user agency is required to have a 21 SW Form 56, **Secondary Crash Network Notification Checklist**, next to their secondary crash phone. This form will be used to annotate all information transmitted via the SCN.
- 2.2. Base Operations will conduct a check of the secondary crash network at 0900L daily. This check is for system operability and continuity of the circuit. All user agencies are polled for operating initials to insure the system and phone are operating properly.
- 2.3. Upon activation of the SCN, all user agencies will pick-up their SCN phone and listen for information – **Do Not Talk**. Base Operations will state, “All parties standby, all parties standby.... This is Base Operations with an emergency/weather warning/exercise message”, as appropriate. Base Operations will then pass on all known information. **All parties will reply with initials or questions when their agency is called**. Once a user agency has provided their initials, they may hang up their SCN phone.
- 2.4. Each user agency on the SCN ensures that all individuals within their work section are trained on procedures and terminology to be used when answering the SCN. All SCN phones must be equipped with a noise suppression system (i.e. push to talk button).
- 2.5. There are 14 secondary crash network users. By station number, they are:
  - 2.5.1. Station 1, Fire Department, 21 CES/CEF
  - 2.5.2. Station 2, Primary Medical Response, 810 MDOS/SGZS
  - 2.5.3. Station 3, Security Forces Desk, 21 SFS/SFOS
  - 2.5.4. Station 4, Wing Operations Center, 21 SW/DOC
  - 2.5.5. Station 5, Command Post, 302 Airlift Wing, 302 AW/CP
  - 2.5.6. Station 6, Support Group Commander, 21 SPTG/CC
  - 2.5.7. Station 7, Wing C-21 Flight, 84 ALF/DOS
  - 2.5.8. Station 8, Readiness Flight, 21 CES/CEX
  - 2.5.9. Station 9, Wing Safety, 21 SW/SE
  - 2.5.10. Station 10, Maintenance Control, 302 Airlift Wing, 302 LG/LGLO
  - 2.5.11. Station 11, Transient Alert, 21 LSS/LGMTA
  - 2.5.12. Station 12, Weather Flight, 21 OSS/OSW
  - 2.5.13. Station 13, Fuels Flight, 21 LSS/LGSFA
  - 2.5.14. Station 14, Public Affairs, 21 SW/PA
- 2.6. All user agencies not operating on a 24-hour a day basis must provide a standby roster to the Wing Operations Center for after duty hour notifications.
- 2.7. SCN user agencies must submit all work requests concerning their SCN systems or phones through 21 OSS/OSA.

3. Form Prescribed: 21 SW Form 56, **Secondary Crash Network Notification Checklist.**

C. ROBERT KEHLER, Brig Gen, USAF  
Commander

## ATTACHMENT 1

## GLOSSARY OF REFERENCES, TERMS, ABBREVIATIONS AND ACRONYMS

*References*

AFI 13-213, *Airfield Management*

AFI 32-2001, *The Fire Protection Operation and Fire Prevention Program*

21 SW PLAN 32-1P

*Abbreviations and Acronyms*

SCN—Secondary Crash Network

*Terms*

**Secondary Crash Network**—A multi-line telephone system used to pass critical aircraft and airfield information to required agencies. Capability to activate the SCN rests with 21 OSS/OSA, Base Operations, Flight Data Section.